

BOARD FOR OPTICIANS

MINUTES OF MEETING

The Board for Opticians met on Friday, November 12, 2004 at the Department of Professional and Occupational Regulation (DPOR), 3600 West Broad Street, Richmond, Virginia. The following members were present:

Jon D. Bright, Chair
Gerald W. Shell
Susan B. Schorling
Billie L. Taylor

Board member not present: Marcia D. Carney, M.D.

The DPOR staff present for all or for portions of the meeting included:

Sandra Whitley Ryals, Chief Deputy Director
Karen W. O'Neal, Deputy Director, LRD
Nick A. Christner, Deputy Director for Compliance & Investigations
William H. Ferguson, II, Executive Director
Zelda W. Dugger, Board Administrator
Sharon M. Sweet, Director of Education and Examination
Rashaun K. Minor, Administrative Assistant

A representative from the Office of the Attorney General was present, Eric A. Gregory, Assistant Attorney General.

Mr. Bright, Chair, determined there was a quorum and called the Call to Order meeting to order at 9:43 a.m.

Upon a motion by Mr. Shell and seconded by Ms. Taylor the Board voted to approve the agenda. The members voting 'yes' were Mr. Bright, Ms. Schorling, Mr. Shell and Ms. Taylor. There were no negative votes. The motion passed unanimously. Approval of Agenda

Mr. Bright introduced and welcomed Ms. Susan B. Schorling to the Board. Ms. Schorling gave a brief description of her background and experience. Mr. Bright welcomed the Ms. Schorling to the Board. New Board Member

Mr. Bright asked for public comment. There was no public comment. Public Comment

Upon a motion by Ms. Taylor and seconded by Mr. Shell the Board voted to approve the minutes as written of the Board for Opticians July Approval of Minutes —

30, 2004 board meeting. The members voting 'yes' were Mr. Bright, Ms. Schorling, Mr. Shell, and Ms. Taylor. There were no negative votes. The motion passed unanimously.

July 30, 2004
Board Meeting

The Board recognized former board members for their service and dedication. Although not present at the meeting, resolutions for the following past board members were entered into the minutes:

Resolutions

Helen O'Connor Darby
E. Carter Lowry

Commonwealth of Virginia
Department of Professional and
Occupational Regulation
Board for Opticians
Resolution To
Helen O'Connor Darby

WHEREAS, Helen O'Connor Darby, has faithfully and diligently served as a member of the Board for Opticians from 2000 until 2004; and

WHEREAS, Helen O'Connor Darby, has devoted generously of her time, talent and leadership to the Board; and

WHEREAS, Helen O'Connor Darby, has endeavored at all times to render decisions with fairness, good judgment, and in the best interest of the Board; and

WHEREAS, the Board for Opticians wishes to acknowledge its gratitude and deepest appreciation for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth.

NOW THEREFORE BE IT RESOLVED, by the Board for Opticians this twelfth day of November, 2004 that Helen O'Connor Darby be given all honors and respect due her for her outstanding service to the Commonwealth and its citizens and the Board for Opticians; and

BE IT FURTHER RESOLVED, that this Resolution be presented to her and be made a part of the official minutes of the Board so that all may know of the high regard in which she is held.

Jon D. Bright, Chair
Louise Fontaine Ware, Director

**Commonwealth of Virginia
Department of Professional and
Occupational Regulation
Board for Opticians
Resolution To
*E. Carter Lowry***

WHEREAS, E. Carter Lowry, has faithfully and diligently served as a member of the Board for Opticians from 2000 until 2004; and

WHEREAS, E. Carter Lowry, has devoted generously of his time, talent and leadership to the Board; and

WHEREAS, E. Carter Lowry, has endeavored at all times to render decisions with fairness, good judgment, and in the best interest of the Board; and

WHEREAS, the Board for Opticians wishes to acknowledge its gratitude and deepest appreciation for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth.

NOW THEREFORE BE IT RESOLVED, by the Board for Opticians this twelfth day of November, 2004 that E. Carter Lowry be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens and the Board for Opticians; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held.

**Jon D. Bright, Chair
Louise Fontaine Ware, Director**

Mr. Gregory provided training on the Conflict of Interest Act. Mr. Gregory concluded the training by fielding questions about the Conflict of Interest Act from the board members.

**Conflict of Interest
Training**

The Board took under consideration the Board for Opticians Regulations pertaining to Regulation 18 VAC 100-20-53. Registration for Voluntary Practice By Out-Of-State Licensees. The Board was informed that no public comment was received regarding the proposed regulation.

**Regulation
18 VAC 100-20-53.
Registration for
Voluntary Practice
By Out-Of-State
Licensees**

The Board upon a motion made by Ms. Taylor and seconded by Ms. Schorling voted to adopt Regulation 18 VAC 100-20-53. Registration

for Voluntary Practice By Out-Of-State Licensees as final regulation, submit regulation for executive review and publication as required, and authorized staff to revise as deemed necessary by the Office of the Attorney General or Executive Branch Review. The members voting 'yes' were Mr. Bright, Ms. Schorling, Mr. Shell and Ms. Taylor. There were no negative votes. The motion passed unanimously.

The Board took under consideration the Board for Opticians Regulations pertaining to Regulations: 18 VAC 100-20-54. Fees and 18 VAC 100-20-81. Reinstatement required. The Board was informed that no public comment was received regarding the proposed regulations.

**Regulations: 18
VAC 100-20-54.
FEES and
18 VAC 100-20-81.
Reinstatement
required.**

The Board upon a motion made by Ms. Taylor and seconded by Mr. Shell voted to adopt Regulations: 18 VAC 100-20-54. Fees and 18 VAC 100-20-81. Reinstatement required as final regulations, submit regulations for executive review and publication as required, and authorized staff to revise as deemed necessary by the Office of the Attorney General or Executive Branch Review. The members voting 'yes' were Mr. Bright, Ms. Schorling, Mr. Shell and Ms. Taylor. There were no negative votes. The motion passed unanimously.

The Board reviewed its quarterly board statistics for informational purposes.

**Quarterly Board
Statistics**

The Board reviewed its examination statistics for informational purposes.

**Examinations
Statistics**

Ms. Sweet reported that the practical portion of the exam will be administered on December 3, 2004 at J. Sargent Reynolds Community College and the theory portion will be administered November 17, 2004 at both the Wytheville and Richmond location.

Examinations

Ms. Sweet presented the Opticians Apprenticeship Curriculum Task Force report. The Task Force submitted to the Board an Optician Apprenticeship Related Instruction Curriculum and recommended 324 hours of related instruction to complete the apprenticeship program. Ms. Sweet ended the report by fielding questions from the board members.

**Opticians
Apprenticeship
Curriculum
Taskforce –
Optician
Apprenticeship
Related**

The Board upon a motion by Mr. Shell and seconded by Ms. Taylor voted to adopt the Optician Apprenticeship Related Instruction Curriculum and the recommended 324 hours of related instruction to complete the apprenticeship program. The members voting 'yes' were Mr. Bright, Ms. Schorling, Mr. Shell, and Ms. Taylor. There were no negative votes. The motion passed unanimously.

**Instruction
Curriculum,
Hours of
Instruction**

Ms. Sweet stated the next step was to meet with the Community Colleges and the Department of Labor and Industry regarding the curriculum.

Ms. Dugger distributed a flowchart of the current organizational processes and functions involved in the administration of the Optician Apprenticeship Program.

Flowchart

Mr. Bright reported on his attendance at the National Committee of State Opticianry Regulatory Boards (NCSORB) conference held on October 23, 2004, and the Opticians Association of America 2004 Opticians Conference October 21-24, 2004, in Lexington, Kentucky.

**National
Committee of State
Opticianry
Regulatory Boards
Conference**

Mr. Bright reported there are 19 states with optician licensure and 10 representatives were present at the meeting. Mr. Bright stated that the primary topic was apprenticeship training and standardization of apprenticeship training on a national level. Attendees noted that most states do not recognize out-of-state apprenticeship programs.

Mr. Bright reported that discussion of a regional/national practical exam was also a topic of great interest and that there is meeting scheduled to discuss standardization of the practical exam the 2nd week in March 2005 in New York.


The Board reviewed the 2005 meeting dates:

**2005 Board
Meeting Dates**

Friday, April 15, 2005
Friday, July 22, 2005
Friday, November 18, 2005

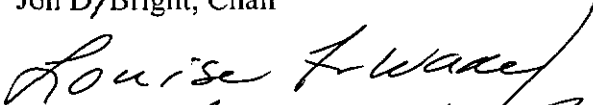
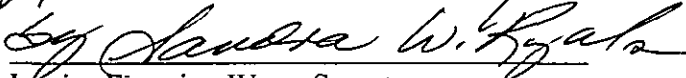
There being no further business to be brought before the Board, the Chair adjourned the meeting at 11:35 am.

Adjourn



Jon D. Bright, Chair

COPY TESTE:

Louise Fontaine Ware, Secretary

Custodian of the Record