



COMMONWEALTH of VIRGINIA
Department of Professional and Occupational Regulation

Terence R. McAuliffe
Governor

**VIRGINIA REAL ESTATE BOARD
ADVISORY COUNCIL MEETING**

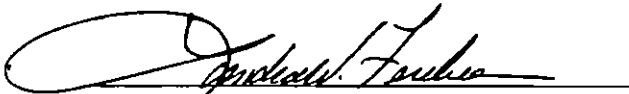
Todd Haymore
Secretary of
Commerce and Trade
Jay W. DeBoer
Director

**January 31, 2018
Richmond, Virginia 23233
9960 Mayland Drive
Second Floor, Board Room 4
1:00 P.M.**

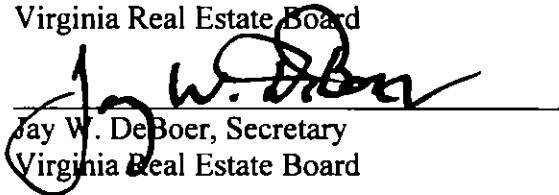
Minutes

- I. Joe Funkhouser, Chairman of the Virginia Real Estate Board ("Board"), called the meeting to order at 1:06 P.M. Advisory Council ("Council") members Boyd Smith, Gladys Fain, and Joe Carney were present at the meeting. In addition to Mr. Funkhouser, the following Board members were present: Steve Hoover, Chairman of the Education Committee ("Committee"); Lynn Grimsley, member of the Committee; and Lee Odems, member of the Committee. The following staff members from the Department of Professional and Occupational were present: Christine Martine, Executive Director of the Board; Jeffrey Williams, Board Administrator and Jim Chapman, Board Administrator.
- II. A motion to approve the agenda was seconded and approved unanimously.
- III. Mr. Funkhouser asked the Council members, Board members, and DPOR staff to introduce themselves.
- IV. There were no public comments.
- V. Chairman Funkhouser reviewed the history of the Council and why the Council needed to meet even though the Board voted to sunset the Council. Board staff provided an overview of House Bill 864—which, if passed, would remove the requirement that the Advisory Council meet annually, change the due date for Post-Licensing Education to the last day of the month in which the salesperson was initially licensed, and add "real estate-related finance" to the list of topics required to be covered in Post-Licensing Education.

- VI. Mr. Hoover shared with the Council a summary of the Education Committee's work in 2017. He inform the Council the that Committee posted on its webpage a document listing the items discussed and the decisions made at each of its meetings, the Carryover process is complete but only a few licensees have attempted to acquire the credit, applications are being updated to streamline the application process for providers and the Committee, and the Committee reviewed over 831 application in 2017.
- VII. In "Other Business," there was a brief discussion regarding the possibility of requiring instructors to recertify at some determined interval. After reviewing the Board's regulation, the evaluation process of instructors by schools, the Council decided that it would not pursue the matter further. Because of the proposed legislation to remove the requirement that the Council meet annually, there was no action taken to review the member roster or to set a date for the next Advisory Council meeting.
- VIII. There was no other business.
- IX. The meeting adjourned at 1:42 P.M.



Sandra Perebee, Vice-Chair,
Virginia Real Estate Board



Jay W. DeBoer, Secretary
Virginia Real Estate Board