



**Design Build/Construction Management Review Board
Meeting Minutes
September 20, 2007
DEB Conference Room, 9:00 a.m.**

Present: Paul Proto, Past Chairperson
Ahmed Hassan
Carolyn Langelotti, Chairperson
Sam Daniel
William Loughridge
Steve Owens, Office of Attorney General
Patrick McDonough, DGS/BCOM
Vernell Woods
Bert Jones, DGS/DEB
Kristy Martin, DGS/DEB

Next meeting: TBA

I. Call to Order

The meeting was called to order at 9:20 a.m. by Chairman Paul Proto, a quorum was present.

II. Introduction of Members

III. Nomination of New Chairperson

- Ahmed Hassan nominated Carolyn Langelotti
- Unanimous vote for Carolyn Langelotti

IV. Discussion of Procedures

- Open discussion

Items of interest:

- Paul Proto discussed the history and procedures of DB/CM.
- Any changes to rules and regulations has to go through the administrative process.
- Steve Owens mentioned that the Board offers the public a one time certification.
- Open discussion on the benefits and differences of using DB/CM instead of PPEA/PPTA.

- Member requested a copy of the Statute, Regulations and past reports to the General Assembly.
- Reminder that all board members need conflict of interest training.

Questions:

- **How does a locality become certified?**

“any governing body of a locality with a population in excess of 100,000 that the Design-Build/Construction Management Review Board has made a one-time determination that the locality has the personnel, procedures, and expertise to enter into a contract for construction on a fixed price or not-to-exceed price design-build or construction management basis, provided that projects undertaken by the local governing body shall be exempt only from approval of the Design-Build/Construction Management Review Board and shall otherwise be in compliance with the provisions of § 2.2-4308 and other applicable law governing design-build or construction management contracts for public bodies other than the Commonwealth. The procedures of the local governing body shall be consistent with the two-step competitive negotiation process established in § 2.2-4301.

A jurisdiction would need to apply to the Board (by letter, with appropriate documentation of its request, including evidence that it has the personnel, procedures, and expertise) – and then the Board would consider the request and make a determination.

There being no further business before the Board the Chairman adjourned the meeting at 10:22 a.m.

These minutes respectfully submitted by: Kristy Martin
Executive Administrative Assistant
Division of Engineering & Buildings

Approval:



Carolyn Langelotti, Chairperson