

**VIRGINIA BOARD FOR  
ASBESTOS, LEAD, AND HOME INSPECTORS  
HOME INSPECTOR REGULATORY REVIEW COMMITTEE MEETING MINUTES**

The Home Inspector Regulatory Review Committee of the Virginia Board for Asbestos, Lead, and Home Inspectors (Board) met on February 3, 2021, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 4, Richmond, Virginia 23233.

The following members of the Committee were present:

Alex Aderton  
Sandra Baynes  
John Cranor  
James Oliver  
David Rushton, Chair  
Patrick Studley

Erin Barton, Realtor Representative, was not in attendance at the Committee meeting.

The following staff members were present for part or all of the meeting:

Trisha L. Henshaw, Executive Director  
Joseph C. Haughwout, Jr., Board Administrator  
Lisa Robinson, Licensing Administrator  
Tanya M. Pettus, Administrative Assistant

Mr. Rushton called the meeting to order at 10:03 a.m.

**Call to Order**

Ms. Henshaw advised the Board of the emergency evacuation procedures.

**Emergency  
Evacuation  
Procedures**

Ms. Henshaw advised the Committee of safety measures currently in place due to COVID-19.

**COVID-19 Safety  
Reminders**

Mr. Oliver moved to approve the agenda as presented. Ms. Baynes seconded the motion which was unanimously approved by: Aderton, Baynes, Cranor, Oliver, Rushton, and Studley.

**Approval of Agenda**

There were no members of the public present at the meeting.

**Public Comment  
Period**

Ms. Henshaw gave a brief overview of the resources and information provided to the Committee.

**Resources and  
Information**

  
Gene E. Magruder, Chair

  
Mary Broz-Vaughan, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: John E. Cranor
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: February 3, 2020
5. I have a personal interest in the following transaction:

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6.  I **do not** have a personal interested in any transactions taken at this meeting.

Signature \_\_\_\_\_

Date 2-3-21

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: David P. Rushton
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: February 3, 2020
5. I have a personal interest in the following transaction:

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

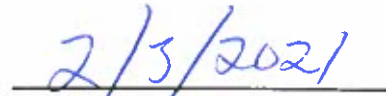
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Patrick Studley
2. Title: Board Member
3. Agency: Board for Asbestos, Lead, & Home Inspectors
4. Meeting/IFF Date: February 3, 2020
5. I have a personal interest in the following transaction:

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- \_\_\_\_\_
- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

2/3/2021  
\_\_\_\_\_  
Date





# STATE AND LOCAL GOVERNMENT CONFLICT OF INTERESTS ACT

## TRANSACTIONAL DISCLOSURE STATEMENT for Officers and Employees of State Government

1. Name: Sandra Baynes  
2. Title: Board Member  
3. Agency: Board for Asbestos, Lead, & Home Inspectors  
4. Meeting/IFF Date: February 3, 2020

5. I have a personal interest in the following transaction:

n/a

Nature of Personal Interest Affected by Transaction:

n/a

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

n/a

- I am able to participate in this transaction fairly, objectively, and in the public interest.  
or  
 I did not participate in the transaction.

6.  I do not have a personal interested in any transactions taken at this meeting.

Sandra Baynes  
Signature

2.3.2021  
Date