

**MINUTES  
STATE AIR POLLUTION CONTROL BOARD MEETING  
WEDNESDAY, JANUARY 5, 2005**

**DEPARTMENT OF ENVIRONMENTAL QUALITY  
PIEDMONT REGIONAL OFFICE  
4949-A COX ROAD  
GLEN ALLEN, VIRGINIA**

**Board Members Present:**                      **Richard D. Langford - Chairman  
Karlynn W. Bucher - Vice-Chairman  
John N. Hanson  
Vivian Thomson**

**Board Members Absent:**                      **Smita Siddhanti**

**Department of Environmental Quality  
Staff:**    **Robert G. Burnley, Director  
Cindy M. Berndt**

- 1)     **The following minutes summarize activities, which took place at this Board meeting.**
- 2)     **The meeting was convened at 1:45 p.m. and adjourned at 4:25 p.m.**

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**The meeting was a special meeting held jointly with representatives of the State Advisory Board on Air Pollution (SAB). Mr. Richard D. Langford, Chairman, briefly discussed the purpose of the special meeting. Mr. Robert G. Burnley, Director of the Department of Environmental Quality, provided background information on the work of the Community Involvement Task Force and Mr. Tom Ballou, also with the Department, then provided the details of the recommendations of the Task Force on the operations of the SAB.**

**The members of the Board and the SAB then divided into three groups to discuss the mission of the SAB and qualifications and members, committee operation and reporting or project selection.**

**After the group discussions, each group presented a summary of their discussions.**

**The Board thanked everyone for their participation and indicated that the detailed notes from each of the groups (see attached) would be distributed to all the members of the Board and the SAB and representatives from the Board and the SAB would meet to begin development of a charter or by-laws.**

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**Cindy M. Berndt**

## Qualifications & Members

### Mission & Role

- The State Advisory Board on Air Pollution grew from TAC
- Provide expertise
  - Drawing from national organizations
  - Evaluation
  - Alternatives “Reality Check”
  - Technical Expertise
- What is going on in other regions/states
- Support DEQ
  - Information gathering
  - Quality control
  - Wide variety of sources
    - regions/groups/industry
  - Technical vs. Policy?
- MEMBERSHIP
  - Geographic
  - Technical expertise
  - Attendance requested
  - DEQ solicit from Industry/Conservation Communities/Regions, etc.
    - Agencies
      - No quotas, but....  
Seek balance
    - Total #s - minimum or maximum
    - Better description of service

- Willingness to serve
- Does this State Advisory Board tackle policy issues?
  - MR – Primarily information and reporting
  - MR – Information from wide variety of organizations
    - State, National, International, everywhere
  - MEM – Soliciting membership
    - Annual
    - DEQ
  - MEM – Attendance required
    - Expectations
  - MEM – Seek balance – no quotas
  - MEM – Expertise
  - MR – Mission Statement
    - Action Item

### **State Advisory Board Mission**

- Technical Resource to APCB & DEQ staff
- Help make policy??
- Give back talents & experience
- Contribute unique perspectives
- Work together to find “common ground”
- Explore/utilize differing perspectives & interests to develop a balanced result

### **Committee Operation and Reporting**

- Commitment and attendance (one-year terms)
- Develop pool of possible members [by interest(s)]
- Policy Guidance from DEQ policy staff

- Earlier identification of topics
- Include topic in public notification
- Joint planning meeting with APCB (instead of conference)
- Up front determination of level of report effort/details
- Options for selecting a Chairperson (during the joint planning meeting?)

### **State Advisory Board Mission/Role**

- Additional technical resources
- Provide recommendations on how to address EPA proposals
- Recommend alternative approaches to an issue – example: cumulative impacts
- Interpretation of data
- Supplement resources of DEQ
- Add wide variety of interest/expertise/perspective on issue/permit/regulation
- Could provide educational role for agency/public/SAPCB
- Could be “clearinghouse” for innovative/alternative approaches to environmental issues
- Gives members a chance to be resource for others
- Analyze/assemble information & provide access to information (post on website)
- Collaborative process
- Science/technical fact focused
- Not advocacy group

### **Most Recent Process for Project Selection**

- SAB Chair meets with liaison of SAPCB & DEQ to brainstorm project early in the year (what are priorities of SAPCB/DEQ?)
- SAB brainstorms potential needs
- Ballot from SAB members if priorities not clear

- 2 – 3 projects selected; mission for working groups is discussed
- Confirm mission of work groups
- Work group established & work begins

**Alternative**

- SAPCB could make requests for information from SAB
- Should this discussion occur both places
- Have joint discussion on projects SAB/SAPCB/DEQ
- Solicit ideas for projects with environmental community/public
- Consider shorter terms/longer term project