

**BOARD FOR CONTRACTORS COMMITTEE
MEETING MINUTES**

The Board for Contractors Committee met on Tuesday, December 7, 2021 at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

Donald Groh, Chairman
John O'Dell
Jeffrey Hux
Shawn Mitchell
E.G. Rudy Middleton

Board member(s) absent from the meeting:

Deborah Tomlin, Vice Chairman
Vernell Woods

The following DPOR staff members were present for all or part of the meeting:

Eric Olson, Executive Director
Marjorie King, Board Administrator
Adrienne Mayo, Board Administrator
Mary Charity, Licensing Supervisor
Stephanie Keuther, Administrative Assistant

APPROVED

Mr. Groh called the December 7, 2021 Board for Contractors Committee Meeting to order at 8:12A.M.

Call To Order

Mr. Middleton made a motion seconded by Mr. Mitchell to adopt the Agenda of December 7, 2021.

Approval of
Agenda

The motion was approved with a vote of 5-0-0. Ayes: Groh, O'Dell, Middleton, Mitchell and Hux
Nays: None Abstain: None Absent: Woods, and Tomlin.

Mr. Hux made a motion seconded by Mr. Mitchell to approve the Minutes of October 26, 2021 Board
for Contractors Committee Meeting as presented.

Minutes

The motion was approved with a vote of 5-0-0. Ayes: Groh, O'Dell, Middleton, Mitchell and Hux
Nays: None Abstain: None Absent: Woods, and Tomlin.

Mr. Groh opened the Public Comment section of the meeting.

Public Comment

With no one wishing to come forward Mr. Groh closed the Public Comment section of the meeting.

Education Provider Applications

Education Provider
Applications

Adrienne Mayo, Regulatory Board Administrator addressed the Committee:

Applications for proposed education providers and courses were reviewed and the Committee's
recommendations are as follows:

Ms. Mayo shared that staff recommends approval for:

! "#1 Above (At Your Pace Online) aka VAContractorTraining.com – one online Contractor Pre-
license course

! "#1 Above (At Your
VA Contractor
Training.com

A motion was made by Mr. Hux seconded by Mr. O'Dell for approval.

The motion was approved with a vote of 5-0-0. Ayes: Groh, O'Dell, Middleton, Mitchell and Hux
Nays: None Abstain: None Absent: Woods, and Tomlin.

Ms. Mayo shared that staff recommends approval for:

Backflow Prevention Institute – one classroom Certified Backflow Device Prevention Device Worker
Vocational course

Backflow Prevention
Institute

A motion was made by Mr. Hux seconded by Mr. O'Dell for approval.

The motion was approved with a vote of 5-0-0. Ayes: Groh, O'Dell, Middleton, Mitchell and Hux

Nays: None Abstain: None Absent: Woods, and Tomlin.

Ms. Mayo shared that staff recommends approval for:

**Central Virginia Elect
Association**

Central Virginia Electrical Contractors Association – four classroom Electrical Vocational Education courses

A motion was made by Mr. Hux seconded by Mr. O'Dell for approval.

**The motion was approved with a vote of 5-0-0. Ayes: Groh, O'Dell, Middleton, Mitchell and Hux
Nays: None Abstain: None Absent: Woods, and Tomlin.**

Ms. Mayo shared that staff recommends approval for:

Centura College

Centura College – three classroom HVAC Vocational Education Courses

A motion was made by Mr. Hux seconded by Mr. O'Dell for approval.

**The motion was approved with a vote of 5-0-0. Ayes: Groh, O'Dell, Middleton, Mitchell and Hux
Nays: None Abstain: None Absent: Woods, and Tomlin.**

Ms. Mayo shared that staff recommends approval for:

**Maryland Delaware
Water Well
Association**

Maryland Delaware Water Well Association – 1 classroom Certified Water Well Systems Provider Continuing Education course

A motion was made by Mr. Hux seconded by Mr. O'Dell for approval.

**The motion was approved with a vote of 5-0-0. Ayes: Groh, O'Dell, Middleton, Mitchell and Hux
Nays: None Abstain: None Absent: Woods, and Tomlin.**

Ms. Mayo shared that staff recommends approval for:

Milby Company

Milby Company – one VIRTUAL Continuing Education Certified Water Well Systems Course (NOVEMBER conference)

A motion was made by Mr. Hux seconded by Mr. O'Dell for approval.

**The motion was approved with a vote of 5-0-0. Ayes: Groh, O'Dell, Middleton, Mitchell and Hux
Nays: None Abstain: None Absent: Woods, and Tomlin.**

Ms. Mayo shared that staff recommends approval for:

NC Association of Electrical Contractors – 1 classroom Electrical Vocational course and 1 classroom Electrical Continuing Education Course

NC Association of
Electrical
Contractors

A motion was made by Mr. Hux seconded by Mr. O'Dell for approval.

The motion was approved with a vote of 5-0-0. Ayes: Groh, O'Dell, Middleton, Mitchell and Hux
Nays: None Abstain: None Absent: Woods, and Tomlin.

Old Business
None

Old Business
None

New Business

New Business

Robby Dawson – NFPA Certification Program

**Robby Dawson –
NFPA Certification
Program**

Mr. Dawson provided the Committee a comparison sheet, requesting consideration of the NFPA Certification Program to be equivalent to the NICET Level III certification for Fire Sprinkler Inspectors'.

Mr. Mitchell made a motion seconded by Mr. O'Dell to send this to the Board for Contractors at its December 7, 2021 Meeting for consideration.

The motion was approved with a vote of 5-0-0. Ayes: Groh, O'Dell, Middleton, Mitchell and Hux
Nays: None Abstain: None Absent: Woods, and Tomlin.

Remedial Education Report

**Remedial Education
Report**

Board Member Donald Groh attended the Remedial Education class that was held on November 10, 2021. Mr. Groh informed the Committee the information was current and relevant.

Mr. Groh thought staff did an amazing job presenting the information. However, Ms. Marjorie King, the Regulatory Boards Administrator really stood out and commanded the attention of the class. Mr. Groh encourages other Members of the Committee and Board to take this class.

Regulatory Review Updates

**Regulatory Review
Updates**

Temporary Fee Reduction

Marjorie King, Regulatory Boards Administrator informed the Committee at its Board for Contractors Meeting on September 14, 2021 the Board approved a temporary fee decrease extension. The exempt package has been approved and goes into effect on December 8, 2021.

Temporary Fee Reduction

Separation of SDS Specialty-Conventional and Alternative – Final Regulations

Marjorie King, Regulatory Boards Administrator informed the Committee at the October 26, 2021 Board for Contractors Meeting the Board adopted the proposed regulation for Separation of SDS Specialty – Conventional and Alternative as final. Ms. King anticipates this to be published in January 2022, followed by a 30 day public comment period on March 1, 2022.

Separation of SDS Specialty-Conventional and Alternative – Final Regulations

Prohibited Act Amendment

Marjorie King, Regulatory Boards Administrator informed the Committee the Regulatory Review process to amend the language for Prohibit Act 9.b. has been approved by the Governor's office.

Prohibited Act Amendment

Apprenticeship Program Examination Exemption for Journeyman

Marjorie King, Regulatory Boards Administrator informed the Committee the NOIRA for the Apprenticeship Program Examination Exemption for Journeyman is still at the Secretary's Office and is in the final stages.

Apprenticeship Program Examination Exemption for Journeyman

Amend Backflow Vocational Training Requirement - Final Regulations

Marjorie King, Regulatory Boards Administrator informed the Committee at the October 26, 2021 Board for Contractors Meeting the Board adopted the proposed regulation for the individual License and Certification Regulation to Amend the Backflow Vocational Training Requirement. This is currently at the Secretary's Office and is in the final stages.

Amend Backflow Vocational Training Requirement - Final Regulations

Marijuana Legalization Amendments – Contractors and Tradesman

Marjorie King, Regulatory Boards Administrator informed the Committee that the Exempt Regulatory package to conform the Board for Contractors Regulations as it pertains to the disclosure of marijuana-related misdemeanor offenses by applicants is Final and became effective December 1, 2021.

Marijuana Legalization Amendments – Contractors and Tradesman

Education Provider Audits

Education Provider Audits

Bill Ferguson provided a report for the continuing education course he audited.

**Patrick Henry
Community College**

On November 11, 2021, staff of the Board for Contractors audited a tradesman gas fitter continuing education class given by an approved education provider, Patrick Henry Community College. This was an unannounced audit as the provider was not aware that board staff would be in attendance of the course titled Continuing Education for Gas Fitter. The instructor listed on education provider's website Bill was Robert King. The course was held at the date, time, and location on the provider's website. Staff entered the classroom at 4:45 p.m., and audited the course from 5:00 p.m. to 6:00 p.m. There were three attendees present. Prior to code discussion, attendees reviewed their registration/license information and signed the class registration sheet.

Attendees were given a handout that listed the 2015 code sections that were changed, a description of the changes, and why the changes were important. The instructor read this information to the attendees. The instructor was organized and presented the information in a clear manner. Throughout the class he interacted comfortably with the attendees. The classroom was free from noise and distraction and afforded ample workspace and an unobstructed view of the instructor. The class attendance roster was submitted as required. It is recommended that the class was in compliance with education provider requirements. Staff might contact education provider to remind them to use the appropriate class number on future reports. A name change application should be submitted by authorized personnel.

Bill Ferguson provided a report for the continuing education course he audited.

**Patrick Henry
Community College**

On November 11, 2021, staff of the Board for Contractors audited a tradesman plumber continuing education class given by an approved education provider, Patrick Henry Community College. This was an unannounced audit as the provider was not aware that board staff would be in attendance of the course titled Plumbing Trades License Renewal. The instructor listed on education provider's website Bill was Robert King. The course was held at the date, time, and location on the provider's website. Staff was in the classroom from previous gas fitter class and audited the plumber course from 6:00 p.m. to 9:00 p.m. There were five attendees present. Prior to code discussion, attendees reviewed their registration/license information and signed the class registration sheet.

Attendees were given a handout that listed the 2015 code sections that were changed, a description of the changes, and why the changes were important. The instructor was organized and presented the information in a clear manner. Throughout the class he interacted comfortably with the attendees. The classroom was free from noise and distraction and afforded ample workspace and an unobstructed view of the instructor. The class attendance roster was submitted as required.

It is recommended that the class was in compliance with education provider requirements. Staff might contact education provider to remind them to use the appropriate class number on future reports. A name change application should be submitted by authorized personnel.

Bill Ferguson provided a report for the continuing education course he audited.

Co-Train

On November 20, 2021, staff of the Board for Contractors audited a tradesman electrician continuing education class given by an approved education provider, Co-Train. This was an unannounced audit as the provider was not aware that board staff would be in attendance of the course titled 2017 N.E.C. Analysis of Changes. The instructor listed on education provider's website Bill was Charles Grant and Larry Waldron. The course was held at the date, time, and location on the provider's website. Staff arrived at 8:50 a.m., contacted the education provider to confirm the course would be held, and audited the course from 9:00 a.m. to 12:00 p.m. There were six attendees present. Prior to class, attendees presented their tradesman license and confirmed their registration information.

Attendees were given a handout that listed the 2017 code section changes. The class contained a PowerPoint presentation titled Analysis of Changes – 2017 NEC by the International Association of Electrical Inspectors that displayed the changes and examples of the changes to the code. The instructors were organized and presented the information in a clear manner. Throughout the class they interacted comfortably with the attendees and answered questions when asked. The classroom was free from noise and distraction and an unobstructed view of the instructors and the PowerPoint presentation. The class attendance roster was submitted as required. It is recommended that the class was in compliance with education provider requirements.

Adjournment

Adjournment

Mr. Groh thanked the Committee and Staff and adjourned the Committee Meeting at 8:38 A.M.

The next Committee Meeting will be March 22, ~~2021~~

2022 *at*

Donald Groh
Donald Groh, Chairman

3 / 22 / 2022
Date

APR