

Minutes
Virginia State Board of Social Services
VDSS
Hanover Department of Social Services
12304 Washington Highway
Ashland, Virginia 23005

August 15-16, 2012

Wednesday, August 15, 2012

Attending: Robert Spadaccini, Sr., Chair, Willie Greene, Vice Chair, Bela Sood, Trudy Brisendine, Dr. Jack Knapp, William Henderson, and Allen Wilson.

Absent: Heidi Metcalf Little, Michelle Larkin and Reverend Ray Johnson

Welcome and Introductions

Chair Spadaccini welcomed and introduced new board members; Dr. Jack Knapp and Mr. William Henderson. He noted that a third new member had been appointed, Thomas Atwood, but was unable to attend. He also introduced Ms. Sheila Crossen-Powell, Director of Hanover DSS.

Review of Agenda

Ms. Karin Clark, VDSS Legislative and Regulatory Affairs Manager, reviewed the agenda for members. Mr. Spadaccini noted that a letter of assurance from the Office of Attorney General had not been received for action item #4 and it was agreed to modify the agenda by removing the action from consideration.

Information Items

Comments from Commissioner Brown

Commissioner Brown greeted the Board and thanked Sheila Crossen-Powell for hosting the Board at Hanover DSS. Commissioner Brown provided a review of key points via a Power Point presentation. Topics included Virginia's social services delivery system and local administrative structure, as well as data on key program areas including benefit programs, child welfare and child support enforcement.

Phoenix Shelter Registration System

Ms. Patricia Snead, VDSS Emergency Manager, provided an overview of the Phoenix Shelter Registration System.

Adult Services Providers

Ms. Paige McCleary, VDSS Adult Services/APS Consultant, provided information on providers of adult services and proposed changes to 22VAC40-771, Adult Services Providers.

Recognition of Hanover DSS

Mr. Rue Harris, Hanover County Administrator, greeted the Board. The Board presented a resolution recognizing Hanover DSS, which was read by Ms. Brisendine. Motion made by Ms. Brisendine and seconded by Dr. Sood to adopt the resolution. All favored.

Organizational Development

Commissioner introduced and welcomed special guests to discuss organizational development at VDSS. Ms. Donna Douglas, Deputy Commissioner for Organizational Development, provided information on organizational development efforts within VDSS.

Board recessed for lunch and reconvened at 1:30 p.m.

COMMENT PERIOD

Comments from Public

The following individuals addressed the Board with concerns regarding licensing issues that impede the quality of care that they are able to provide their residents:

Ms. Tawana Bryant, Assisted Living Facility Provider

Mr. Dominique Pervall, Assisted Living Facility Provider

Comments from the League of Social Services Executives

Mr. Carl Ayers, Director, Floyd County DSS and the Virginia League of Social Services Executives President, provided background about the Virginia League of Social Services for the new members, and briefed on current challenges faced by local departments of social services.

Comments from Virginia Community Action Partnership

Mr. Jim Schuyler, Executive Director, Virginia Community Action Partnership, provided an overview of VCAP organization for the new members and discussed current funding challenges and member agency successes.

Ms. LaJuan Thomas, Executive Director and Volunteer Coordinator of VFC, Southeast Rural Community Assistance Project, provided an overview of the operations and purpose of VFC, as well as its fundraising projects and opportunities.

Agency Tour

Ms. Sheila Crossen-Powell escorted Board Members on a tour of the Hanover DSS facility and, via a PowerPoint presentation, the Hanover DSS facility in Mechanicsville.

Board recessed at 4:00 p.m.

A special recognition for the family of Pat Rengnerth was held following recess.

Thursday, August 16, 2012

The meeting reconvened at 9:00a.m.

Attending: Robert Spadaccini, Sr., Chair, Willie Greene, Vice Chair, Bela Sood, Trudy Brisendine, Heidi Metcalf-Little, Jack Knapp, William Henderson and Allen Wilson.

Absent: Michelle Larkin, Rev. Ray Johnson

Comments from Hanover Board of Social Services

Ms. Lynn Saunders, Chair of Hanover Board of Social Services, welcomed Board members. She provided an overview of the local board mission, goals and operations with respect to the community and the local office.

Overview of Child Day Care Council

Ms. Deb O'Neill, VDSS Licensing Consultant, provided a detailed overview of the Child Day Care Council. She addressed the history of the Council and its last assignment of amending the licensed child day center regulation prior to the July 1, 2012 Council abolishment.

Regulatory Update

Mrs. Karin Clark indicated that there was nothing current to report as far as movement of regulations since the previous meeting. She provided a handout listing anticipated regulatory actions for 2013.

Action Items

1. **Approve June, 2012 Meeting Minutes**
Motion made by Dr. Sood and seconded by Ms. Brisendine to approve the June, 2012 meeting minutes. All favored.
2. **Approve Changes to Local Human Resources Manual – Chapter Six**
Ms. Amma Appiah addressed changes and noted an additional change, identified after Board packets were mailed. Motion made by Ms. Metcalf Little and seconded by Ms. Brisendine. All favored.
3. **State Board of Social Services Bylaws – Amendments**
Motion made by Ms. Brisendine and seconded by Dr. Sood, to accept changes to the bylaws. All favored.
4. **22 VAC 40-690 Child Care Provider Scholarship Program – Periodic Review**
Removed from consideration on August 15, 2012.
5. **22 VAC 40-41 Neighborhood Assistance Program – Exempt**

Ms. Wanda Stevenson briefed on the exempt amendments to the regulation and answered questions from the Board. Motion made by Dr. Knapp and seconded by Mr. Greene to approve this action. All favored.

6. **22 VAC 40-25 Auxiliary Grant Program – NOIRA**
Ms. Gail Nardi briefed on the Auxiliary Grant Program and probable proposed changes to the regulation. Motion made by Ms. Brisendine and seconded Ms. Metcalf Little to approve this action. All favored.
7. **22 VAC 15-11 Public Participation Guidelines – Fast Track**
This regulation is being repealed as a result of abolishment of the Child Day Care Council. Motion made by Dr. Knapp and seconded by Ms. Brisendine to approve this action. All favored.
8. **22 VAC 40-191 Background Checks for Child Welfare Agencies – Fast Track**
This regulation is being amended as a result of abolishment of the Child Day Care Council. Motion made by Dr. Sood and seconded by Ms. Metcalf Little to approve this action. All favored.
9. **22 VAC 15-30 Standards for Licensed Child Day Centers – Withdraw NOIRA**
This NOIRA was initiated by the Child Day Care Council in 2009. Because the Council has been abolished, the NOIRA needs to be withdrawn. Motion made by Ms. Metcalf Little and seconded by Dr. Knapp to approve this action. All favored.
10. **22 VAC 40-185 Standards for Licensed Child Day Centers – Exempt**
This action officially transfers 22VAC15-30 from Council to Board, and aligns it with the Board’s Virginia Administrative Code nomenclature. Motion made by Dr. Sood and seconded by Mr. Henderson to approve this action. All favored.
11. **22 VAC 40-185 Standards for Licensed Child Day Centers – NOIRA**
With this action, Board will begin promulgating changes to the regulation in a joint action to repeal 22VAC40-185 and replace with 22VAC40-186. Motion made by Dr. Knapp and seconded by Mr. Greene. All favored.

Chair Appointments

Mr. Spadaccini appointed the following members to the Child Fatality Committee:
Ms. Trudy Brisendine, Willie Greene and Michelle Larkin. Ms. Brisendine was appointed to chair the committee.

Board Member & Chair Comments

Mrs. Metcalf Little extended a welcome to the new members.

Virginia State Board Meeting Minutes
August 15-16, 2012

Dr. Sood extended a welcome to the new members and thanked Hanover DSS for hosting the Board and providing a tour. She also thanked Ms. O'Neill for her presentation on the Child Day Care Council.

Ms. Brisendine welcomed new members and thanked Chair Spadaccini for the recognition event for Pat Rengnerth. She requested that a briefing on TANF be scheduled for a future meeting. In addition, she asked that Dr. Sood provide a presentation on child development. Dr. Sood agreed to do so in December, and to invite Dr. Robin Foster from MCV to participate.

Mr. Henderson expressed that he was honored meeting everyone and in being in the company of such professionals.

Dr. Knapp expressed that he was delighted to be offered the Board appointment. He would like to receive background information on the current board members in order to become more familiar with them, and provided members with his own professional background. Dr. Knapp also requested a list of acronyms used by the agency.

Mr. Greene welcomed the new members and informed them that he looks forward to working with them. He expressed concern about the frequent public comments at Board meetings by assisted living facility operators. Mr. Wilson suggested being on the December 2012 meeting agenda to address the matter.

Chair Robert Spadaccini welcomed new members and provided them with his professional background and current status. In the way of future agenda items, he requested briefings on: human trafficking; performance of privatized child support enforcement operations; and the Department's follow up actions on a 2010 child fatality in Virginia Beach.

Mr. Spadaccini announced that the October meeting would take place in Galax. He suggested and members agreed to a half-day retreat coinciding with the October meeting.

The meeting adjourned at 12:00 p.m.