

# BOARD FOR BARBERS AND COSMETOLOGY

## MINUTES OF MEETING

The Board for Barbers and Cosmetology met on April 22, 2002, at the Offices of the Department of Professional and Occupational Regulation, 3600 West Board Street, 4<sup>th</sup> Floor, Richmond, Virginia. The following members were present

Ernest D. Chapman, Chairman  
Betty H. Grable, Vice-Chair  
Marian Lacy Alderson  
Vickie Ashwell  
Conrado O. Calpito  
Robert L. Stockton  
Joyce L. Wilson-Clemmons

Board member absent.

Virginia C. Dudley

DPOR staff present included

William H. Ferguson, II, Assistant Director  
Zelda W. Dugger, Board Administrator  
Shaneen Mosley, Administrative Assistant

Also in attendance was

Brian M. McCormick, Assistant Attorney General

Ernest D. Chapman, Chairman, called the meeting to order at 8.45 Call to Order  
a m

Mr. Stockton moved to approve the agenda as written. The motion was seconded by Ms. Wilson-Clemmons. The members voting "YES" were, Ms. Alderson, Ms. Ashwell, Mr. Calpito, Mr. Chapman, Ms. Grable, Mr. Stockton and Ms. Wilson-Clemmons. The motion passed unanimously. There were no negative votes. Approval of Agenda

The chairman asked for public comment. No public comments were received by the Board. Public Comment Period

The Board reviewed the proposed Public Participation Guidelines (PPG). The Board was given an overview of the process to promulgate regulations and the regulatory requirement for PPG. The proposed PPG adopted by the Board at their December 3, 2001 meeting had progressed to the stage of Public Review by the Virginia Department of Planning and Budget (DPB). DPB requested that the proposed PPG be withdrawn from that stage, revised to update the PPG, presented to the Board for approval. Proposed Public Participation Guidelines

obtain a Letter of Assurance from the Office of the Attorney General, and resubmitted for review by DPB. The Board was informed of the revisions that were implemented to update the guidelines and that DPB had indicated that the revised PPG looked good. Mr. Stockton moved to accept the proposed public participation guidelines as written. Ms. Grable seconded the motion. The members voting "YES" were, Ms. Alderson, Ms. Ashwell, Mr. Calpito, Mr. Chapman, Ms. Grable, Mr. Stockton and Ms. Wilson-Clemmons. The motion passed unanimously. There were no negative votes.

The Board reviewed the proposed Board for Barbers and Cosmetology Regulations. The Board was informed that the proposed Board for Barbers and Cosmetology Regulations adopted by the Board at their December 3, 2001 meeting had progressed to the stage of Public Review by the Virginia Department of Planning and Budget (DPB). DPB requested that the proposed regulations be withdrawn from that stage, revised, presented to the Board for approval, obtain a Letter of Assurance from the Office of the Attorney General, and resubmitted for review by DPB. The Board was informed of revisions that were implemented to remove proposed language concerning sanitation, add language from the current Barbers Regulations and Cosmetology Regulations concerning sanitation, and change the renewal fee to \$55.00 for all licensees. Language concerning fees was revised also. The Board was informed that one of the reviewers from DPB had indicated the revisions looked fine and that he hoped for approval by DPB. The Board discussed these revisions in detail. Mr. Stockton recommended that a section pertaining to wash basins be omitted because the language is confusing and to include the word 'shampoo' before sink, into section 18 VAC 40-20-270 C 1. Ms. Ashwell suggested that the words "until used", be deleted from section 18 VAC 40-20-290B 3. It was noted that the word 'shampoo' should be added before 'sinks in section C 4 of 18 VAC 40-20-290. Mr. Ferguson asked that the Board authorize him and or the Chairman to delete the words "service chair" in section C 4 of 18 VAC 40-20-290 if necessary, in order for the proposed regulations to be approved by DPB. Mr. Stockton made a motion to accept the proposed regulations as amended. Ms. Ashwell seconded the motion. The members voting "YES" were, Ms. Alderson, Ms. Ashwell, Mr. Calpito, Mr. Chapman, Ms. Grable, Mr. Stockton and Ms. Wilson-Clemmons. The motion passed unanimously. There were no negative votes.

### Proposed Regulations

Ms. Wilson-Clemmons motioned to re-examine sub-regulation for haircutters at a future time during regulatory review. Ms. Grable

seconded the motion. The members voting "YES" were, Ms Alderson, Ms Ashwell, Mr Calpito, Mr Chapman, Ms Grable and Ms Wilson-Clemmons Board Member "ABSTAINING" was Mr Stockton. The motion passed with a majority vote

The Board was updated on legislation in that HB 337 Wax Technician passed and was signed by the Governor It will become effective July 1, 2002 Also, HB 531 Tattoo and Body Piercing has been amended by the Governor and the amendments have been approved. When signed by the Governor it would become effective July 1, 2002.

**Legislative Update**

Board members reviewed the minutes from the March 4, 2002 Board meeting Mr Stockton motioned to approve the minutes Ms Ashwell seconded the motion The members voting "YES" were, Ms Alderson, Ms Ashwell, Mr Calpito, Mr. Chapman, Ms Grable, Mr Stockton and Ms Wilson-Clemmons. The motion passed unanimously. There were no negative votes

**Approval of  
Minutes for March  
4, 2002**

Board members reviewed the minutes of the Inspection Committee meeting on March 4, 2002 Board members suggested that the words "inspectors are inspecting" be changed to "they are subject to inspection" Ms Ashwell motioned to approve the minutes as amended Ms Alderson seconded the motion The members voting "YES" were Ms. Alderson, Ms Ashwell, Mr Calpito, Mr Chapman, Ms Grable, Mr Stockton and Ms. Wilson-Clemmons The motion passed unanimously There were no negative votes

**Approval of  
Minutes for March  
4, 2002 Inspection  
Committee  
Meeting**

Board members reviewed its financial statements No further Board action was needed

**Financial  
Statements**

Board members completed their Transaction Disclosure Statements

**Transaction  
Disclosure  
Statements**

There being no further business, the meeting was adjourned at Adjournment  
11 00 a m.

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Ernest D Chapman, Chairman

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Jack E Kotvas, Secretary

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Custodian of the Record

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
For Officers and Employees of  
State Government [§2 1-639 13(D)] and  
Local Government [§2 1639 14(E)]**

1 Name Betty H Grable  
2 Title Vice Chairman - Virginia Board for Barbers and Cosmetology  
3 Agency Department of Professional Occupational Regulation  
4 Transaction Board Meeting on April 22, 2002  
5 Nature of Personal Interest Affected by Transaction \_\_\_\_\_

6 I declare that

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction \_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively and in the public interest

Signature Betty H. Grable Date 4/22/02

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**


**TRANSACTIONAL DISCLOSURE STATEMENT  
For Officers and Employees of  
State Government [§2 1-639 13(D)] and  
Local Government [§2 1639 14(E)]**

- 1     Name           Robert L. Stockton
  
- 2     Title           Board Member - Virginia Board for Barbers and Cosmetology
  
- 3     Agency          Department of Professional and Occupational Regulation
  
- 4     Transaction     Board Meeting on April 22, 2002
  
- 5     Nature of Personal Interest Affected by Transaction \_\_\_\_\_  
\_\_\_\_\_

6     I declare that

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction \_\_\_\_\_  
\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively and in the public interest

Signature  \_\_\_\_\_ Date 4/22/02

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT**

For Officers and Employees of  
State Government [§2 1-639 13(D)] and  
Local Government [§2 1639 14(E)]

1 Name Joyce L Wilson-Clemmons  
2 Title Board Member - Virginia Board for Barbers and Cosmetology  
3 Agency Department of Professional and Occupational Regulation  
4 Transaction Board Meeting on April 22, 2002  
5 Nature of Personal Interest Affected by Transaction none

6 I declare that

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction: none

(b) I am able to participate in this transaction fairly, objectively and in the public interest yes

Signature

Joyce L Wilson-Clemmons

Date

04/23/02

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
For Officers and Employees of  
State Government [§2 1-639 13(D)] and  
Local Government [§2 1639 14(E)]**

1 Name. Conrad Calpito  
2 Title Board Member - Virginia Board for Barbers and Cosmetology  
3 Agency Department of Professional and Occupational Regulation  
4 Transaction Board Meeting on April 22, 2002  
5 Nature of Personal Interest Affected by Transaction \_\_\_\_\_

6 I declare that

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction \_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively and in the public interest.

Signature Conrad O. Calpito Date 4-22-02



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
For Officers and Employees of  
State Government [§2 1-639 13(D)] and  
Local Government [§2 1639 14(E)]**

- 1 Name Marian Lacy Alderson
- 2 Title Board Members - Virginia Board for Barbers and Cosmetology
- 3 Agency Department of Professional and Occupational Regulation
- 4 Transaction Board Meeting on April 22, 2002
- 5 Nature of Personal Interest Affected by Transaction \_\_\_\_\_

6 I declare that

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction \_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively and in the public interest

Signature

Marian Lacy Alderson

Date

4-23-02

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

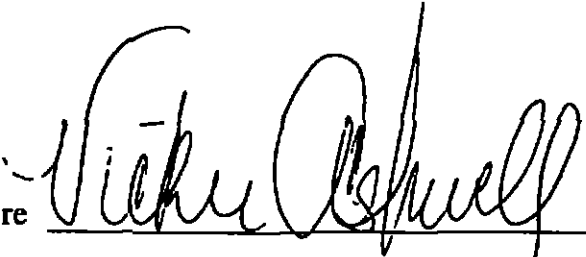
**TRANSACTIONAL DISCLOSURE STATEMENT  
For Officers and Employees of  
State Government [§2 1-639 13(D)] and  
Local Government [§2 1639 14(E)]**

1 Name Vickie Ashwell  
2 Title Board Member - Virginia Board for Barbers and Cosmetology  
3 Agency Department of Professional and Occupational Regulation  
4 Transaction Board Meeting on April 22, 2002  
5 Nature of Personal Interest Affected by Transaction \_\_\_\_\_

6 I declare that

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction \_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively and in the public interest.

Signature  Date 4-22-02

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
For Officers and Employees of  
State Government [§2 1-639 13(D)] and  
Local Government [§2 1639 14(E)]**

1 Name Ernest D Chapman  
2 Title Chairman - Virginia Board for Barbers and Cosmetology  
3 Agency Department of Professional and Occupational  
4 Transaction Board Meeting on April 22, 2002  
5 Nature of Personal Interest Affected by Transaction \_\_\_\_\_

6 I declare that  
(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction \_\_\_\_\_  
(b) I am able to participate in this transaction fairly, objectively and in the public interest

Signature

Ernest D Chapman

Date

4/26/02