

**Regulatory Review Committee of the
BOARD FOR BRANCH PILOTS MEETING
MINUTES**

The Regulatory Review Committee of the Virginia Board for Branch Pilots met on May 22, 2023, at the Virginia Port Authority, 600 World Trade Center, Norfolk, Virginia, with the following members present:

Captain E. Waightstill Avery
Captain J.W. Whiting Chisman, III
Michael W. Coleman

Staff present for all, or part of the meeting were:

Stephen Kirschner, LRPD Deputy Director
Kathleen R. Nosbisch, Executive Director
Bonnie Davis, Regulatory Operation Administrator

Elizabeth Peay was not present from the Office of the Attorney General with regrets.

Member of the Audience included:

Mark Coberly, Manager, Maritime Law Department, Representative from Woods Rogers Vandeventer Black PLC

Finding a quorum of the Board present, Michael Coleman, called the meeting to order at 12:02 p.m. **Call to Order**

Ms. Nosbisch advised the Board of the emergency evacuation procedures. **Safety Evacuation Instructions**

Captain Avery moved to approve the agenda. Captain Chisman seconded the motion which was unanimously approved by Mr. Coleman and Captains Avery and Chisman. **Approval of Agenda**

There was no public comment. **Public Comment Period**

Captain Chisman informed the committee that after their first meeting on April 3, 2023, he met with representatives of the American Pilots Association to review and discuss potential changes to Branch Pilot regulations and statutes. Captain Chisman then prepared a draft to present to the Regulatory Review Committee. **Draft Regulations of the Board for Branch Pilots**

The Committee reviewed Captain Chisman's recommended changes. Discussions took place regarding the regulations on Change of License; Grounds for Denial of Licensure, Denial of Renewal, or Discipline; Random Chemical Testing; and the duties of the Medical Review Officer.

The Committee reviewed the statutes and discussed a proposed addition to 54.1-918 and the addition of a branch pilot limited liability statute.

Ms. Nosbisch stated that DPOR is developing its legislative package for the Administration to consider for the 2024 General Assembly session and the information is due by May 26, 2023 for consideration. Mr. Coleman stated the Committee will present statutory changes to the Board at its meeting on June 12, 2023. He asked that staff inform the Director of DPOR that the Board for Branch Pilots will provide its suggested statutory changes after the meeting on June 12, 2023.

Mr. Coberly provided information on branch pilot limited liability statutes.

The Committee agreed by consensus to present the proposed changes to the regulations and statutes to the next Board meeting on June 12, 2023.

There was no other business.

Other Business

Conflict of Interest forms and travel vouchers were completed by all members present.

**Conflict of
Interest Forms
and Travel
Vouchers**

The meeting adjourned at 1:37 p.m.

Adjourn

Michael Coleman, Chair

Demetrios Melis, Secretary