

**BOARD FOR BRANCH PILOTS MEETING
MINUTES**

The Virginia Board for Branch Pilots met on Friday, April 8, 2016, at the Virginia Port Authority, 600 World Trade Center, Norfolk, Virginia, with the following members present:

Charles R. Amory, Jr.
Captain Robert H. Callis III
Captain J.W. Whiting Chisman III
Captain J. William Cofer
Thomas P. Host, III
Patrick B. McDermott
Captain John A. Morgan, Jr.,
Christine N. Piersall
Meade G. Stone, Jr.

Staff present for the meeting was:

Jay W. DeBoer, Director
Kathleen R. Nosbisch, Executive Director

Elizabeth Peay, Assistant Attorney General was present from the Office of the Attorney General.

Finding a quorum of the Board present, Mr. Stone, President, called the meeting to order at 10:35 a.m.

Call to Order

Mr. McDermott moved to approve the agenda. Ms. Piersall seconded the motion which was unanimously approved by Messrs., Mme. and Captains: Amory, Callis, Chisman, Cofer, Host, McDermott, Morgan, Piersall and Stone.

**Approval of
Agenda**

Captain Cofer moved to approve the minutes from the December 11, 2015, board meeting. Captain Callis seconded the motion which was unanimously approved by Messrs., Mme. and Captains: Amory, Callis, Chisman, Cofer, Host, McDermott, Morgan, Piersall and Stone.

**Approval of
Minutes**

There were no public comments.

**Public Comment
Period**

William G. Saunders, Jr. answered oral questions related to the extension of route. The subjects included the courses and turn bearings, local traffic, safe anchoring positions in the river, docking and undocking on different currents, cable and pipeline areas, jetty and pier locations, freshets, recent shoaling areas, bank suction and cushion and safe vessel speed. Captain Callis moved that Captain Saunders be granted an extension of route from City Point, Hopewell to Richmond upon the James River. Mr. Host seconded the motion which was unanimously approved by Messrs., Mme. and Captains: Amory, Callis, Chisman, Cofer, Host, McDermott, Morgan, Piersall and Stone.

**Exam
Administrators
Report**

Financial statements were provided for informational purposes.

**Financial
Statements**

Ms. Nosbisch informed the Board that the next Board meeting, originally scheduled for June 15, has been changed to July 27. Additionally, there will be an exam administration July 14, at 12:00 p.m.

**Meeting Date
And Exam Date
Change**

Ms. Nosbisch informed the Board that the Virginia Maritime Association's International Trade Symposium will be held May 11-13, in Norfolk. Mr. Stone and Mr. McDermott expressed interest in attending the symposium.

**Virginia
Maritime
Association's
International
Trade
Symposium**

Captain Cofer informed the Board would like to invite Paul Kirchner, Executive Director, American Pilot Association (APA), to the next Board meeting to address various topics, including the impact 14,000 TEU ships from Mediterranean shipping lines, have on the industry.

Other Business

Mr. Stone asked for volunteers to serve on a Regulatory Review Committee. Committee members will include: Ms. Piersall, Mr. McDermott, Captain Chisman, and Mr. Stone. Staff members on the committee will include: Mr. DeBoer, Ms. Nosbisch, and Board Counsel, Ms. Peay.

Conflict of Interest forms and travel vouchers were completed by all members present.

**Conflict of
Interest Forms**

Board members and staff viewed a video presentation "Parallel Park This" produced by The Virginian-Pilot, explaining and showing the docking process of the USS Eisenhower in Norfolk.

**"Parallel Park
This" - The
Virginian-Pilot**

There being no further business, the meeting was adjourned at 11:00 a.m.

Adjourn



Meade G. Stone, Jr., President



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Charles R. Amory, Jr.
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting April 8, 2016

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

4-8-16
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Robert H. Callis, III
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting April 8, 2016

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Virginia Pilot Association

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Robert H. Callis, III
Signature

4/7/16
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: J.W. Whiting Chisman III
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting April 8, 2016

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

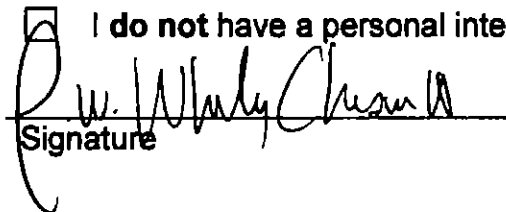
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

4-8-16
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: J. William Cofer
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting April 8, 2016

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

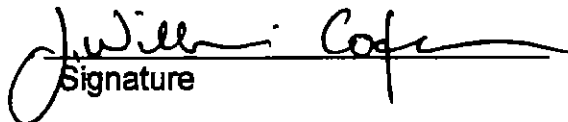
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

4-8-16
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Thomas P. Host III
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting April 8, 2016

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

4-8-16

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Patrick B. McDermott
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting April 8, 2016

5. I have a personal interest in the following transaction:

None

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature

Patrick B. McDermott

Date

4-8-2016

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: John A. Morgan, Jr.
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting April 8, 2016

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

~~VA. Pilot Assoc.~~

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

VA. Pilot Assoc.

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

John A. Morgan, Jr.
Signature

APR 8, 2016
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Christine N. Piersall
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting April 8, 2016

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Christine Piersall

Signature

4/8/2016

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Meade G. Stone, Jr.
2. Title: Board Member
3. Agency: Board for Branch Pilots
4. Meeting/IFF Date: Board Meeting April 8, 2016

5. I have a personal interest in the following transaction:

NONE

Nature of Personal Interest Affected by Transaction:

NONE

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

NONE

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Meade G. Stone, Jr.
Signature

4-8-2016
Date