

CEMETERY BOARD

TENTATIVE AGENDA

**Wednesday, September 6, 2023 - 10:00 a.m.
2nd Floor**

**Department of Professional and Occupational Regulation
9960 Mayland Drive, Richmond, VA 23233
(804) 367-0010**

I. CALL TO ORDER

II. ADMINISTRATIVE ISSUES

1. Emergency Evacuation Instructions
2. Approval of Agenda
3. Approval of Minutes:
 - A. March 29, 2023, Board Meeting
 - B. June 12, 2023, Regulatory Review Committee Meeting
4. Welcome and Introductions

III. PUBLIC COMMENT PERIOD*

IV. CASES

1. File Number 2023-01545 – The Victor Group, LLC
Pre-IFF Consent Order by Meadows - Disciplinary
2. File Number 2023-00770 – Sunset Memorial Gardens, LLC
Pre-IFF Consent Order by Mini – Disciplinary
3. File Number 2023-00375 – Loewen (Virginia), LLC
Pre-IFF Consent Order by Mini – Disciplinary
4. File Number 2023-00663 – Russell Memorial Cemetery, LLC
Pre-IFF Consent Order by Mini – Disciplinary
5. File Number 2023-00765 – Temple Hill, LLC
Pre-IFF Consent Order by Mini – Disciplinary
6. File Number 2023-01517 – Cemetery Management Corporation, LLC
Pre-IFF Consent Order by Smythe – Disciplinary
7. File Number 2023-01518 – Sherwood Memorial Park, Inc.
Pre-IFF Consent Order by Smythe – Disciplinary

V. ADMINISTRATIVE ISSUES

- Board Financial Statement

VI. NEW BUSINESS

- NOIRA for Regulatory Reduction
- 2023 Periodic Review
- Total Return Distribution Discussion

VII. OLD BUSINESS

VIII. BOARD MEMBER CONFLICT OF INTEREST ACT TRAINING

IX. ADJOURN

NEXT MEETING SCHEDULED FOR TUESDAY, MARCH 5, 2024

* 5-minute public comment, per person, on those items not included on the agenda with the exception of any open disciplinary files. No other public comment will be accepted by the Board during the meeting.

Persons desiring to participate in the meeting and requiring special accommodations or interpretive services should contact the Department at (804) 367-8552 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.