REAL ESTATE BOARD MINUTES OF MEETING

March 16, 2017

The Real Estate Board met at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia. The following Board members were present:

Joseph Funkhouser, II, Chair Sandee Ferebee, Vice-Chair Lynn G. Grimsley Lee Odems Sharon Johnson Steve Hoover Margaret Davis Ibrahim Moiz

Board member absent from the meeting: Libby Gatewood

DPOR staff present for all or part of the meeting included:

Jay DeBoer, Director
Christine Martine, Executive Director
Liz Hayes, Fair Housing Administrator
Deanda Shelton, Assistant Fair Housing Administrator
Jeffrey Williams, Board Administrator
Jim Chapman, Board Administrator
Emily Trent, Administrative Assistant
Trudy Miller, Fair Housing Investigator
Loraine Schroeder, Fair Housing Investigator
Karen Taylor, Fair Housing Investigator
Jessica Eldridge, Presiding Officer

Heather Lockerman and Tom Payne from the Office of the Attorney General were present.

Mr. Funkhouser called the meeting to Order at 9:03 A.M.

Call to Order

A motion was made by Ms. Ferebee and seconded by Ms. Grimsley to approve the agenda. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

Agenda

A motion was made by Ms. Johnson and seconded by Mr. Odems to adopt the following minutes: January 26, 2017, Fair Housing Sub-Committee Meeting, and January 26, 2017, Real Estate Board Meeting. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

Minutes

There was no public comment.

Liz Hayes, Fair Housing Administrator, updated the Board on the current Fair Housing case load.

In the matter of Joyce Jefferson v. Monroe Properties LLC, 800 Semmes LLC, Meredith Glass and Dylan (LNU), File Number 2017-00952, the case was deferred to the next Board meeting.

In the matter of Jennifer Yarde and Joseph Mower v. Peabody Real Estate LLC DBA Peabody Residential, Nino Stanley Peabody, IV, Gary Dionne and Emily Dionne, File Number 2017-00493, the Board reviewed the record which consisted of the Final Investigative Report, Case Analysis and Supplemental Final Investigative Report. A motion was made by Ms. Ferebee and seconded by Ms. Johnson to find no reasonable cause. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

In the matter of File Number 2017-00854, Kendall Schmalenberger, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding officer. Kendall Schmalenberger, applicant, was present and addressed the Board. A motion was made by Ms. Ferebee and seconded by Ms. Johnson to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and, after consideration of the criteria contained in § 54.1-204.B of the Code of Virginia approve Ms. Schmalenberger's application

Public Comment

Fair Housing Administrator's Report

Joyce Jefferson v.

Monroe Properties

LLC, 800 Semmes

LLC, Meredith Glass
and Dylan (LNU),
File Number 201700952

Jennifer Yarde and Joseph Mower v. Peabody Real Estate LLC DBA Peabody Residential, Nino Stanley Peabody, IV, Gary Dionne and Emily Dionne, File Number 2017-00493

File Number 2017-00854, Kendall Schmalenberger

for a real estate salesperson's license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

In the matter of File Number 2017-01484, Shani Alcorn, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding officer. A motion was made by Ms. Ferebee and seconded by Mr. Hoover to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and, after consideration of the criteria contained in § 54.1-204.B of the Code of Virginia approve Ms. Alcorn's application for a real estate salesperson's license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

File Number 2017-01484, Shani Alcorn

In the matter of File Number 2017-01303, Charles Glenn Carlisle, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Mr. Hoover and seconded by Ms. Johnson to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to deny Mr. Carlisle's application for a real estate broker's license as he did not provide sufficient evidence that he has equivalent experience to that which is required, therefore he has not been actively engaged as a real estate salesperson and/or broker for 36 of the 48 months preceding his application. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Moiz and Johnson.

File Number 2017-01303, Charles Glenn Carlisle

As the presiding Board member, Mr. Odems did not vote or participate in the discussion in this matter.

In the matter of File Number 2017-01203, Brooke Abbitt Scutt, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. Lawrence Marshall, II, attorney for the applicant, was present and addressed the Board. A motion was made by Mr. Hoover and seconded by Ms. Ferebee to accept the recommendation

File Number 2017-01203, Brooke Abbitt Scutt

contained in the Summary of the Informal Fact-Finding Conference to deny Ms. Scutt's application for a real estate broker's license as she did not provide sufficient evidence that she has equivalent experience to that which is required therefore she has not been actively engaged as a real estate salesperson and/or broker for 36 of the 48 months preceding her application. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Hoover, Moiz and Johnson.

As the presiding Board member and Board member who had a conflict of interest, Mr. Odems and Ms. Grimsley did not vote or participate in the discussion in this matter.

In the matter of File Number 2017-01334, Juan Campos, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Ms. Ferebee and seconded by Ms. Johnson to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Mr. Campos' application for a real estate broker's license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Hoover, Johnson, Moiz and Odems.

As the presiding Board member, Ms. Grimsley did not vote or participate in the discussion in this matter.

In the matter of File Number 2017-01386, George Boosalis, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. George Boosalis, applicant, was present and addressed the Board. A motion was made by Mr. Hoover and seconded by Ms. Ferebee to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Mr. Boosalis' application for a real estate broker's license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Hoover, Johnson, Moiz and Odems.

As the presiding Board member, Ms. Grimsley did not vote or participate in the discussion in this matter.

File Number 2017-01334, Juan Campos

File Number 2017-01386, George Boosalis

In the matter of File Number 2017-01443, Patrice Muya, the Board reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Ms. Johnson and seconded by Mr. Odems to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Mr. Muya's application for a real estate broker's license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Hoover, Johnson, Moiz and Odems.

File Number 2017-01443, Patrice Muya

As the presiding Board member, Ms. Grimsley did not vote or participate in the discussion in this matter.

In the matter of File Number 2017-00670, Ricardo Antonio Iglesias, the Board reviewed the Consent Order as seen and agreed to by Mr. Iglesias. A motion was made by Ms. Ferebee and seconded by Ms. Johnson to accept the proposed Consent Order offer wherein Mr. Iglesias admits to a violation of 18 VAC 135-20-260.11.g (Count 1) of the Board's 2015 Regulations, and agrees to a monetary penalty of \$500.00 for the violation contained in Count 1, as well as \$150.00 in Board In addition, for violation of costs, for a total of \$650.00. Count 1, Iglesias agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Escrow Management and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Hoover, Johnson, Moiz and Odems.

File Number 2017-00670, Ricardo Antonio Iglesias

As the Board member who reviewed the file, Ms. Grimsley did not vote or participate in the discussion in this matter.

In the matter of File Number 2016-02673, Cheryl S. Holland, t/a Cheryl Holland, the Board reviewed the record which consisted of the investigative file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the

File Number 2016-02673, Cheryl S. Holland, t/a Cheryl Holland

presiding Board member. A motion was made by Ms. Ferebee and seconded by Mr. Odems to accept a violation of 18 VAC 135-20-300.6 (Count 1) of the Board's 2015 Regulations. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Hoover, Johnson, Moiz and Odems.

A motion was made by Ms. Ferebee and seconded by Mr. Odems to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to impose a monetary penalty of \$500.00 for the violation contained in Count 1, for a total of \$500.00. Further, for the violation of Count 1, Holland shall be placed on probation and required to complete three (3) classroom hours of Board-approved continuing education pertaining to Escrow Management. Such course(s) shall be completed in the classroom. Holland shall provide evidence acceptable to the Board that she successfully completed the course(s) within six (6) months of the effective date of the order. The above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal, reinstatement, or activation of a license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Hoover, Johnson, Moiz and Odems.

As the presiding Board member, Ms. Grimsley did not vote or participate in the discussion in this matter.

In the matter of File Number 2016-02463, Tammy Hundley Glover, the Board reviewed the record which consisted of the investigative file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Ms. Ferebee and seconded by Ms. Johnson to accept a violation of 18 VAC 135-20-260.11.g (Count 1) of the Board's 2015 Regulations and a violation of 18 VAC 135-20-310.2 (Count 2) of the Board's 2015 Regulations. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Hoover, Johnson, Moiz and Odems.

A motion was made by Ms. Ferebee and seconded by Ms. Johnson to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to impose a monetary penalty of \$500.00 for the violation contained in

File Number 2016-02463, Tammy Hundley Glover

Count 1, and \$500.00 for the violation contained in Count 2, for a total of \$1,000.00. In addition, for the violation of Count 1, Glover shall be placed on probation and required to complete three (3) classroom hours of Board-approved continuing education pertaining to Escrow Management. Such course(s) shall be completed in the classroom. Further, Glover shall provide evidence acceptable to the Board that she successfully completed the course(s) within six (6) months of the effective date of the order. The above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal, reinstatement, or activation of a license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Hoover, Johnson, Moiz and Odems.

As the presiding Board member, Ms. Grimsley did not vote or participate in the discussion in this matter.

In the matter of File Number 2016-00691, Robin Lee Brinn, the Board reviewed the record which consisted of the investigative file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Ms. Ferebee and seconded by Mr. Odems to accept a violation of §54.1-2135.A.2 (Count 1) of the *Code of Virginia* and a violation of §54.1-2135.A.2 (Count 2) of the *Code of Virginia*. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Hoover, Moiz and Odems.

A motion was made by Ms. Ferebee and seconded by Mr. Odems to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to impose a monetary penalty of \$600.00 for the violation contained in Count 1, and \$600.00 for the violation contained in Count 2, for a total of \$1,200.00. In addition, for the violation of Count 1, Brinn shall be placed on probation and required to complete three (3) classroom hours of Board-approved continuing education pertaining to Property Management. Such course(s) shall be completed in the classroom. Further, Brinn shall provide evidence acceptable to the Board that she successfully completed the course(s) within six (6) months of the effective date of the order. The above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal, reinstatement, or

File Number 2016-00691, Robin Lee Brinn

activation of a license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Hoover, Moiz and Odems.

As the presiding Board member and Board member who reviewed the file, Ms. Grimsley and Ms. Johnson did not vote or participate in the discussion in this matter.

In the matter of File Number 2016-02054, Victor Blaine Phillips, Sr., the Board reviewed the record which consisted of the investigative file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Ms. Ferebee and seconded by Mr. Odems to accept a violation of 18 VAC 135-20-190.D.2 (Count 1) of the Board's 2008 Regulations. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Johnson, Moiz and Odems.

A motion was made by Ms. Ferebee and seconded by Mr. Odems to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to impose a monetary penalty of \$300.00 for the violation contained in Count 1, for a total of \$300.00. Further, for the violation of Count 1, Phillips shall be placed on probation and required to complete two (2) classroom hours of Board-approved continuing education pertaining to Legal Updates. course(s) shall be completed in the classroom. Phillips shall provide evidence acceptable to the Board that he successfully completed the course(s) within six (6) months of the effective date of the order. The above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal, reinstatement, or activation of a license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Johnson, Moiz and Odems.

As the presiding Board member and Board member who reviewed the file, Mr. Hoover and Ms. Grimsley did not vote or participate in the discussion in this matter.

In the matter of File Number 2017-00218, Nadine Bugg Blakely, t/a Nadine Blakely, the Board reviewed the Consent Order as seen and agreed to by Ms. Blakely. A motion was made by Ms. Johnson and seconded by Ms. Ferebee to accept

File Number 2016-02054, Victor Blaine Phillips, Sr.

File Number 2017-00218, Nadine Bugg Blakely, t/a Nadine Blakely

the proposed Consent Order offer wherein Ms. Blakely admits to a violation of §54.1-2139.A (Count 1) of the Code of Virginia, and a violation of 18 VAC 135-20-260.11 (Count 2) of the Board's 2003 Regulations, and agrees to a monetary penalty of \$750.00 for the violation of Count 1, \$2,500.00 for the violation of Count 2, as well as \$150.00 in Board costs, for a total of \$3,400.00. In addition, for violation of Count 1, Blakely agrees to complete at least four (4) classroom hours of Board-approved continuing education pertaining to Ethics and Standards of Conduct and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. Further, for the violation of Count 2, Blakely agrees to complete at least four (4) classroom hours of Board-approved continuing education pertaining to Real Estate Contracts and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. Also, for violation of Count 2, Blakely agrees to a one (1) year probation of her license as of the effective date of the order. During the one (1) year probation, Blakely agrees to comply with the regulations of the Real Estate Board; and to provide to the Board, on a quarterly basis and in a form acceptable to the Board, a written statement from Blakely and her principal broker that Blakely is in compliance with the regulations of the Real Estate Board. If Blakely violates any terms of the probation, her license may be revoked, pending review by the Board. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Johnson, Moiz and Odems.

As the Board member who reviewed the file, Mr. Hoover did not vote or participate in the discussion in this matter.

In the matter of File Number 2016-02767, Loretta Lynn Larned, the Board reviewed the Consent Order as seen and agreed to by Ms. Larned. A motion was made by Ms. Ferebee and seconded by Mr. Odems to accept the proposed Consent

File Number 2016-02767, Loretta Lynn Larned

Order offer wherein Ms. Larned admits to a violation of 18 VAC 135-20-260.10 (Count 1) of the Board's 2003 Regulations, a violation of 18 VAC 135-20-310.2 (Count 2) of the Board's 1999 Regulations, and a violation of 18 VAC 135-20-300.6 (Count 3) of the Board's 2008 Regulations, and agrees to a monetary penalty of \$2,500.00 for the violation contained in Count 1, \$1,500.00 for the violation contained in Count 2, \$1,000.00 for the violation contained in Count 3, as well as \$150.00 in Board costs, for a total of \$5,150.00. In addition, for the violation of Counts 1, 2, and 3, Larned agrees to revocation of her broker's license, with the simultaneous issuance of a salesperson's license, effective on the date of the execution of the order by the Board. Further, for the violation of Counts 1, 2, and 3, Larned agrees to a two (2) year probation of her license as of the effective date of the order. During the two (2) year probation, Larned agrees to comply with the regulations of the Real Estate Board; and to provide to the Board, on a quarterly basis and in a form acceptable to the Board, a written statement from Larned and her principal broker, that she is in compliance with the regulations of the Real Estate Board. If Larned violates any terms of the probation, her license may be revoked, pending review by the Board. In addition, for violation of Counts 1, 2, and 3, Larned agrees to complete at least thirty (30) classroom hours of Board-approved continuing education. At least three (3) of the hours must be pertaining to Ethics and Standards of Conduct and at least six (6) of the hours must be pertaining to Real Estate Contracts with the remaining twenty-one (21) hours as Larned elects. Larned must provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Johnson, Moiz and Odems.

As the Board member who reviewed the file, Mr. Hoover did not vote or participate in the discussion in this matter.

In the matter of File Number 2016-01531, Debra Lee Palmer, the Board reviewed the Consent Order as seen and agreed to by Ms. Palmer. A motion was made by Ms. Ferebee and seconded by Mr. Odems to accept the proposed Consent

File Number 2016-01531, Debra Lee Palmer

Order offer wherein Ms. Palmer admits to a violation of 18 VAC 135-20-260.10 (Count 1) of the Board's 2003 Regulations, and a violation of 18 VAC 135-20-260.10 (Count 2) of the Board's 2003 Regulations and agrees to a monetary penalty of \$1,000.00 for the violation of Count 1, \$1,000.00 for the violation of Count 2, as well as \$150.00 in Board costs, for a total of \$2,150.00. In addition, for violation of Count 1. Palmer agrees to complete at least sixteen (16) classroom hours of Board-approved continuing education pertaining to Broker Management and Supervision and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser. Grimsley, Moiz and Odems.

As the Board members who reviewed the file, Mr. Hoover and Ms. Johnson did not vote or participate in the discussion in this matter.

In the matter of File Number 2016-01384, Rhonda Chase Thomas, the Board reviewed the Consent Order as seen and agreed to by Ms. Thomas. A motion was made by Ms. Grimsley and seconded by Mr. Odems to accept the proposed Consent Order offer wherein Ms. Thomas admits to a violation of 18 VAC 135-20-310.1 (Count 1) of the Board's 1999 Regulations, a violation of §54.1-2135.A.2 (Count 2) of the Code of Virginia, a violation of 18 VAC 135-20-185.C.3 (Count 3) of the Board's 2003 Regulations, and a violation of 18 VAC 135-20-185.B (Count 4) of the Board's 2015 Regulations and agrees to a monetary penalty of \$350.00 for the violation of Count 1, \$450.00 for the violation of Count 2, \$1,000.00 for the violation of Count 3, and \$1,000.00 for the violation of Count 4, as well as \$150.00 in Board costs, for a total of \$2,950.00. In addition, for violation of Count 2, Thomas agrees to complete at least eight (8) classroom hours of Board-approved continuing education pertaining to Real Estate Contracts and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. In addition, for violation of Count 3, Thomas

File Number 2016-01384, Rhonda Chase Thomas

agrees to complete at least eight (8) classroom hours of Boardapproved continuing education pertaining Management and Supervision and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. Further, for violation of Count 4, Thomas agrees to complete at least five (5) classroom hours of Boardapproved continuing education pertaining to Ethics and Standards of Conduct and complete at least three (3) classroom hours of Board-approved continuing education pertaining to Escrow Management and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

As the Board member who reviewed the file, Ms. Ferebee did not vote or participate in the discussion in this matter.

In the matter of File Number 2016-02758, Neal F. Arganza, the Board reviewed the Consent Order as seen and agreed to by Mr. Arganza. A motion was made by Ms. Ferebee and seconded by Mr. Odems to accept the proposed Consent Order offer wherein Mr. Arganza admits to a violation of 18 VAC 135-20-210 (Count 1) of the Board's 2008 Regulations, and a violation of 18 VAC 135-20-260.11.g (Count 2) of the Board's 2015 Regulations and agrees to a monetary penalty of \$450.00 for the violation of Count 1, \$500.00 for the violation of Count 2. as well as \$150.00 in Board costs, for a total of \$1,100.00. In addition, for violation of Count 1, Arganza agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Legal Updates and for violation of Count 2, Arganza agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Real Estate Contracts and three (3) hours of Board-approved continuing education pertaining to Escrow Management and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the aboveFile Number 2016-02758, Neal F. Arganza

referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Moiz and Odems.

As the Board members who reviewed the file, Ms. Johnson did not vote or participate in the discussion in this matter.

In the matter of File Number 2017-00387, David Charles Reisch, t/a Dave Reisch, the Board reviewed the Consent Order as seen and agreed to by Mr. Reisch. A motion was made by Ms. Ferebee and seconded by Mr. Odems to accept the proposed Consent Order offer wherein Mr. Reisch admits to a violation of 18 VAC 135-20-260.11.g (Count 1) of the Board's 2015 Regulations, and a violation of 18 VAC 135-20-310.2 (Count 2) of the Board's 2015 Regulations and agrees to a monetary penalty of \$500.00 for the violation of Count 1, \$650.00 for the violation of Count 2, as well as \$150.00 in Board costs, for a total of \$1,300.00. In addition, for violation of Counts 1 and 2, Reisch agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Escrow Management and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be It is acknowledged that completed in the classroom. satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

In the matter of File Number 2017-00336, Dorothy Elizabeth Legaspi, t/a Lisa Legaspi, the Board reviewed the Consent Order as seen and agreed to by Ms. Legaspi. A motion was made by Ms. Ferebee and seconded by Mr. Hoover to accept the proposed Consent Order offer wherein Ms. Legaspi admits to a violation of §54.1-2131.A.4 (Count 1) of the Code of Virginia, and agrees to a monetary penalty of \$550.00 for the violation of Count 1, as well as \$150.00 in Board costs, for a total of \$700.00. In addition, for violation of Count 1, Legaspi agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Real Estate Contracts and provide proof of

File Number 2017-00387, David Charles Reisch, t/a Dave Reisch

File Number 2017-00336, Dorothy Elizabeth Legaspi, t/a Lisa Legaspi

attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

In the matter of File Number 2017-00290, Charles Glenmore Evans, the Board reviewed the Consent Order as seen and agreed to by Mr. Evans. A motion was made by Ms. Johnson and seconded by Ms. Ferebee to accept the proposed Consent Order offer wherein Mr. Evans admits to a violation of 18 VAC 135-20-280.2 (Count 1) of the Board's 2015 Regulations, and agrees to a monetary penalty of \$1,500.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$1,650.00. In addition, for violation of Count 1, Evans agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Ethics and Standards of Conduct and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

In the matter of File Number 2017-00209, Deborah Seal Rhodes, the Board reviewed the Consent Order as seen and agreed to by Ms. Rhodes. A motion was made by Ms. Johnson and seconded by Ms. Ferebee to accept the proposed Consent Order offer wherein Ms. Rhodes admits to a violation of 18 VAC 135-20-310.2 (Count 1) of the Board's 2015 Regulations, and agrees to a monetary penalty of \$700.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$850.00. In addition, for violation of Count 1, Rhodes agrees to complete at least four (4) classroom hours of Board-approved continuing education pertaining to Real Estate Contracts and provide proof of attendance and successful completion within six (6) months of the effective

File Number 2017-00290, Charles Glenmore Evans

File Number 2017-00209, Deborah Seal Rhodes

date of the Order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

In the matter of File Number 2017-00148, Daniel Roland Parrish, the Board reviewed the Consent Order as seen and agreed to by Mr. Parrish. A motion was made by Ms. Ferebee and seconded by Mr. Odems to accept the proposed Consent Order offer wherein Mr. Parrish admits to a violation of 18 VAC 135-20-260.12.h (Count 1) of the Board's 2015 Regulations, and a violation of 18 VAC 135-20-300.9 (Count 2) of the Board's 2015 Regulations, and agrees to a monetary penalty of \$1,650.00 for the violation contained in Count 1, \$950.00 for the violation contained in Count 2, as well as \$150.00 in Board costs, for a total of \$2,750.00. In addition, for violation of Count 1, Parrish agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Escrow Management and for violation of Count 2, Parrish agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Ethics and Standards of Conduct and provide proof of attendance and successful completion within six (6) months of the effective date of the Order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

In the matter of File Number 2017-00107, Lourdes S. Akers, the Board reviewed the Consent Order as seen and agreed to by Ms. Akers. A motion was made by Ms. Grimsley and seconded by Ms. Ferebee to accept the proposed Consent Order offer wherein Ms. Akers admits to a violation of 18 VAC 135-20-260.11.g (Count 1) of the Board's 2015 Regulations, and a violation of 18 VAC 135-20-310.2 (Count 2) of the Board's 2015 Regulations and agrees to a monetary penalty of \$500.00 for the violation of Count 1, \$350.00 for

File Number 2017-00148, Daniel Roland Parrish

File Number 2017-00107, Lourdes S. Akers

the violation of Count 2, as well as \$150.00 in Board costs, for a total of \$1,000.00. In addition, for violation of Count 1, Akers agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Escrow Management and provide proof of attendance and successful completion within six (6) months of the effective date of the order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Johnson, Hoover, Moiz and Odems.

In the matter of File Number 2016-03227, Stanley Perry Dull, the Board reviewed the Consent Order as seen and agreed to by Mr. Dull. A motion was made by Ms. Ferebee and seconded by Mr. Hoover to accept the proposed Consent Order offer wherein Mr. Dull admits to a violation of 18 VAC 135-20-210 (Count 1) of the Board's 2008 Regulations, and agrees to a monetary penalty of \$450.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of \$600.00. In addition, for violation of Count 1, Dull agrees to complete at least two (2) classroom hours of Boardapproved continuing education pertaining to Legal Updates and provide proof of attendance and successful completion within six (6) months of the effective date of the Order. The course(s) must be completed in the classroom. acknowledged that satisfactory completion of the abovereferenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

In the matter of File Number 2016-02710, David Hunter Lohman, t/a Dave Lohman, the Board reviewed the Consent Order as seen and agreed to by Mr. Lohman. A motion was made by Ms. Johnson and seconded by Ms. Ferebee to accept the proposed Consent Order offer wherein Mr. Lohman admits to a violation of 18 VAC 135-20-240 (Count 1) of the Board's 2008 Regulations, §54.1-2135.A.1 (Count 2) of the Code of Virginia, a violation of 18 VAC 135-20-170.A.1 (Count 3) of the Board's 2008 Regulations, and a violation of 18 VAC 135-20-170.A.3 (Count 4) of the Board's 2008 Regulations and

File Number 2016-03227, Stanley Perry Dull

File Number 2016-02710, David Hunter Lohman, t/a Dave Lohman

agrees to a monetary penalty of \$1,250.00 for the the violation contained in Count 1, \$450.00 for the violation contained in Count 2, \$600.00 for the violation contained in Count 3, \$550.00 for the violation contained in Count 4, as well as \$150.00 in Board costs, for a total of \$3,000.00. In addition, for violation of Counts 1 and 2, Lohman agrees to surrender his license. Further, the Board shall waive the imposition of the \$600.00 monetary penalty for Count 3 and shall waive the imposition of the \$550.00 for Count 4. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

In the matter of File Number 2016-02531, Alysson C. Almeida, t/a Alysson Almeida, the Board reviewed the Consent Order as seen and agreed to by Mr. Almeida. Alysson C. Almeida, respondent, was present and addressed the Board. A motion was made by Mr. Hoover and seconded by Ms. Johnson to accept the proposed Consent Order offer wherein Mr. Almeida admits to a violation of 18 VAC 135-20-300.6 (Count 1) of the Board's 2015 Regulations, and agrees to a monetary penalty of \$650.00 for the violation contained in Count 1, as well as \$150.00 in Board costs, for a total of In addition, for violation of Count 1, Almeida agrees to complete at least three (3) classroom hours of Boardapproved continuing education pertaining to Ethics and Standards of Conduct and provide proof of attendance and successful completion within six (6) months of the effective date of the Order. The course(s) must be completed in the classroom. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

In the matter of File Number 2016-02159, Richard E. Brandt, t/a Rick Brandt, the Board reviewed the Consent Order as seen and agreed to by Mr. Brandt. A motion was made by Ms. Johnson and seconded by Ms. Ferebee to accept the proposed Consent Order offer wherein Mr. Brandt admits to a violation of §54.1-2133.A.4 (Count 1) of the Code of Virginia, and a violation of §54.1-2135.A.1 (Count 2) of the Code of Virginia, and agrees to a monetary penalty of \$600.00 for the violation of Count 1, \$450.00 for the violation of Count

File Number 2016-02531, Alysson C. Almeida, t/a Alysson Almeida

File Number 2016-02159, Richard E. Brandt, t/a Rick Brandt

2, as well as \$150.00 in Board costs, for a total of \$1,200.00. In addition, for violation of Counts 1 and 2, Brandt agrees to complete at least three (3) classroom hours of Board-approved continuing education pertaining to Real Estate Contracts and provide proof of attendance and successful completion within six (6) months of the effective date of the order. It is acknowledged that satisfactory completion of the above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal or reinstatement of license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Hoover, Johnson, Moiz and Odems.

Board member Grimsley abstained from voting in this matter due to a potential conflict of interest.

In the matter of File Number 2014-03217, Namseub Shim, the Board reviewed the Consent Order as seen and agreed to by Mr. Shim. A motion was made by Ms. Johnson and seconded by Ms. Ferebee to accept the proposed Consent Order offer wherein Mr. Shim admits to a violation of 18 VAC 135-20-260.1 (Count 1) of the Board's 2003 Regulations, and agrees to a monetary penalty of \$350.00 for the violation of Count 1, as well as \$150.00 in Board costs, for a total of \$500.00. In addition, for violation of Count 1, Shim agrees to revocation of his license. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Johnson, Grimsley, Hoover, Moiz and Odems.

File Number 2014-03217, Namseub Shim

In the matter of File Number 2016-02816, Deborah Lee Parker, the Board reviewed the record which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation. A motion was made by Ms. Ferebee and seconded by Ms. Johnson to accept a violation of 18 VAC 135-20-155 (Count 1) of the Board's 2003 Regulations, a violation of 18 VAC 135-20-300.9 (Count 2) of the Board's 2008 Regulations, and a violation of 18 VAC 135-20-250 (Count 3) of the Board's 2003 Regulations. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Johnson, Grimsley, Hoover, Moiz and Odems.

File Number 2016-02816, Deborah Lee Parker

A motion was made by Ms. Ferebee and seconded by Ms. Johnson to accept the recommendation to impose a monetary penalty of \$1,500.00 for the violation contained in Count 1,

\$950.00 for the violation contained in Count 2, and \$1,950.00 for the violation contained in Count 3, for a total of \$4,400.00. In addition, for violations of Counts 1, 2, and 3, the Board imposes license revocation. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Johnson, Grimsley, Hoover, Moiz and Odems.

In the matter of File Number 2016-02806, Deborah Lee Parker, the Board reviewed the record which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation. A motion was made by Ms. Johnson and seconded by Ms. Ferebee to accept a violation of 18 VAC 135-20-155 (Count 1) of the Board's 2015 Regulations, a violation of 18 VAC 135-20-300.9 (Count 2) of the Board's 2015 Regulations, and a violation of 18 VAC 135-20-250 (Count 3) of the Board's 2003 Regulations. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Johnson, Grimsley, Hoover, Moiz and Odems.

File Number 2016-02806, Deborah Lee Parker

A motion was made by Ms. Ferebee and seconded by Ms. Johnson to accept the recommendation to impose a monetary penalty of \$1,500.00 for the violation contained in Count 1, \$950.00 for the violation contained in Count 2, and \$1,950.00 for the violation contained in Count 3, for a total of \$4,400.00. In addition, for violations of Counts 1, 2, and 3, the Board imposes license revocation. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Johnson, Grimsley, Hoover, Moiz and Odems.

In the matter of File Number 2017-01716, Virginia Real Estate Transaction Recovery Act Claim of Abdullah Al-Hasani (Claimant) and Aneaka Necole English (Regulant), the Board reviewed the record, which consisted of the claim review file and the Recovery Act claim form and Claim Review. Abdullah Al-Hasani, claimant, and Mike Madison, attorney for the claimant, were present and addressed the Board. A motion was made by Ms. Ferebee and seconded by Mr. Hoover to adopt the recommendation to approve payment in the amount of \$20,000.00. The motion passed unanimously. Members voting "Yes" were David, Ferebee, Funkhouser, Johnson, Grimsley, Hoover, Moiz and Odems.

File Number 2017-01716, Virginia Real Estate Transaction Recovery Act Claim of Abdullah Al-Hasani (Claimant) and Aneaka Necole English (Regulant)

In the matter of File Number 2016-00662, Frank Alexander McKinney, III, the Board reviewed the record which consisted of the investigative file, transcript, and exhibits from

File Number 2016-00662, Frank Alexander

the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Ms. Ferebee and seconded by Ms. Grimsley to accept a violation of 18 VAC 135-20-185.C.2 (Count 1) of the Board's 2003 Regulations, a violation of 18 VAC 135-20-185.C.3 (Count 2) of the Board's 2003 Regulations and a violation of 18 VAC 135-20-240 (Count 3) of the Board's 2015 Regulations. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Moiz and Odems.

A motion was made by Ms. Ferebee and seconded by Ms. Grimsley to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to impose a monetary penalty of \$1,000.00 for the violation contained in Count 1, \$1,450.00 for the violation contained in Count 2, and \$1,250.00 for the violation contained in Count 3, for a total of \$3,700.00. In addition, for the violation of Count 1, McKinney shall be placed on probation and required to complete eight (8) classroom hours of Board-approved continuing education pertaining to Property Management. Such course(s) shall be completed in the classroom. Further, McKinney shall provide evidence acceptable to the Board that he successfully completed the course(s) within six (6) months of the effective date of the order. The above-referenced continuing education hours will not count towards any continuing education requirements, if applicable, for renewal, reinstatement, or activation of a license. For violation of Counts 1, 2, and 3, the Board revokes McKinney's broker license with the simultaneous issuance of a salesperson license, effective on the date of the execution of the order. In addition, such salesperson license shall be on probation for two (2) years. While on probation, McKinney and his broker will provide quarterly reports to the Board that he is in compliance with the rules and regulations of the Board. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Hoover, Grimsley, Moiz and Odems.

As the presiding Board member, Ms. Johnson did not vote or participate in the discussion in this matter.

The Board considered a request from Michael David Baker to waive the Board's continuing education requirement. A motion was made by Mr. Hoover and seconded by Ms.

McKinney, III

Administrative Issues

Ferebee to waive the Board's continuing education requirement pursuant to §54.1-2105.03.D of the *Code of Virginia* provided Michael David Baker consents to an Agreement for Licensure (Agreement) wherein he agrees to provide only referral services as a real estate salesperson until such time as he completes the continuing education requirement. Further, Mr. Baker must agree he will only affiliate with a firm/sole proprietorship (firm) to only provide referral services through that firm. The Agreement will be effective until March 31, 2019. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

The Board reviewed the report from the March 15, 2017, Real Estate Board Education Committee meeting. A motion was made by Mr. Hoover and seconded by Ms. Ferebee to approve the Education Committee meeting minutes. The motion passed unanimously. Members voting "Yes" were Davis, Ferebee, Funkhouser, Grimsley, Hoover, Johnson, Moiz and Odems.

Education

Adjourn

There being no further business, the Board adjourned at 10:32

A.M.

Jay W. DeBoer, Secretary

unkhouser, Chair

| 1. | Name: Sharon Johnson |
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| 2. | (Name of Board Member) Title: Board Member |
| 3. | Agency: Real Estate Board (Name of Board) |
| 4. | Meeting/IFF Date: March 16, 2017 (Date) |
| 5. | I have a personal interest in the following transaction: |
| | (Agenda Item) |
| | Nature of Personal Interest Affected by Transaction: |
| | I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction: |
| | I am able to participate in this transaction fairly, objectively, and in the public interest. or |
| | ☐ I did not participate in the transaction. |
| 6. | I do not have a personal interest in any transactions taken at this meeting. |
| | Signature 3/6/17 |

| 1. | Name: Lee Odems |
|----|--|
| 2. | (Name of Board Member) Title: Board Member |
| 3. | Agency: Real Estate Board |
| 4. | (Name of Board) Meeting/IFF Date: March 16, 2017 (Date) |
| 5. | I have a personal interest in the following transaction: |
| | (Agenda Item) |
| | Nature of Personal Interest Affected by Transaction: |
| | I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction: |
| | ☐ I am able to participate in this transaction fairly, objectively, and in the public interest. |
| | ☐ I did not participate in the transaction. |
| 6. | ☑ I do not have a personal interest in any transactions taken at this meeting. |
| | Signature $\frac{3-16-17}{\text{Date}}$ |

| 1. | Name: Lynn G. Grimsley |
|----|--|
| 2. | (Name of Board Member) Title: Board Member |
| 3. | Agency: Real Estate Board (Name of Board) |
| 4. | Meeting/IFF Date: March 16, 2017 (Date) |
| 5. | I have a personal interest in the following transaction: |
| | (Agenda Item) |
| | Nature of Personal Interest Affected by Transaction: |
| | I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction: |
| | ☐ I am able to participate in this transaction fairly, objectively, and in the public interest. or |
| | □ I did not participate in the transaction. |
| 6. | I do not have a personal interest in any transactions taken at this meeting. |
| | Signature Date |

| 1. | Name: Margaret D. Davis |
|----|--|
| 2. | (Name of Board Member) Title: Board Member |
| 3. | Agency: Real Estate Board (Name of Board) |
| 4. | Meeting/IFF Date: March 16, 2017 (Date) |
| 5. | I have a personal interest in the following transaction: |
| | (Agenda Item) |
| | Nature of Personal Interest Affected by Transaction: |
| | I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction: |
| | ☐ I am able to participate in this transaction fairly, objectively, and in the public interest. or |
| | ☐ I did not participate in the transaction. |
| 6. | I do not have a personal interest in any transactions taken at this meeting. |
| | Signature $\frac{3/16/17}{Date}$ |

| 1. | Name: <u>Ibrahim A. Moiz</u> |
|----|--|
| 2. | (Name of Board Member) Title: Board Member |
| 3. | Agency: Real Estate Board (Name of Board) |
| 4. | Meeting/IFF Date: March 16, 2017 (Date) |
| 5. | I have a personal interest in the following transaction: |
| | NA |
| | (Agenda item) |
| | Nature of Personal Interest Affected by Transaction: |
| | I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction: |
| | □ I am able to participate in this transaction fairly, objectively, and in the public interest. or |
| | ☐ I did not participate in the transaction. |
| 6. | I do not have a personal interest in any transactions taken at this meeting. |
| | Signature Date |

| 1. | Name: Steve Hoover |
|----|--|
| 2. | (Name of Board Member) Title: Board Member |
| 3. | Agency: Real Estate Board |
| | (Name of Board) |
| 4. | Meeting/IFF Date: March 16, 2017 |
| | (Date) |
| 5. | I have a personal interest in the following transaction: |
| | |
| | (Agenda Item) |
| | N |
| | Nature of Personal Interest Affected by Transaction: |
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| | I declare that I am a member of the following business, profession, occupation or |
| | group, the members of which are affected by the transaction: |
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| | ্র্স I am able to participate in this transaction fairly, objectively, and in the public |
| | interest. |
| | or |
| | ☐ I did not participate in the transaction. |
| | |
| 6. | I do not have a personal interest in any transactions taken at this meeting. |
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| | 2 PUT 1/19 US 3/16/17 |
| | Signature Date |

| 1. | Name: Sandra Ferebee |
|----|--|
| 2. | (Name of Board Member) Title: Board Member |
| 3. | Agency: Real Estate Board (Name of Board) |
| 4. | Meeting/IFF Date: March 16, 2017 (Date) |
| 5. | I have a personal interest in the following transaction: |
| | (Agenda Item) |
| | Nature of Personal Interest Affected by Transaction: |
| | I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction: |
| | ☐ I am able to participate in this transaction fairly, objectively, and in the public interest. or |
| | ☐ I did not participate in the transaction. |
| 6. | I do not have a personal interest in any transactions taken at this meeting. |
| | Signature 3-16-17 Date |

| 1. | Name:Joe Funkhouser |
|----|--|
| 2. | , (Name of Board Member) Title: Board Member |
| 3. | Agency: Real Estate Board (Name of Board) |
| 4. | Meeting/IFF Date: March 16, 2017 (Date) |
| 5. | I have a personal interest in the following transaction: |
| | (Agenda Item) |
| | Nature of Personal Interest Affected by Transaction: |
| | I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction: |
| | ☐ I am able to participate in this transaction fairly, objectively, and in the public interest. or |
| | ☐ I did not participate in the transaction. |
| 6. | do not have a personal interest in any transactions taken at this meeting. |
| (| Signature 3-16-17 Date |