

**MINUTES OF MEETING  
VIRGINIA BOARD FOR BRANCH PILOTS  
INFORMAL FACT-FINDING CONFERENCES  
APRIL 6, 2005 (10:00 A.M.)**

The Virginia Board for Branch Pilots convened in Norfolk, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Robert H. Callis, III, and Meade G. Stone, Jr., Board Members, presided. No other Board Members were present.

Jennifer Kazzie appeared for the Department of Professional and Occupational Regulation. William R. Sievers, Assistant Attorney General, was also present.

The conferences were recorded by Tayloe Associates, Inc. and the Summaries or Consent Orders are attached unless no decision was made.

Disc=Disciplinary Case  
Lic=Licensing Application

C=Complainant/Claimant  
A=Applicant  
R=Respondent/Regulant  
Inv=Investigator  
W=Witness  
Atty = Attorney


**PARTICIPANTS**

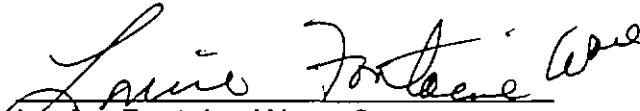
1. Tazewell Fitzgerald  
File Number 2005-03123 (Disc)

Tazewell Fitzgerald – R  
Carter Gunn – R Atty

The meeting adjourned at 2:00 p.m.

Virginia Board for Branch Pilots

  
\_\_\_\_\_  
Robert T. Hasler, Jr., President

  
\_\_\_\_\_  
Louise Fontaine Ware, Secretary

COPY TESTE:

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Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Robert H. Callis, III
2. Title: Presiding Board Member
3. Agency: Board for Branch Pilots
4. Transaction: Informal Fact-Finding Conferences on April 6, 2005
5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

*none*

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

*yes*

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

*Robert H. Callis, III*  
\_\_\_\_\_  
Signature

*April 6, 2005*  
\_\_\_\_\_  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Meade G. Stone, Jr.
2. Title: Presiding Board Member
3. Agency: Board for Branch Pilots
4. Transaction: Informal Fact-Finding Conferences on April 6, 2005
5. Nature of Personal Interest Affected by Transaction: NONE

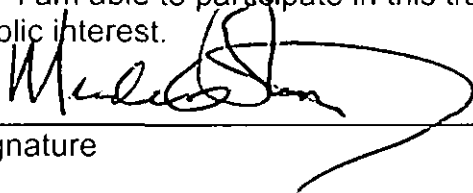
6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

NONE

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature



Date

4-6-05