

**Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
September 4, 2012**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer presided. No Board members were present.

Candace M. Howard, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
PB=Principal Broker  
SA-Sales Agent  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

- |                                                                                                                                                  |                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 1. Charles Woodby<br>File Number: 2013-00066<br>Start Time: 9:48 a.m.<br>End Time: 10:07 a.m.<br><b>NO DECISION MADE</b>                         | A- Charles Woodby |
| 2. Commonwealth Electrical Services Inc.<br>File Number: 2013-00067<br>Start Time: 10:14 a.m.<br>End Time: 10:46 a.m.<br><b>NO DECISION MADE</b> | A- James Guthrie  |
| 3. Virginia Drywall Solutions LLC<br>File Number: 2013-00068<br>Start Time: 11:06 a.m.<br>End Time: 11:28 a.m.<br><b>NO DECISION MADE</b>        | A- James Jennings |
| 4. Gregory Fox                                                                                                                                   | A- Gregory Fox    |

File Number: 2013-00070  
Start Time: 1:10 p.m.  
End Time: 1:37 p.m.  
**NO DECISION MADE**

W- Michael Mahieu  
W- Marion Curry  
W- Robert Chambers

5. Holly Rae Tinsley  
File Number: 2013-00071  
Start Time: 1:43 p.m.  
End Time: 2:03 p.m.  
**NO DECISION MADE**

A- Holly Rae Tinsley


6. DJD Services Inc.  
File Number: 2013-00072  
Start Time: 2:15 p.m.  
End Time: 2:38 p.m.  
**NO DECISION MADE**

A- Dale Kiser

The meeting adjourned at 2:38 p.m.

Board for Contractors

  
Erby G. "Rudy" Middleton, Chairman

  
Gordon N. Dixon, Secretary

COPY TESTE:

\_\_\_\_\_  
Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Ann-Marie Brigil  
Title: Presiding Officer
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on September 4, 2012
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_  
*none*

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:  
\_\_\_\_\_

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

*Ann-Marie Brigil*  
\_\_\_\_\_  
Signature

*9-4-2012*  
\_\_\_\_\_  
Date