

**Minutes of Meeting
CEMETERY BOARD
INFORMAL FACT-FINDING CONFERENCES
September 8, 2009 (1:00 p.m.)**

The Cemetery Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Randy Minter, Presiding Officer, presided. No Board members were present.

Doug Schroder and Caroline Pruett appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

1. Heritage Family Cemetery, Inc.
File Number 2009-04220 (Disc.)
NO DECISION MADE

Tyler Tetrick - R
Lane Kneedler – R Atty

The meeting adjourned at 2:53 p.m.

CEMETERY BOARD


Chairman: Randy Gleason


Jay DeBoer, Secretary

COPY TESTE:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

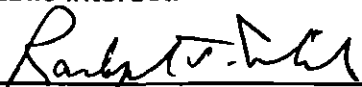
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Randy Minter
2. Title: Presiding Officer
3. Agency: Cemetery Board
4. Transaction: Informal Fact-Finding Conferences on September 8, 2009
5. Nature of Personal Interest Affected by Transaction: _____

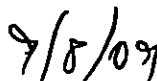
6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.



Signature



Date