

Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
January 22, 2013 (9:00 a.m.)

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer, presided. No other Board members were present.

Cameron R. Parris appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**9:00 a.m. – 12:00 p.m. Docket**

1. J&L Heating & Air Conditioning, LLC  
File Number: 2013-01482  
Start Time: 9:03 a.m.  
End Time: 9:36 a.m.  
**NO DECISION MADE**

**Participants**

A- Gordon Wynkoop  
A- Gwen Wynkoop  
W- James MacLean  
W- Melanie MacLean

2. Robert J. Humphries  
File Number: 2013-01531  
Start Time: 10:52 a.m.  
End Time: 11:29 a.m.  
**NO DECISION MADE**

A- Robert Humphries  
W- James Humphries

**1:00 p.m. – 3:00 p.m. Docket**

3. Dennis R. Laughery  
File Number: 2013-01608  
Start Time: 1:09 p.m.  
End Time: 1:26 p.m.  
**NO DECISION MADE**

A- Dennis Laughery  
W- Sean Sutphin

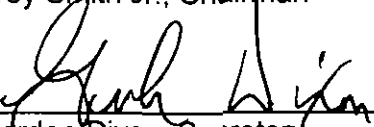
4. Sean S. Sutphin  
File Number: 2013-01610  
Start Time: 1:27 p.m.  
End Time: 1:46 p.m.  
**NO DECISION MADE**

A- Sean Sutphin  
W- Dennis Laughery

The meeting adjourned at 2:35 p.m.

**BOARD FOR CONTRACTORS**

  
\_\_\_\_\_  
Troy Smith Jr., Chairman

  
\_\_\_\_\_  
Gordon Dixon, Secretary

COPY TESTE:

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Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Ann-Marie Brigil  
Title: Presiding Officer
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on January 22, 2013
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

*None*

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

*Ann-Marie Brigil*

Signature

*1-22-2013*

Date