

CEMETERY BOARD MEETING

MINUTES

March 31, 2010

The Cemetery Board met on March 31, 2010, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following members were present:

Randy Gleason, Chair
David Gilliam, Vice-Chair
Mike Kirsch
Delores King
K. Carter Bell

Board member not present: Isabel Berney

DPOR staff present for all or part of the meeting included:

Jay DeBoer, Director
Mark Courtney, Deputy Director
Christine Martine, Executive Director
Herb Nichols, Investigator
Earlyne Perkins, Legal Analyst
Emily Trent, Administrative Assistant

Elizabeth Peay, from the Office of the Attorney General was present.

Mr. Gleason called the meeting to order at 11:04 AM

Call to Order

A motion was made by Mr. Kirsch and seconded by Ms. King to approve the agenda. The motion passed unanimously. Members voting "Yes" were Bell, Gilliam, Gleason, King and Kirsch.

Agenda

There was no public comment.

Public Comment


In the matter of File Number 2010-03692, Trinity Cemetery LLC t/a Dinwiddie Memorial Park, the Board reviewed the record which consisted of the application file, transcript and exhibits, and the Summary of the Informal Fact-Finding Conference of the presiding officer. Paul Mellen, applicant, and Ronald Maxson, witness, were present and addressed the Board. A motion was made by Mr. Kirsch and seconded by

File Number 2010-03692, Trinity Cemetery LLC t/a Dinwiddie Memorial Park


Ms. Bell to accept the recommendation to approve Paul Mellen as the trustee of the perpetual care and preneed trust funds for Trinity Cemetery LLC t/a Dinwiddie Memorial Park. The motion passed unanimously. Members voting "Yes" were Bell, Gleason, Gilliam, King and Kirsch.

The meeting adjourned at 11:10 A.M.

Adjourn



Randolph Gleason, Chair



Gordon Dixon, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Delores C. King
(Name of Board Member)

2. Title: Board Member

3. Agency: Cemetery Board
(Name of Board)

4. Meeting/IFF Date: March 31, 2010
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

3/31/10
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Joseph M. Kirsch
(Name of Board Member)

2. Title: Board Member

3. Agency: Cemetery Board
(Name of Board)

4. Meeting/IFF Date: March 31, 2010
(Date)

5. I have a personal interest in the following transaction:

None
(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Joseph M. Kirsch
Signature

3/31/10
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Randy Gleason
(Name of Board Member)
2. Title: Board Member
3. Agency: Cemetery Board
(Name of Board)
4. Meeting/IFF Date: March 31, 2010
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

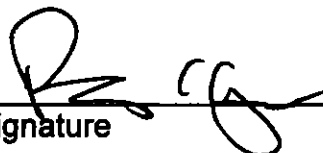
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Signature

3/31/2010
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: David Gilliam
(Name of Board Member)
2. Title: Board Member
3. Agency: Cemetery Board
(Name of Board)
4. Meeting/IFF Date: March 31, 2010
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

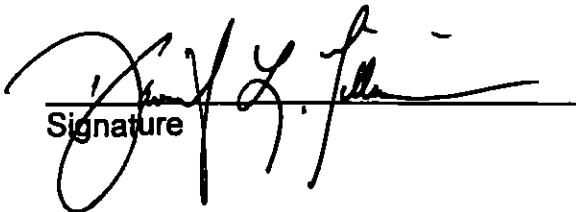
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or

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6. I do not have a personal interest in any transactions taken at this meeting.


Signature

3/31/10
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: K. Carter Bell
(Name of Board Member)
2. Title: Board Member
3. Agency: Cemetery Board
(Name of Board)
4. Meeting/IFF Date: March 31, 2010
(Date)

5. I have a personal interest in the following transaction:

_____ (Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

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occupation or group, the members of which are affected by the transaction:

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public interest.

or

I did not participate in the transaction.

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Signature

 3-31-2010
Date