

**Minutes of Meeting**  
**BOARD FOR BARBERS AND COSMETOLOGY**  
**INFORMAL FACT-FINDING CONFERENCES**  
**September 22, 2011 (10:00 a.m.)**

The Board for Barbers and Cosmetology convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ernest D. Chapman, Jr., Presiding Board Member, presided. No other Board members were present.

Doug Schroder and Caroline Pruett appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**10:00 a.m. Docket**

1. Glynis Moore  
File Number 2011-03541 (Disc.)  
NO DECISION MADE
  
2. Amy A. Cottrell  
File Number 2011-03629 (Disc.)  
NO DECISION MADE

**Participants**

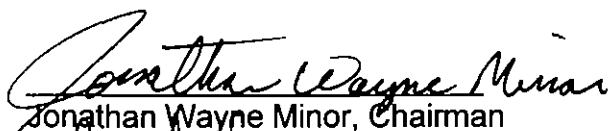
Moore – R

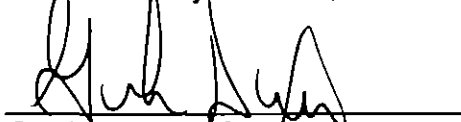
  

Barbara Upperman - C

The meeting adjourned at 11:40 a.m.

BOARD FOR BARBERS AND COSMETOLOGY

  
Jonathan Wayne Minor, Chairman

  
Gordon Dixon, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

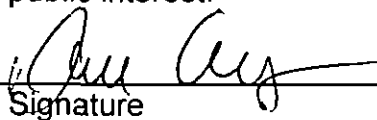
**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Ernest D. Chapman, Jr.
2. Title: Presiding Board Member
3. Agency: Board for Barbers and Cosmetology
4. Transaction: Informal Fact-Finding Conferences on September 22, 2011
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

  
Signature

9/22/11  
Date