

Virginia Aviation Board
Meeting Minutes

The Virginia Aviation Board held a meeting at 9:00 a.m., Thursday, May 15, 2008 at the Wyndham Hotel Richmond- 4700 S. Laburnum Avenue, Richmond, Virginia.

ATTENDEES

Roger L. Oberndorf, Chairman	Present
Richard C. Franklin, Jr.	Present
Bittle Porterfield	Present
Larry Omps	Present
Robert S. Dix	Present
William J. Kehoe	Absent
Marianne M. Radcliff	Present
Alan L. Wagner	Present

OTHER ATTENDEES

Chad Harper	FAA
Lori Pound	Counsel
Randall Burdette	Director, Virginia Department of Aviation

Several DOAV Staff, Federal Government Representatives, Airport Managers and Sponsors, Consultants, Engineers, State Government Representatives, Business Owners, and City & County Representatives were also present.

1. Call to Order.....Roger L. Oberndorf, Chairman
2. The February minutes were approved with no changes.
3. Reports/Announcements:
 - a. DOAV Report.....Randall Burdette
DOAV

Mr. Burdette updated the board and attendees on aviation issues and activities across the Commonwealth. AOPA Air Foundation will sponsor DOAV's Spring 2008 Safety Week being held at the Danville Regional Airport on May 27th and the Virginia Aviation Museum in Richmond on May 28th from 7:00 p.m. to 9:00 p.m. Aircraft Sales and Use Tax collections have improved but are still considerably below forecast. Special Fund Grant programs have received additional funds to meet airport needs. Currently, all airport requests in the Special Fund Grant programs have been met and there are available funds to meet airport

needs to the end of the fiscal year. The next VAB meeting is August 20 and 21, 2008 at the Richmond Airport Wyndham Hotel.
(PPT attached)

- b. FAA Report.....Chad Harper
FAA

The FAA has \$2.7 billion to spend until the end of the fiscal year on June 30, 2008. They have already released \$23.5 million for six grants in Virginia to date. All grant applications must be received by June 9, 2008. All executed grants need to be submitted to the FAA by June 20, 2008. All four year old grants need to be closed by June 20, 2008. There will be a 25% reduction in funding for ACIP's and the FAA will work with the Commonwealth in the next 30 days to discuss this issue. The FAA has also upgraded to a GIS database system which is accessible at <http://airports-gis.faa.gov>. This site will help the FAA manage information in one place.

- c. VAOC Report.....Mark Courtney
VAOC

The recipient of this year's John R. Lillard Virginia Airport Operators Council Scholarship award is Hunter Guilliams, a graduate of James River High School in Buchanan, Virginia. Hunter will use the \$3,000 toward his education in aerospace engineering at Virginia Tech University. There will be a presentation at his high school on June 4, 2008. The council will also sponsor a golf outing on August 19, 2008 with lunch and a dinner reception in Richmond for the Lillard Foundation. This charity event is headed by Mark Courtney, Bill Kelly and Jeff Tarkenton. The next VAOC meeting will include a presentation on the Navaid Instrument Approach Procedures Study and will be held at noon on June 3, 2008 in the Richmond Business Conference Center at the Richmond International Airport. There was also an announcement of the Mid-Atlantic Airfield Operations Forum, (previously the annual maintenance workshop) on November 12 and 13, 2008 at the Roanoke Regional Airport.

4. Old Business:

- a. Discretionary Transition Obstructions.....Randy Burdette
DOAV

DOAV has met with VAOC and the FAA to discuss airport licensing requirements. One of the key issues was transition obstructions. The FAA is currently rewriting its airport design criteria which include how it will address transition obstructions and the determination of hazards. Because the standard is being rewritten and could have significant impact

on the Commonwealth Airports, the Director stated the DOAV will continue to work with the FAA and VAOC to create licensing standards that will ensure the safety of the flying public while encouraging economic development of the airports. While the standards are being reviewed, the Director requested the VAB not tie transition obstruction removal to funding availability. Mr. Bittle Porterfield and Mr. Bob Dix motioned that VAB repeal this requirement. The agency will continue to work with airports to remove hazards wherever possible.

- b. Airport Program Manual Presentation.....Alan Wagner
VAB

The new Airport Program Manual has been updated and completed as of May 2008. The goal was to make sure this reference guide addresses everyone's needs in the aviation community including aircraft owners, airport sponsors and managers, consultants, etc. (PPT attached) Dr. Wagner recognized all committee members by providing them with a token of appreciation. The manual was approved by the VAB unanimously.

- c. Mr. Bittle Porterfield made a motion to approve \$2,900 for Ingalls Field Airport for work which had taken place before a grant had been executed. Marianne Radcliff seconds the motion. Richard C. Franklin Jr. asks that the motion be amended to require that a notice be sent to all airports to ensure that sponsors are getting all their paperwork in order before beginning a project according to the VAB policies. Dr. Wagner agrees and approves the motion which includes the substitute motion from Richard C. Franklin Jr.

5. New Business

- a. Virginia Aviation Board Review
Tentative Allocations from the
Commonwealth Airport Fund.....Mike Swain
DOAV

Results are available at www.doav.virginia.gov

6. Public Comments and Questions.....None

7. Board Member Comments and Reports.....

Richard C. Franklin, Jr. would like to honor Randolph Jones and other deceased members of the aviation community by creating a letter, certificate, plaque, etc... which will recognize their commitment to excellence in their communities.

Cherry Evans will write a resolution honoring Mr. Jones and have it approved at the next board meeting at the Wyndham Hotel.

8. The meeting was adjourned at 11 a.m.