

REAL ESTATE APPRAISER BOARD

MINUTES OF MEETING

October 31, 2017

The Real Estate Appraiser Board met at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia. The following Board members were present:

Michael Miller, Chair
Robert Rochester, Vice-Chair
Rex McCarty
Rickey Stuchell
Janel Hofler
Jean Gannon
Mack Strickland
Fay B. Silverman

Board members absent from the meeting: Edythe Kelleher
Chris King

DPOR Staff present for all or part of the meeting included:

Jay DeBoer, Director
Christine Martine, Executive Director
Jim Chapman, Board Administrator
Jessica Eldridge, Presiding Officer
Bonnie Rhea Adams, Director of Complaint
Analysis & Resolution
Emily Trent, Administrative Assistant

Elizabeth Peay from the Office of the Attorney General was present.

Mr. Miller called the meeting to order at 10:05 A.M.

Call to Order

A motion was made by Mr. Strickland and seconded by Ms. Gannon to approve the agenda. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Miller, Rochester, Silverman, Strickland and Stuchell.

Approval of Agenda

A motion was made by Mr. McCarty and seconded by Mr.

Approval of Minutes

Rochester to approve the August 15, 2017, Real Estate Appraiser Board minutes. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Miller, Rochester, Silverman, Strickland and Stuchell.

Bernie Bugg spoke about the Housing Commission Workgroup regarding Senate Bill 1575. No action was taken by the Board.

Public Comment

Fitzhugh Odom, Jr. addressed the Board concerning continuing education courses and credits. No action was taken by the Board.

Pat Turner spoke about the AARO Conference and two court cases discussed at the conference and provided hand-outs for the Board members. No action was taken by the Board.

In the matter of **File Number 2018-00250, Service 1st, LLC**, the Board reviewed the application file, the transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Mr. Strickland and seconded by Mr. Rochester to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Service 1st, LLC's application for an Appraisal Management Company license. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Miller, Rochester, Silverman and Strickland.

File Number 2018-00250, Service 1st, LLC

As the presiding Board member, Mr. Stuchell did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-03128, Mark Rex Lamb**, the Board reviewed the application file, the transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Ms. Silverman and seconded by Mr. Stuchell to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Mr. Lamb's application for a Certified General Real Estate Appraiser

File Number 2017-03128, Mark Rex Lamb

license. The motion passed unanimously. Members voting “Yes” were Gannon, Hofler, McCarty, Miller, Silverman, Strickland and Stuchell.

As the presiding Board member, Mr. Rochester did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-03129, Gary Kent DeClark**, the Board reviewed the application file, the transcript, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Mr. Strickland and seconded by Mr. McCarty to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to approve Mr. DeClark’s application for a Temporary Certified General Real Estate Appraiser license. The motion passed unanimously. Members voting “Yes” were Gannon, Hofler, McCarty, Miller, Silverman, Strickland and Stuchell.

File Number 2017-03129, Gary Kent DeClark

As the presiding Board member, Mr. Rochester did not vote or participate in the discussion in this matter.

Mr. Miller and Mr. Rochester turned the position of Chair over to Mr. McCarty and recused themselves from the meeting.

Transfer of Chair

In the matter of **File Number 2017-01686, Shelia S. Lilly**, the Board reviewed the record which consisted of the investigative file, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Mr. Strickland and seconded by Mr. Stuchell to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and find no violation of 18 VAC 130-20-180.D (Count 1) of the Board’s 2015 Regulations, find a violation of 18 VAC 130-20-180.D (Count 2) of the Board’s 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 3) of the Board’s 2015 Regulations, and a violation of 18 VAC 130-20-180.D (Count 4) of the Board’s 2015 Regulations. The motion passed unanimously. Members voting “Yes”

File Number 2017-01686, Shelia S. Lilly

were Gannon, Hofler, McCarty, Silverman, Strickland and Stuchell.

A motion was made by Mr. Strickland and seconded by Mr. Stuchell to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to impose the following sanctions: a monetary penalty of \$150.00 for each violation in Counts 2-4, for a total of \$450.00. Further, for violation of Counts 2, 3, and 4, Lilly is placed on probation and shall be required to complete a minimum of 32 hours of Board-approved qualifying education pertaining to commercial appraisal and report writing, such as the Appraisal Institute course in General Appraiser Report Writing and Case studies. The course or courses shall include an examination, and shall be completed within six (6) months of the execution of the Order. Upon successful course completion, Lilly shall provide the Board with proof of passing any examination(s). Further, Lilly's license shall be placed on probation under the condition that she will provide to the Board on a quarterly basis, due December 31, 2017, March 31, 2018, June 30, 2018, and September 30, 2018, a log of the appraisals completed during the previous quarter. From those logs, the Board staff will select three (3) appraisal reports completed during each quarter, which Lilly will then submit to the Board for review. Failure to provide the appraisal reports will result in the automatic suspension of Lilly's license. If Lilly violates any terms of her probation, her license may be revoked pending review by the Board. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Silverman, Strickland and Stuchell.

As the presiding Board member and Board member who reviewed the file, Mr. Miller and Mr. Rochester did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-01693, Barry L. Pugh**, the Board reviewed the record which consisted of the investigative file, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Mr. Strickland and

File Number 2017-01693,
Barry L. Pugh

seconded by Ms. Gannon to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and find a violation of 18 VAC 130-20-180.D (Count 1) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 2) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 3) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 4) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 5) of the Board's 2015 Regulations, a violation 18 VAC 130-20-180.E (Count 6) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 7) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 8) of the Board's 2015 Regulations and a violation of 18 VAC 130-20-180.J (Count 9) of the Board's 2015 Regulations. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Silverman, Strickland and Stuchell.

A motion was made by Mr. Stuchell and seconded by Ms. Hofler to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to impose a monetary penalty of \$150.00 for each violation in Counts 1-9, for a total of \$1,350.00. The Board also imposes the following sanctions: For violation of Counts 1-9, Pugh is placed on probation and shall be required to complete a minimum of 32 hours of Board-approved qualifying education pertaining to commercial appraisal and report writing, such as the Appraisal Institute course in General Appraiser Report Writing and Case studies. The course or courses shall include an examination, and shall be completed within six (6) months of the execution of the Order. Upon successful course completion, Pugh shall provide the Board with proof of passing any examination(s). In addition, Pugh's license shall be suspended for a period of four (4) months from the effective date of the Order. After four (4) months, Pugh's license shall be placed on probation under the condition that he shall provide to the Board on a quarterly basis, due March 31, 2018, June 30, 2018, September 30, 2018 and December 31, 2018, a log of the appraisals completed during the previous quarter. From those logs, the Board staff will select three (3) appraisal reports completed during each quarter, which Pugh will then

submit to the Board for review. Failure to provide the appraisal reports will result in the automatic suspension of Pugh's license. If Pugh violates any terms of his probation, his license may be revoked pending review by the Board. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Silverman, Strickland and Stuchell.

As the presiding Board member and Board member who reviewed the file, Mr. Miller and Mr. Rochester did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-01778, Barry L. Pugh**, the Board reviewed the record which consisted of the investigative file, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Mr. Strickland and seconded by Ms. Gannon to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and find a violation of 18 VAC 130-20-180.D (Count 1) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 2) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 3) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 4) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.E (Count 5) of the Board's 2015 Regulations, a violation 18 VAC 130-20-180.D (Count 6) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 7) of the Board's 2015 Regulations, and a violation of 18 VAC 130-20-180.J (Count 8) of the Board's 2015 Regulations. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Silverman, Strickland and Stuchell.

File Number 2017-01778,
Barry L. Pugh

A motion was made by Mr. Strickland and seconded by Ms. Gannon to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to impose a monetary penalty of \$150.00 for each violation in Counts 1-8, for a total of \$1,200.00. The Board also imposes the following sanctions: For violation of Counts 1-8, Pugh is placed on probation and shall be required to complete a

minimum of 32 hours of Board-approved qualifying education pertaining to commercial appraisal and report writing, such as the Appraisal Institute course in General Appraiser Report Writing and Case studies. The course or courses shall include an examination, and shall be completed within six (6) months of the execution of the Order. Upon successful course completion, Pugh shall provide the Board with proof of passing any examination(s). In addition, Pugh's license shall be suspended for a period of four (4) months from the effective date of the Order. After four (4) months, Pugh's license shall be placed on probation under the condition that he shall provide to the Board on a quarterly basis, due March 31, 2018, June 30, 2018, September 30, 2018 and December 31, 2018, a log of the appraisals completed during the previous quarter. From those logs, the Board staff will select three (3) appraisal reports completed during each quarter, which Pugh will then submit to the Board for review. Failure to provide the appraisal reports will result in the automatic suspension of Pugh's license. The terms of Pugh's probation shall run concurrently with file number 2017-01693. If Pugh violates any terms of his probation, his license may be revoked pending review by the Board. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Silverman, Strickland and Stuchell.

As the presiding Board member and Board member who reviewed the file, Mr. Miller and Mr. Rochester did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-01779, Barry L. Pugh**, the Board reviewed the record which consisted of the investigative file, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. A motion was made by Mr. Stuchell and seconded by Mr. Strickland to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and find a violation of 18 VAC 130-20-180.D (Count 1) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 2) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 3) of the Board's

File Number 2017-01779,
Barry L. Pugh

2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 4) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.E (Count 5) of the Board's 2015 Regulations, a violation 18 VAC 130-20-180.D (Count 6) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 7) of the Board's 2015 Regulations, and a violation of 18 VAC 130-20-180.J (Count 8) of the Board's 2015 Regulations. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Silverman, Strickland and Stuchell.

A motion was made by Mr. Stuchell and seconded by Ms. Gannon to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to impose a monetary penalty of \$150.00 for each violation in Counts 1-8, for a total of \$1,200.00. The Board also imposes the following sanctions: For violation of Counts 1-8, Pugh is placed on probation and shall be required to complete a minimum of 32 hours of Board-approved qualifying education pertaining to commercial appraisal and report writing, such as the Appraisal Institute course in General Appraiser Report Writing and Case studies. The course or courses shall include an examination, and shall be completed within six (6) months of the execution of the Order. Upon successful course completion, Pugh shall provide the Board with proof of passing any examination(s). In addition, Pugh's license shall be suspended for a period of four (4) months from the effective date of the Order. After four (4) months, Pugh's license shall be placed on probation under the condition that he shall provide to the Board on a quarterly basis, due March 31, 2018, June 30, 2018, September 30, 2018 and December 31, 2018, a log of the appraisals completed during the previous quarter. From those logs, the Board staff will select three (3) appraisal reports completed during each quarter, which Pugh will then submit to the Board for review. Failure to provide the appraisal reports will result in the automatic suspension of Pugh's license. The terms of Pugh's probation shall run concurrently with file numbers 2017-01693 and 2017-01778. If Pugh violates any terms of his probation, his license may be revoked pending review by the Board. The motion passed unanimously. Members voting "Yes" were Gannon,

Hofler, McCarty, Silverman, Strickland and Stuchell.

As the presiding Board member and Board member who reviewed the file, Mr. Miller and Mr. Rochester did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-01780, Susan Pugh**, the Board reviewed the record which consisted of the investigative file, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. Susan Pugh, respondent, was present and addressed the Board. A motion was made by Mr. Strickland and seconded by Mr. Stuchell to accept the recommendation contained in the Summary of the Informal Fact-Finding Conference and find a violation of 18 VAC 130-20-180.D (Count 1) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 2) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 3) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 4) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.E (Count 5) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 6) of the Board's 2015 Regulations, a violation of 18 VAC 130-20-180.D (Count 7) of the Board's 2015 Regulations, and a violation of 18 VAC 130-20-180.J (Count 8) of the Board's 2015 Regulations. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Silverman, Strickland and Stuchell.

File Number 2017-01780,
Susan Pugh

A motion was made by Ms. Gannon and seconded by Mr. Strickland to amend the recommendation contained in the Summary of the Informal Fact-Finding Conference and instead impose a monetary penalty of \$150.00 for each violation in Counts 1-8, for a total of \$1,200.00. The Board also imposes the following sanctions: For violation of Counts 1-8, Pugh is placed on probation and shall be required to complete a minimum of 32 hours of Board-approved qualifying education pertaining to commercial appraisal and report writing, such as the Appraisal Institute course in General Appraiser Report Writing and Case studies. The course or courses shall include an examination,

and shall be completed within six (6) months of the execution of the Order. Upon successful course completion, Pugh shall provide the Board with proof of passing any examination(s). In addition, Pugh's license shall be placed on probation for a period of 15 months under the condition that she shall provide to the Board on a quarterly basis, due January 31, 2018, April 30, 2018, July 31, 2018, October 31, 2018 and January 31, 2019, a log of the appraisals completed during the previous quarter. From those logs, the Board staff will select three (3) appraisal reports completed during each quarter, which Pugh will then submit to the Board for review. Failure to provide the appraisal reports will result in the automatic suspension of Pugh's license. If Pugh violates any terms of her probation, her license may be revoked pending review by the Board. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Silverman, Strickland and Stuchell.

As the presiding Board member and Board member who reviewed the file, Mr. Miller and Mr. Rochester did not vote or participate in the discussion in this matter.

A motion was made by Ms. Gannon and seconded by Mr. Strickland to reconsider agenda items 7-9, File Numbers 2017-01693, 2017-01778, and 2017-01779 - Barry L. Pugh, specifically to review the sanctions imposed. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Silverman, Strickland and Stuchell.

Reconsideration

As the presiding Board member and Board member who reviewed the files, Mr. Miller and Mr. Rochester did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-01693, Barry L. Pugh**, the Board reviewed the record which consisted of the investigative file, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. Barry L. Pugh, respondent, was present and addressed the Board.

File Number 2017-01693, Barry L. Pugh

A motion was made by Mr. Strickland and seconded by Ms.

Gannon to amend the recommendation contained in the Summary of the Informal Fact-Finding Conference and instead accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to impose a monetary penalty of \$150.00 for each violation in Counts 1-9, for a total of \$1,350.00. The Board also imposes the following sanctions: For violation of Counts 1-9, Pugh is placed on probation and shall be required to complete a minimum of 32 hours of Board-approved qualifying education pertaining to commercial appraisal and report writing, such as the Appraisal Institute course in General Appraiser Report Writing and Case studies. The course or courses shall include an examination, and shall be completed within six (6) months of the execution of the Order. Upon successful course completion, Pugh shall provide the Board with proof of passing any examination(s). In addition, Pugh's license shall be placed on probation for a period of 15 months under the condition that he shall provide to the Board on a quarterly basis, due January 31, 2018, April 30, 2018, July 31, 2018, October 31, 2018 and January 31, 2019, a log of the appraisals completed during the previous quarter. From those logs, the Board staff will select three (3) appraisal reports completed during each quarter, which Pugh will then submit to the Board for review. Failure to provide the appraisal reports will result in the automatic suspension of Pugh's license. The terms of Pugh's probation shall run concurrently with file numbers 2017-01778 and 2017-01779. If Pugh violates any terms of his probation, his license may be revoked pending review by the Board. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Silverman, Strickland and Stuchell.

As the presiding Board member and Board member who reviewed the file, Mr. Miller and Mr. Rochester did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-01778, Barry L. Pugh**, the Board reviewed the record which consisted of the investigative file, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board

File Number 2017-01778,
Barry L. Pugh

member. Barry L. Pugh, respondent, was present and addressed the Board.

A motion was made by Mr. Strickland and seconded by Ms. Gannon to amend the recommendation contained in the Summary of the Informal Fact-Finding Conference and instead accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to impose a monetary penalty of \$150.00 for each violation in Counts 1-8, for a total of \$1,200.00. The Board also imposes the following sanctions: For violation of Counts 1-8, Pugh is placed on probation and shall be required to complete a minimum of 32 hours of Board-approved qualifying education pertaining to commercial appraisal and report writing, such as the Appraisal Institute course in General Appraiser Report Writing and Case studies. The course or courses shall include an examination, and shall be completed within six (6) months of the execution of the Order. Upon successful course completion, Pugh shall provide the Board with proof of passing any examination(s). In addition, Pugh's license shall be placed on probation for a period of 15 months under the condition that he shall provide to the Board on a quarterly basis, due January 31, 2018, April 30, 2018, July 31, 2018, October 31, 2018 and January 31, 2019, a log of the appraisals completed during the previous quarter. From those logs, the Board staff will select three (3) appraisal reports completed during each quarter, which Pugh will then submit to the Board for review. Failure to provide the appraisal reports will result in the automatic suspension of Pugh's license. The terms of Pugh's probation shall run concurrently with file numbers 2017-01693 and 2017-01779. If Pugh violates any terms of his probation, his license may be revoked pending review by the Board. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Silverman, Strickland and Stuchell.

As the presiding Board member and Board member who reviewed the file, Mr. Miller and Mr. Rochester did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-01779, Barry L. Pugh**, the Board reviewed the record which consisted of the investigative file, and exhibits from the Informal Fact-Finding Conference, and the Summary of the Informal Fact-Finding Conference of the presiding Board member. Barry L. Pugh, respondent, was present and addressed the Board.

File Number 2017-01779,
Barry L. Pugh

A motion was made by Mr. Strickland and seconded by Ms. Gannon to amend the recommendation contained in the Summary of the Informal Fact-Finding Conference and instead accept the recommendation contained in the Summary of the Informal Fact-Finding Conference to impose a monetary penalty of \$150.00 for each violation in Counts 1-8, for a total of \$1,200.00. The Board also imposes the following sanctions: For violation of Counts 1-8, Pugh is placed on probation and shall be required to complete a minimum of 32 hours of Board-approved qualifying education pertaining to commercial appraisal and report writing, such as the Appraisal Institute course in General Appraiser Report Writing and Case studies. The course or courses shall include an examination, and shall be completed within six (6) months of the execution of the Order. Upon successful course completion, Pugh shall provide the Board with proof of passing any examination(s). In addition, Pugh's license shall be placed on probation for a period of 15 months under the condition that he shall provide to the Board on a quarterly basis, due January 31, 2018, April 30, 2018, July 31, 2018, October 31, 2018 and January 31, 2019, a log of the appraisals completed during the previous quarter. From those logs, the Board staff will select three (3) appraisal reports completed during each quarter, which Pugh will then submit to the Board for review. Failure to provide the appraisal reports will result in the automatic suspension of Pugh's license. The terms of Pugh's probation shall run concurrently with file numbers 2017-01778 and 2017-01693. If Pugh violates any terms of his probation, his license may be revoked pending review by the Board. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Silverman, Strickland and Stuchell.

As the presiding Board member and Board member who reviewed the file, Mr. Miller and Mr. Rochester did not vote or participate in the discussion in this matter.

Mr. Miller returned and assumed the position of Chair.

In the matter of **File Number 2017-02869, Glenn Frank Fisher**, the Board reviewed the Consent Order as seen and agreed to by Mr. Fisher. A motion was made by Mr. McCarty and seconded by Ms. Silverman to accept the proposed Consent Order offer wherein Mr. Fisher admits to a violation of 18 VAC 130-20-180.E (Count 1) of the Board's 2015 Regulations, and a violation of 18 VAC 130-20-180.E (Count 2) of the Board's 2015 Regulations, and agrees to a monetary penalty of \$800.00 for the violation contained in Count 1 and \$800.00 for the violation contained in Count 2, and \$150.00 in Board costs, for a total of \$1,750.00. In addition, for violation of Counts 1 and 2, Fisher is required to complete a 15-hour USPAP course approved by the Appraisal Foundation or the Board within six (6) months of the execution of the Order. Upon successful course completion, Fisher shall provide the Board with proof of passing the exam. It is acknowledged that satisfactory completion of the above-referenced course will not count towards any continuing or pre-license education requirements needed for license renewal, reinstatement, or upgrade. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Miller, Rochester, Silverman, and Stuchell.

As the Board member who reviewed the file, Mr. Strickland did not vote or participate in the discussion in this matter.

In the matter of **File Number 2017-02598, James T. Devage**, the Board reviewed the record which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation. A motion was made by Mr. Rochester and seconded by Mr. Strickland to accept a violation of 18 VAC 130-20-180.K.4 (Count 1) of the Board's 2008 Regulations, and a violation of 18 VAC 130-20-180.K.5 (Count 2) of the Board's 2008 Regulations. The

Transfer of Chair

File Number 2017-02869, Glenn Frank Fisher

File Number 2017-02598, James T. Devage

motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Miller, Rochester, Silverman, Strickland and Stuchell.

A motion was made by Mr. McCarty and seconded by Ms. Gannon to impose license revocation for the violations contained in Count 1 and Count 2. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Miller, Rochester, Silverman, Strickland and Stuchell.

Ms. Martine gave an update of the Appraisal Subcommittee (ASC) Compliance Review. No action was taken by the Board.

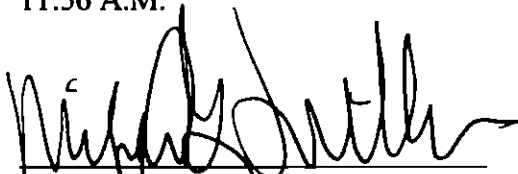
Administrative Issues

The Board reviewed the Analysis of Fee Structure and Financial Position of the Real Estate Appraiser Board prepared by staff. A motion was made by Mr. Strickland and seconded by Mr. McCarty to approve a temporary fee reduction regulation for the Real Estate Appraiser Board. The motion passed unanimously. Members voting "Yes" were Gannon, Hofler, McCarty, Miller, Rochester, Silverman, Strickland and Stuchell.

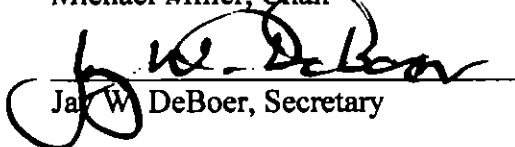
Mr. Miller addressed the Board with an overview of subjects which were discussed during his attendance the Association of Appraiser Regulatory Officials (AARO) 2017 Fall Conference held in Washington, D.C.

There being no further business, the meeting adjourned at 11:56 A.M.

Adjourn



Michael Miller, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Robert Rochester
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: October 31, 2017
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Robert Rochester
Signature

10/31/17
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Rex E. McCarty
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: October 31, 2017
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

10/31/17
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Michael Miller
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: October 31, 2017
(Date)

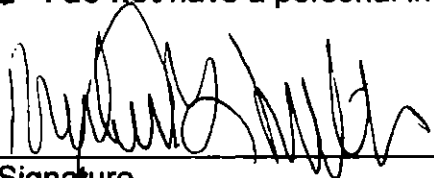
5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6. I do not have a personal interest in any transactions taken at this meeting.



Signature

10/31/2017

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Janel E. Hofler
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: October 31, 2017
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6. I do not have a personal interest in any transactions taken at this meeting.

Janel E Hofler
Signature

10-31-17
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Richard "Rickey" D. Stuchell
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: October 31, 2017

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

10/31/17
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Fay B. Silverman
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: October 31, 2017
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Fay B. Silverman
Signature

10/31/17
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Jean M. Gannon
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: October 31, 2017
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

10/31/17
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Thomas "Mack" Strickland, Jr.
(Name of Board Member)
2. Title: Board Member
3. Agency: Real Estate Appraiser Board
(Name of Board)
4. Meeting/IFF Date: October 31, 2017
(Date)

5. I have a personal interest in the following transaction:

None
(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

10/31/2017
Date