

**REGULATORY REVIEW COMMITTEE OF THE BOARD OF BRANCH PILOTS
MEETING MINUTES**

The Regulatory Review Committee of the Virginia Board for Branch Pilots met on Wednesday, July 27, 2016, at the Virginia Port Authority, 600 World Trade Center, Norfolk, Virginia, with the following members present:

Captain J.W. Whiting Chisman III
Patrick B. McDermott
Christine N. Piersall
Meade G. Stone, Jr.

Staff present for the meeting was:

Jay W. DeBoer, Director
Kathleen R. Nosbisch, Executive Director
Bonnie Davis, Administrative Assistant

Elizabeth Peay, Assistant Attorney General was present from the Office of the Attorney General.

Finding a quorum of the Board present, Mr. Stone, President, called the meeting to order at 1:01p.m.

Call to Order

Ms. Piersall moved to approve the agenda. Captain Chisman seconded the motion which was unanimously approved by Messrs., Mme. and Captains: Chisman, McDermott, Piersall and Stone.

**Approval of
Agenda**

There were no public comments.

**Public Comment
Period**

Ms. Nosbisch provided background information regarding the regulatory review process, stating that the regulations and public participation guidelines must undergo a periodic review every four years which the Board recently completed.

**Review of
Regulations**

The Committee discussed the most recent changes to the regulations made in 2012 and after review and discussion of current regulations, the Committee agreed by consensus to make no changes to the regulations.

Ms. Piersall departed the meeting at 1:30 p.m.


**Board Member
Departure**

Conflict of Interest forms and travel vouchers were completed by all members present.

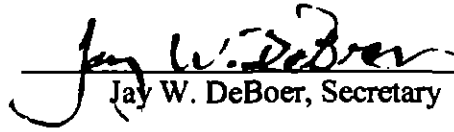
**Conflict of
Interest Forms**

There being no further business, the meeting was adjourned at 1:52 p.m.

Adjourn



Meade G. Stone, Jr., President



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: J.W. Whiting Chisman III
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting July 27, 2016

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Virginia Pilot Association

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

J.W. Whiting Chisman III
Signature

7-27-2016
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Patrick B. McDermott
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting July 27, 2016

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Patrick B. McDermott

Signature

7/27/2016

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Christine N. Piersall
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting July 27, 2016

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this
meeting.

Christine Piersall
Signature

7/27/2016
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Meade G. Stone, Jr.
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting July 27, 2016
5. I have a personal interest in the following transaction:

NONE

Nature of Personal Interest Affected by Transaction:

NONE

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

NONE

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

7/27/2016
Date