

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
December 10, 2012 (1:00 p.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

E.C. "Chick" Pace, III, Presiding Board member, presided. No other Board members were present.

Joseph Haughwout and Rachel Mathews appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

1. United States Roofing, Inc.
File Number 2012-02223 (Disc.).
(NO DECISION MADE)

Erik B. Lawson – C Atty

The meeting adjourned at 1:36 p.m.

Board for Contractors


Erby G. "Rudy" Middleton, Chairman


Gordon N. Dixon, Secretary

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**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: E.C. "Chick" Pace, III
2. Title: Board Member
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on December 10, 2012
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date



