

**BOXING, MARTIAL ARTS, AND
WRESTLING ADVISORY BOARD MEETING**

MINUTES

A meeting was held on November 19, 2019, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Mark D’Attilio (Boxing)
Daniel Hardy, M.D. (Citizen)
David McCloud (Wrestling)
Delvis McCadden (Boxing)

Board members, Brian Costello (Martial Arts) and Scott Howard (Martial Arts), were not present for the meeting with regrets.

Staff present for all or part of the meeting was:

Mary Broz-Vaughan, Director
Kathleen R. (Kate) Nosbisch, Executive Director
Bonnie Davis, Administrative Assistant
Conner Eads, Virginia Management Fellows Program
David Holland, Executive Director of Boxing, Martial Arts, and Wrestling Advisory Board

Josh Laws, Assistant Attorney General was present from the Office of the Attorney General.

Mr. McCadden, Vice Chair, called the meeting to order at 2:00 p.m.

Call to Order

Ms. Nosbisch introduced Ms. Broz-Vaughan, DPOR Director, and the Board members introduced themselves.

**Welcome and
Introductions**

Mr. McCadden advised the Board of the emergency evacuation procedures.

**Emergency
Evacuation
Procedures**

Mr. D’Attilio moved to approve the agenda. Mr. McCloud seconded the motion which was unanimously approved by members: D’Attilio, Hardy, McCadden, and McCloud.

Approval of Agenda

Mr. McCloud moved to approve the October 2, 2018 Board meeting minutes. Mr. D’Attilio seconded the motion which was unanimously approved by members: D’Attilio, Hardy, McCloud, and McCadden.

Approval of Minutes

There was no public comment.

**Public Comment
Period**

Ms. Nosbisch stated Tracy Fagan, Board Administrator of the Boxing, Martial Arts, and Wrestling Advisory Board, sends her regrets. Ms. Fagan compiled the statistics and reports which are for informational purposes only.

Licensing Statistics

Ms. Nosbisch stated the Application Activity Report is for informational purposes only.

Application Activity Report

Ms. Nosbisch stated that most of BMAW's income is generated from gate fees. She also reminded the Board that we exist on licensing and gate fees and receive no monies from the General Fund.

Gate Fee Reports

Mr. D'Attilio stated the suggestion of two hour blocks instead of a four hour block will give attendees more exposure to at least two classes. He stated the event was well attended. Mr. McCadden agreed the two hour block was a good idea. He stated the half day training was worthwhile and prevents burnout of attendees.

Vendor Workshop Update

Mr. D'Attilio moved to retain the current Chair and Vice Chair for the 2020 meeting. Mr. McCloud seconded the motion which was unanimously approved by members: D'Attilio, Hardy, McCloud, and McCadden.

Election of Chair and Vice Chair

Mr. McCadden reported the Board's next scheduled meeting is October 28, 2020, unless there is a need to meet sooner.

Consideration of 2020 Meeting Date

Ms. Nosbisch informed the Board that every four years, the Director is required to conduct a periodic review of the regulations and public participation guidelines. The review is to ensure the regulations are supported by statutory authority; determine that the regulations are necessary for the protection of the health, safety and welfare of the public; are clearly written and easily understood; and ensure the economic impact on small business is minimized as much as possible. The public comment period was August 19 through September 9, 2019. There were no comments. Director Broz-Vaughan indicated the regulations would be retained at this time. Ms. Nosbisch stated that she has received approval to separate the regulations into three professions which will make the regulations easier to understand and less burdensome.

General Regulatory / Public Participation Guidelines Review

Any regulant with an email address on file with DPOR should have received communication regarding Merit. Merit issues digital licenses or certificates to individuals with email addresses on file with DPOR. Merit can keep track of regulant's continuing education and provides an electronic version of license or certification. It will also send regulants a reminder to renew which still needs to be completed with DPOR.

Merit

Ms. Nosbisch stated Mr. D'Attilio attended the Board Member Training in October. Mr. D'Attilio stated the training was very informative, had great speakers, and provided a broader perspective of the various sections of the Agency.

New Board Member Orientation

The Board discussed what the Board will look like a decade from now.

Board Future

Ms. Nosbisch stated the financial statements were provided for informational purposes.

Review of Financial Statements

Ms. Nosbisch reported that October 17, 2020 is the date for the 2020 Vendor Workshop.

Other Business

Ms. Nosbisch discussed the importance of a quorum. She noted that without a quorum the Board cannot conduct business. Meeting dates are provided a year in advance; however, she understands some instances are unpreventable. She appreciates the Board's service and realizes this work is voluntary, but it is important.

Conflict of Interest and travel forms were completed by all board members present.

Conflict of Interest Forms and Travel Vouchers

There being no further business, the meeting was adjourned at 2:42 p.m.

Adjourn

Delvis McCadden, Chair

Mary Broz-Vaughan, Secretary