



Virginia Aviation Board
Meeting Minutes

The Virginia Aviation Board held a meeting on Thursday, August 11, 2022 and Friday, August 12, 2022, at the Hotel Roanoke & Conference Center, 110 Shenandoah Avenue, Roanoke, VA 24016. The minutes are available on the Virginia Department of Aviation's website, www.doav.virginia.gov.

MEMBERS

Randall P Burdette, Chairman	Present
Sophie Chafin Vance, Region 1	Absent
Victoria Cox, Region 2	Present
Roderick D. Hall, Region 3	Present
Alan C. Abbott, Region 4	Present
Cheryl P. McLeskey, Region 5	Present
Donald T. Robertson, Region 6	Present
Vanessa Christie, Region 7	Present

OTHER ATTENDEES

Brian K. Stevens	Office of the Attorney General
Greg W. Campbell Director	Virginia Department of Aviation

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order Randy Burdette, Chairman

The chairman called the meeting to order at 4:07 p.m.

2. Presentation to Rod Hall, Outgoing Chairman Randy Burdette, Chairman

Chairman Burdette recognized outgoing board chairman, Rod Hall.

3. Nomination and Selection of VAB Vice Chair Randy Burdette, Chairman

Motion to nominate Vicki Cox as VAB Vice Chair.

Motion to approve: McLeskey

Second: Hall

Vote: Aye: Cox, Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

4. Aviation Technology Presentation Amber Wilson, DOAV

Dr. Wilson provided an update on the Virginia Flight Information Exchange program as well as department activities pertaining to Advanced Air Mobility.

5. Virginia Air Transportation System Plan Update Eric Laing, Meade Hunt

Mr. Laing provided a high-level overview and update on the department's air transportation system plan.

6. Economic Development Strategic Plan Committee Report Vicki Cox, VAB

Ms. Cox provided a report on the Economic Development Strategic Plan Committee meeting held just prior to the board meeting.

Recess called at 4:50 pm

Motion to approve: Abbott

Second: Hall

Vote: Aye: Cox, Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

Reconvene

The chairman reconvened the meeting at 9:07 a.m.

7. Review and approve May 25, 2022 minutes Randy Burdette, Chairman

Motion to approve the May 25, 2022 minutes as submitted (Attachment X).

Motion to approve: Hall

Second: McLeskey

Vote: Aye: Cox, Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

8. DOAV Activity Reports

- A. Director's Report Greg Campbell, DOAV

Director Campbell provided an update on the agency's activities and programs.

- B. Airport Services Division Report Vernon Carter, DOAV

Mr. Carter provided an update on the division's activities. Scott Denny, Senior Planner at DOAV, gave a presentation on the replacement of the Grundy Municipal Airport. John Hart, Engineer at DOAV, gave a presentation on the public-private partnership runway project at Hummel Field.

- C. Communications & Education Division Report John Campbell, DOAV

Mr. Campbell provided an update on the division's activities and programs.

9. VAOC Activity Report Melinda Crawford, VAOC

Ms. Crawford gave an update on VAOC activities, noting the next meeting will be held in November.

10. VABA Activity Report Craig Whitham, VABA

Mr. Whitham provided an update on Virginia Aviation Business Association activities and upcoming initiatives.

11. New Business

- A. Lake Anna Airport Petition for an Exception to *Airport Program Manual* Section 2.4.12 Local Service Airports Alan Abbott, VAB

Mr. Abbott called on Hank Rempe, manager/owner of Lake Anna Airport to present his petition for an exception to Section 2.4.12 (Local Service Airports) of the *Airport Program Manual*. Mr. Rempe estimated state funding required for acquisition of easements to be \$68,000 to \$70,000 should the exemption be approved.

Motion to grant an exception to *Airport Program Manual* Section 2.4.12 Local Service Airports.

Motion to approve: Abbott

Second: Christie

Vote: Aye: Cox, Abbott, McLeskey, Robertson, Christie; Nay: Hall

- B. Consideration for Approval of FY22 Entitlement Utilization Reports and FY23 Entitlement Utilization Plans Mike Swain, DOAV

Mr. Swain presented the FY22 Entitlement Utilization Reports and FY23 Entitlement Utilization Plans for the 8 air carrier airports. Staff recommended approval of the reports and plans.

Motion to approve: Abbott

Second: Hall

Vote: Aye: Cox, Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

- C. Virginia Aviation Board Consideration for Approval Tentative Allocations from the Commonwealth Aviation Fund Mike Swain, DOAV

Mr. Swain presented the project requests and staff recommendations. The board actions are summarized below. These results are available at www.doav.virginia.gov.

For Region 1, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Blue Ridge Regional Airport	Terminal Building Conceptual Study	Approved	\$45,268.00
Lonesome Pine Airport	Runway 6-24 Rehabilitation - Phase 2 (Construction)	Approved	\$404,930.00
Tazewell County Airport	T-Hangar Site Preparation (Construction) - INCREASE	Approved	\$208,000.00

Motion to approve: Cox

Second: Hall

Vote: Aye: Cox, Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 2, staff recommended the following:

Airport	Project Description	VAB Action	Amount
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Luray Caverns Airport	T-Hangars & Taxilane Site Preparation (Construction)	Approved	\$938,458.00
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Motion to approve: Cox

Second: Hall

Vote: Aye: Cox, Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 3, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Culpeper Regional Airport	Rear Perimeter Gate Access Control	Approved	\$16,965.00
Leesburg Executive Airport	North End Development Site Preparation (Construction) (BIL)	Approved	\$116,070.00
	North Hangar Site Preparation (Construction) (Non-AIP) - INCREASE	Approved	\$26,333.00
Manassas Regional Airport	Main & Supplemental Windcones Replacement (Construction)	Approved	\$16,464.00
	Observation Road Relocation & Drainage Improvement (Construction) (BIL)	Approved	\$288,000.00
	Rotating Beacon Replacement (Construction)	Approved	\$18,498.00
	Taxiway 'A' Pavement & Lighting Rehabilitation (Construction) - INCREASE	Approved	\$35,258.00
	Taxiway 'B' Rehabilitation & Widening (Construction)	Disapproved	N/A
	Terminal Building Fire Panel Replacement (Construction)	Approved	\$18,959.00
	T-hangar Taxilane Rehabilitation - Phase 2 (Construction)	Approved	\$235,254.00
	T-Hangar Taxiway Rehabilitation (Construction) - INCREASE	Approved	\$12,362.00
Winchester Regional Airport	Replacement Terminal Building (Construction)	Approved	\$4,191,225.00

For the Leesburg Executive Airport North End Development Site Preparation (Construction) project, the sponsor intends to upfront most of the federal share and reimburse itself with 2 years of Bipartisan Infrastructure Law funding. Staff recommended that the VAB award the 8 percent state share of the project with the contingency that only the matching funds for the first year will be placed under grant and that grant will be amended when the remaining federal share is placed under a federal grant.

For the Manassas Regional Airport Observation Road Relocation & Drainage Improvement (Construction) project, the sponsor intends to upfront most of the federal share and reimburse itself with 4 years of Bipartisan Infrastructure Law funding. Staff recommended that the VAB award the 8 percent state share of the project with the contingency that only the matching funds for the first year will be placed under grant and that grant will be amended in the succeeding years as the remaining federal share is placed under a federal grant.

Motion to approve: Hall

Second: Robertson

Vote: Aye: Cox, Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 4, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Hanover County Municipal Airport	Eastside Security Cameras (Construction)	Approved	\$18,200.00
Louisa County Airport	Self-Fueling System Relocation - Environmental Coordination	Approved	\$21,075.00
	T-Hangar Taxilanes Rehabilitation (Design)	Disapproved	N/A
Richmond Executive - Chesterfield County Airport	Terminal Apron Rehabilitation (Construction)	Approved	\$113,120.00
Tappahannock-Essex County Airport	Zero Turn Mower	Approved	\$7,000.00

Motion to approve: Abbott

Second: McLeskey

Vote: Aye: Cox, Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 5, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Danville Regional Airport	South Ramp Rehabilitation (Construction) - Phase 1 (Non-AIP)	Approved	\$122,332.00
Dinwiddie County Airport	Airport Access Road Rehabilitation (Construction)	Approved	\$31,952.00
	T Hangar Asphalt Crack Seal/Seal Coat/Striping (Construction)	Approved	\$21,722.00
Farmville Regional Airport	Taxiway and Taxilane Rehabilitation (Design)	Approved	\$14,400.00
William M. Tuck Airport	Lighting Rehabilitation (Design)	Approved	\$9,838.00

Motion to approve: McLeskey

Second: Hall

Vote: Aye: Cox, Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 6, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Mecklenburg-Brunswick Regional Airport	Helicopter Parking Apron (Construction)	Approved	\$30,520.00
	Rotating Beacon Replacement (Construction)	Approved	\$13,578.00
	Taxiways Crack Seal and Remarketing (Construction)	Approved	\$28,672.00

Motion to approve: Robertson

Second: Christie

Vote: Aye: Cox, Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

For Region 7, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Accomack County Airport	Easement Acquisition Services - Phase 2	Approved	\$92,000.00
	Fueling System Upgrade - Containment Expansion (Design)	Approved	\$33,500.00

Middle Peninsula Regional Airport	Box Hangar Site Preparation & Access Road (Design)	Approved	\$101,280.00
Suffolk Executive Airport	Terminal Apron Rehabilitation (Construction) - INCREASE	Approved	\$20,160.00

Ms. Christie discussed the hardships related to the Middle Peninsula Regional Airport Authority meeting the board’s March 2021 contingency placed on subsequent phases of the Box Hangar Site Preparation & Access Road and asked that the sponsor be relieved of the contingency.

Motion to approve: Christie

Second: McLeskey

Vote: Aye: Cox, Hall, Abbott, McLeskey, Robertson, Christie; Nay: none

12. Public Comment Period Randy Burdette, Chairman

No public comments were offered.

13. Board Member Comments and Reports Randy Burdette, Chairman

Region 2: Ms. Cox noted that her roundtable was informative and gave her an appreciation for difficulties achieving contractual entitlement plan goals with regard to supply chain issues, worker shortages, and competition with more lucrative efforts that creating delays for project completion. She encouraged the department to be flexible to assist airports to be able to take advantage of generous funding and complete projects.

Region 3: Mr. Hall stated it was a great meeting. Two concerns from the roundtable were: 1)the need for more forward leaning posture from the department in assisting airports in finding and retaining manpower and talent; and 2) the *Airport Program Manual* be more succinct regarding emerging technologies and sustainability. He recognized Louisa for sponsoring a teacher’s attendance at an AOPA conference to participate in a track for teachers to encourage outreach to kids at a young age.

Region 4: Mr. Abbott reference Mr. Hall’s comments as they co-hosted the roundtable. He added that Richmond Int’l Airport is seeking STEM recruitment through the high school. Another concern is potential issues aging pilots being able to obtain insurance.

Region 5: Ms. McLeskey noted airport concerns pertaining to the economic impact of hangars, drones, and UAV. She thanked platinum sponsors, sponsors and exhibitors and stated she was looking forward to visiting the airports in Region 5.

Region 6: Mr. Robertson echoed sentiments and thanked the participants for their candor and information. He noted the need for additional attention to the infrastructure required particularly for the smaller airports. He mentioned these may be aligned with efforts discussed by Dr. Wilson. He encouraged the involvement of smaller airports. He noted the importance of continued support for smaller airports and long-term sustainability as these changes evolve.

Region 7: Ms. Christie expressed appreciation for the conference coordination efforts. She agreed their candor was refreshing and a lot of dialog tied to Advanced Air Mobility. She encouraged the sharing of information in an effort to bring Virginia to the forefront for eVTOL and drone friendly. She noted a new route from Newport News to Florida. She thanked former Chairman Rod Hall for his leadership and welcomed Chairman Burdette.

Director: None

Chairman: Mr. Burdette stated that he looks forward to working with Greg Campbell. He encouraged airports to keep the department informed. He encouraged VAB members to visit the airports in their regions. He noted exciting issues ahead. He stated that there will be a review of the *Airport Program Manual*. He wants to see all airports, regardless of size, grow.

14. Adjournment Randy Burdette, Chairman

The meeting adjourned at 10:30 am.

Motion to approve: Hall

Second: Cox

Vote: Aye: Cox, Hall, Abbott, McLeskey, Robertson, Christie; Nay: none