

**BOARD FOR CONTRACTORS COMMITTEE
MEETING DRAFT MINUTES**

The Board for Contractors Committee (“the Committee”) met on Monday, January 28th, 2013, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Herbert J. Dyer, Jr. Chairman
Bailey Dowdy
Michael Gelardi
E. G. Middleton, III
Doug Murrow
D. Todd Vander Pol

Mr. Walker was absent.

The following DPOR staff attended the meeting:

Gordon Dixon, Director
Adrienne Mayo, Regulatory Boards Administrator
Mark Courtney, Senior Director of Regulatory & Public Affairs
Karen Bullock, Administrative Assistant
Marcie Hyman, Licensing and Education Specialist
Mindy Sprull, Regulatory Boards Administrator

Chairman Dyer called the meeting to order at 2:06 P.M.

Call To Order

The Meeting Agenda was approved unanimously. Motion made by **Mr. Dowdy**, seconded by **Mr. Gelardi**.

Approval of Agenda

The Minutes from the December 10th, 2012 Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Gelardi**, seconded by **Mr. Dowdy**.

Minutes Adopted

There was no public comment.

Public Comment

Items requiring Board action are marked with an asterisk (*):

Education Provider Applicants:

Education Provider Applications*

An applications for proposed education provider and course was reviewed and the Committee's recommendation as follows:

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Dowdy**, the Committee unanimously recommended the Board approve Electrical Solutions Continuing Electrical (ELE) in the classroom courses.

Electrical Solutions

A. Regulatory Reform Initiative

Laurie C. Crigler (Plumbing and Mechanical Professionals of Virginia), Alan Givens (Parrish Services), Lorrie Gore (Gundlach Plumbing & Heating), Chris Anderson (A Plus Tradesman CE), Francis McGoneot (United Air Temp) and Richard Hibbard (A Plus Tradesman CE) relayed to the Committee their disagreement regarding proposed amendments to eliminate the continuing education requirement for plumbing and heating, ventilation and air conditioning tradesman and gas fitters.

Old Business

Regulatory Boards Administrator, Adrienne Mayo shared a Notice of Intended Regulatory Action (NOIRA) adopted by the Board in response to Executive Order 14 has been submitted. Ms. Mayo further shared the public comment period began on January 28th, 2013 and that public comments may be submitted through February 27th, 2013 to the Board office by mail, e-mail, fax, or via the Regulatory Town Hall website.

Regulatory Homework

Board Administrator, Mindy Spruill presented to the Committee a review of Florida's, Arizona's and Arkansas's entry requirements for contractors.

Legislative Updates

Gordon Dixon, Agency Director gave the Committee an overview of the 2013 legislative session and bills that have been introduced.

New Business

Correspondence Between Board Members

Board Administrator, Mindy Spruill reminded the Committee members that any correspondence involving board business is to be forwarded to the Board's Director to ensure consideration as an agenda item during a publicly noticed Board.

Board Matrix Review

Regulatory Boards Administrator, Adrienne Mayo presented the Committee copies of the current Criminal History and Financial History Application Matrices. The Committee will further examine the matrices to determine whether amendments are needed during its April meeting.

The Committee's next scheduled meeting is Monday, April, 8th, 2013 at 2:00 p.m.

Next Meeting

Chairman Dyer entertained a motion to adjourn from **Mr. Vander Pol**, seconded by **Mr. Gelardi** and approved unanimously by the Committee. The meeting adjourned at 3:54 p.m.

Adjourn

Herbert J. Dyer, Jr., Chairman

Date