

BOARD FOR CONTRACTORS COMMITTEE MEETING MINUTES

The Board for Contractors Committee ("the Committee") met on Monday, December 10th, 2012, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Herbert J. Dyer, Jr. Chairman
Michael Gelardi
E. G. Middleton, III
Doug Murrow
Chancey Walker
D. Todd Vander Pol

Mr. Dowdy was absent.

The following DPOR staff attended the meeting:

Eric L. Olson, Executive Director
Adrienne Mayo, Regulatory Boards Administrator
Karen Bullock, Administrative Assistant
Chris Kunkel, Licensing and Education Specialist
Mindy Sprull, Regulatory Boards Administrator

Chairman Dyer called the meeting to order at 2:05 P.M.

Call To Order

The Meeting Agenda was approved unanimously. Motion made by **Mr. Walker**, seconded by **Mr. Gelardi**.

Approval of Agenda

The Minutes from the October 22nd, 2012 Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Gelardi**, seconded by **Mr. Murrow**.

Minutes Adopted

Kevin Stewart, on behalf of Chimney Inspector Apprenticeship shared with the Committee his concerns a professional license requirement for chimney inspector. He stated that chimney inspector should have a state license. Board staff informed him that the Board for Contractors has no regulatory authority to require licensure for chimney inspector.

Public Comment

Items requiring Board action are marked with an asterisk (*):

Education Provider Applicants:

Education Provider Applications*

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

After discussion, and a motion by **Mr. Murrow**, seconded by **Mr. Gelardi**, the Committee unanimously recommended the Board approve Contracting Classes LLC Continuing Electrical (ELE) in the classroom courses (2).

Contracting Classes LLC

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Middleton**, the Committee unanimously recommended the Board approve Lewellyn Technology LLC Continuing and Vocational Electrical (ELE) in the classroom courses (2).

Lewellyn Technology LLC

There was no old business.

Old Business

Executive Director, Eric Olson introduced Mindy Spruill as the new Regulatory Boards Administrator and Marcy Hyman as the new Licensing and Educational Specialist. Mr. Olson shared with the Committee that the former Licensing and Educational Specialist, Chris Kunkel has accepted a new position within the Agency.

Introduction of new board staff

Regulatory Review Updates*

New Business

In conformity with the Regulatory Reform Initiative of Executive Order 14 the Staff shared with the Committee sections of the regulations for review and amendment consideration. After review of the both the Board for Contractors Regulations and the Individual License and Certification Regulations, the Committee discussed amendments to present to the Board for review during its January 2013 meeting. A significant change among the Committee recommendations includes eliminating the continuing education requirement for plumbing, heating, ventilation and air conditioning and gas fitters. After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Middleton**, the Committee unanimously recommended the Board adopt the review of all their regulations for intended regulatory action.

At 3:20 p.m. the Committee took a ten minutes break.

Break

Examination Wavier Agreement – Maryland HVAC Board *


After consideration and discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Middleton**, the Committee unanimously task staff to contact the Maryland State Board for Heating Ventilation, Air Conditioning and Refrigeration to renegotiate the Examination Wavier Agreement. The existing agreement is to be honored during the renegotiations process.

The Committee's next scheduled meeting is Monday, January, 28th, 2013 at 2:00 p.m.


Next Meeting

Chairman Dyer entertained a motion to adjourn from **Mr. Gelardi**, seconded by **Mr. Walker** and approved unanimously by the Committee. The meeting adjourned at 4:15 p.m.

Adjourn



Herbert J. Dyer, Jr., Chairman



Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Herbert "Jack" Dyer, Jr.
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: December 10, 2012
(Date)


5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6. I do not have a personal interested in any transactions taken at this meeting.



Signature

December 10, 2012
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Michael Gelardi
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: December 10, 2012
(Date)

5. I have a personal interest in the following transaction:

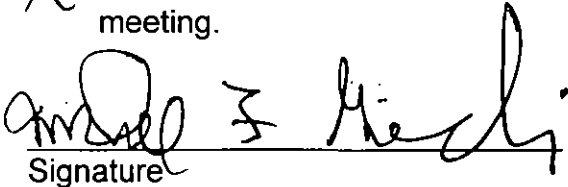
(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- _____
- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6. I **do not** have a personal interested in any transactions taken at this meeting.


Signature

December 10, 2012
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Erby G. "Rudy" Middleton, III
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: December 10, 2012
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6. I **do not** have a personal interested in any transactions taken at this meeting.

E. G. Middleton III
Signature

December 10, 2012
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Doug Murrow
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: December 10, 2012
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

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- or
- I did not participate in the transaction.

6. I **do not** have a personal interested in any transactions taken at this meeting.


Signature

December 10, 2012
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: D. Todd Vander Pol
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: December 10, 2012
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interested in any transactions taken at this meeting.

Todd Vander Pol
Signature

December 10, 2012
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Chancey Walker
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee
(Name of Board)
4. Meeting/IFF Date: December 10, 2012
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interested in any transactions taken at this meeting.

C. W. Walker
Signature

December 10, 2012
Date