



**Virginia Aviation Board
Meeting Minutes**

The Virginia Aviation Board conducted a meeting at 9:00 a.m., Wednesday, April 19, 2006 at the Holiday Inn Select Lynchburg, 601 Main Street, Lynchburg, Virginia.

ATTENDEES

Roger L. Oberndorf, Chairman	Present
Richard C. Franklin, Jr.	Present
Bob L. Johnson	Present
Larry Omps	Absent
Robert S. Dix	Present
William J. Kehoe	Present
Marianne M. Radcliff	Absent
Alan L. Wagner	Absent

OTHER ATTENDEES

Terry Page	FAA
John J. Beall Jr.	Counsel
Randall Burdette	Director, Department of Aviation

DOAV Staff, Federal Government Representatives, Airport Managers and Sponsors, Consultants, Engineers, State Government Representatives, Business Owners, and City & County Representatives.

1. Call to Order.....Roger L. Oberndorf, Chairman

2. Public Comment Period:

- a. Mark Courtney, Manager, Lynchburg Regional Airport welcomed everyone on behalf of the VAOC to Lynchburg for the Spring Workshop. He discussed VAOC Spring Workshop and how this year's registration is the largest they've ever had.
- b. The Chairman and Department agreed to give VAOC the opportunity at each board meeting to be part of the agenda and provide a report similar to the FAA's report.
- c. The Chairman announced anyone who would like to address the board on any particular items on agenda in the future, should see him before the meeting and they can comment at the time the board discusses the item.

4. Reports/Announcements:

- a. DOAV Report.....**Randall Burdette**
DOAV

Mr. Burdette updated the attendees on the Department's activities and aviation across the Commonwealth. He presented a short tape from AOPA discussing ADS-B the wave of the future. He announced that the Annual Aviation Conference will be held in Roanoke at the Roanoke Conference Center the week of August 22-25, 2006.

See attached presentation

- b. FAA Report**Terry Page**
FAA

Mr. Page discussed current Federal Grants for 2006. The year is half over already and \$40 million dollars in grants have been issued for airports in Virginia. The largest grant has been issued to Dulles for a new runway.

Mr. Page stated if your ACIP's need updating the deadline for next years request is April 30, 2006.

- c. LEGISLATIVE Update.....**Keith McCrea**
DOAV

Updated the Board on current aviation legislation in the House and Senate

See attached presentation

5. Old Business:

- a. Meeting Format.....**Roger Oberndorf**
Chairman

The Chairman decided, without objection from the board, the meetings would continue the two day format.

Mr. Franklin suggested the board start the workshops at a later time. Maybe this would help the board members who are having problems with the two day meetings. The Chairman said he would consider Mr. Franklin's suggestion.

- b. Terminal Building Working Group.....**Roger Oberndorf**
Chairman

The Chairman established a Terminal Building Working Group to review the boards policies on terminal building funding. Mr. Dix and Mr. Kehoe volunteered to be on the committee.

- c. Virginia Air Races.....**Roger Oberndorf**
Chairman

The Chairman mentioned a meeting recently held with Jeff Landers to discuss bringing air races to Virginia. There are only two races held in the U.S. Reno, Nevada and Tunica, Mississippi. Mr. Landers is very anxious to bring air racing to Virginia because it would be both an enhancement to aviation and tourism.

6. New Business:

- a. Airport Program Manual.....Cliff Burnette
DOAV

Mr. Burnett reviewed staff and board recommendations. (See Attached)

Policy

- Tab 6 Board approved the word “may”
- Tab 9 Board approved the 80% funding and approved additional and new language
- Tab 12 Board approved language concerning emergency generators
- Tab 15 Board approved 80% rate
- Tab 16 Board approved the language that clarified the use State participation when non-primary entitlements fund are use to construct hangars.

Procedures

- Tab A Board approved \$1,000.00 minimum (partial payments including maintenance and security)
Board approved 5 business days for submission of information on partial pay request
- Tab F Board approved 10 business days (increased time period for sponsors to get information to DOAV).
- Tab J Board approved added language concerning purchase of maintenance equipment

A motion was made to adopt the entire manual and was approved by the board. It is now an official document. The manual becomes effective as of April 19, 2006.

Mr. Burnette asked the board to form a committee consisting of DOAV staff, VAOC, FAA and two members of the Virginia Aviation Board to set up a schedule for updating and editing this document. The Chairman asked Mr. Burnette to provide procedures for updating the manual at the next board meeting so that a motion can be made to formalize the committee.

- b. Request for DOAV to Approve Change of Scope
Work ForAIP Projects.....Randy Burdette
DOAV

The Department asked the Board to give DOAV the authority to approve scope of work changes for AIP projects that come in under the projected budget. This would provide more flexibility and expedite completion of projects and maximize the use of federal dollars. The board approved the Department request.

- c. Allocations from the Commonwealth Airport FundMike Swain
DOAV

All Department recommendations were approved by the Board. (Includes approval of the withdrawal requests for Lake Anna and Lawrenceville/Brunswick)

Ending Balances:

<u>GA</u>	<u>Air Carrier</u>
\$28,636.59	\$245,053.42

7. Public Comment Period: None

8. Board Member Comments and Reports:

Mr. Franklin made comments on how we can get better participation from our sponsors.

The Chairman announced the next meeting will be held in Abingdon and invited the western operators to attend and add their comments to the proceedings. Mr. Burdette commented on if anyone had any suggestions on how to improve participation please let us know.

9. Adjourn Meeting at 10:45 a.m.