

## **CEMETERY BOARD**

### **TENTATIVE AGENDA**

**Wednesday, March 05, 2024 - 10:00 a.m.**

**2<sup>nd</sup> Floor – Board Room 4**

**Department of Professional and Occupational Regulation**

**9960 Mayland Drive, Richmond, VA 23233**

**(804) 367-0010**

**Mission:** Our mission is to protect the health, safety and welfare of the public by licensing qualified individuals and businesses enforcing standards of professional conduct for professions and occupations as designated by statute.

#### **I. CALL TO ORDER**

#### **II. ADMINISTRATIVE ISSUES**

1. Emergency Evacuation Procedures
2. Determination of Quorum
3. Approval of Agenda
4. Approval of Minutes:
  - A. September 06, 2023, Cemetery Board Meeting
  - B. February 22, 2024, Cemetery Regulatory Review Committee Meeting
  - C. February 22, 2024, Cemetery Total Return Distribution Committee Meeting
5. Welcome and Introductions

#### **III. PUBLIC COMMENT PERIOD\***

#### **IV. CASES**

1. File Number 2023-02502 – F V Cemetery Company Incorporated  
**Consent Order - Smyth**
2. File Number 2023-01544 -- Greenlawn Memory Gardens, Inc. t/a Roselawn Memory Gardens  
**Prima Facie – Smyth/Meadows**

#### **V. NEW BUSINESS**

1. Update on proposed regulation changes

#### **VI. ADMINISTRATIVE ISSUES**

1. Board Financial Statement
2. Election of Officers

## **VI. COMPLETE CONFLICT OF INTEREST FORMS AND TRAVEL VOUCHERS**

## **VIII. ADJOURN**

### **NEXT MEETING SCHEDULED FOR WEDNESDAY, SEPTEMBER 18, 2024**

- *Agenda materials made available to the public do not include disciplinary case files or application files pursuant to §54.1-108 of the Code of Virginia.*
- *Five-minute public comment, per person, with the exception of any open disciplinary or application file.*
- *Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8552 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation.*
- *The Department fully complies with the Americans with Disabilities Act.*

**DRAFT AGENDA**  
Materials contained in this agenda are proposed topics for discussion  
And are not to be construed as regulation or official board position  
**DRAFT AGENDA**