

**BOXING, MARTIAL ARTS and WRESTLING ADVISORY BOARD**  
**AGENDA**  
**OCTOBER 30, 2019**  
**10:00 a.m. – Board Room 4 – 2<sup>nd</sup> Floor**  
**Department of Professional & Occupational Regulation**  
**9960 Mayland Drive**  
**Richmond, Virginia 23233**

1. Call to Order
2. Emergency Evacuation Procedures
3. Approval of Agenda
4. Approval of Minutes: October 2, 2018
5. Public Comment Period\*
6. Licensing Statistics – *forthcoming*
7. Application Activity Report – *forthcoming*
8. Gate Fee Reports – *forthcoming*
9. Vendor Workshop Update
10. Election of Chair and Vice Chair
11. 2020 Meeting Date – October 28, 2020
12. General Regulatory / Public Participation Guidelines Review
13. Merit
14. New Board Member Orientation
15. Board Future
16. Review of Financial Statements
17. Other Business
18. Conflict of Interest Forms / Travel Vouchers
19. Adjourn

**NEXT MEETING TENTATIVELY SCHEDULED FOR OCTOBER 28, 2020**

\*Five minute public comment, per person, with the exception of any open disciplinary or application files.

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8519 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.

# Call to Order

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# **Emergency Evacuation Procedures**

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# Approval of Minutes

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**BOXING, MARTIAL ARTS, AND  
WRESTLING ADVISORY BOARD MEETING**

**MINUTES**

A meeting was held on October 2, 2018, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Mark D'Attilio (Boxing)  
Brian Costello (Martial Arts)  
David McCloud (Wrestling)  
Delvis McCadden (Boxing)

Board members, Daniel Hardy, M.D. (Citizen) and Scott Howard (Martial Arts), were not present for the meeting with regrets.

Board staff present for all or part of the meeting was:

Kathleen R. (Kate) Nosbisch, Executive Director  
Bonnie Davis, Administrative Assistant

Agency staff present for all or part of the meeting were:

Jay W. DeBoer, Director

Josh Laws, Assistant Attorney General was present from the Office of the Attorney General.

Mr. D'Attilio, Chair, called the meeting to order at 10:00 a.m.

**Call to Order**

Mr. D'Attilio advised the Board of the emergency evacuation procedures.

**Emergency  
Evacuation  
Procedures**

Mr. McCadden moved to approve the agenda. Mr. Costello seconded the motion which was unanimously approved by members: D'Attilio, Costello, McCloud, and McCadden.

**Approval of Agenda**

Mr. McCadden moved to approve the December 4, 2017 Board meeting minutes. Mr. Costello seconded the motion which was unanimously approved by members: D'Attilio, Costello, McCloud, and McCadden.

**Approval of Minutes**

There was no public comment.

**Public Comment  
Period**

It was noted that the licensed population as of September 1, 2018 was:

Boxers – 58  
Boxing/Wrestling Promoters – 28  
Box/Wrest Trainers, Seconds, Cutmen – 211  
Boxing/Wrestling Managers – 4  
Boxing/Wrestling Matchmakers – 25  
Boxing Events – 0  
Martial Artists – 42  
Wrestlers – 585  
Wrestling Events – 13

**Licensing Statistics**

The application activity report was reviewed. Mr. McCadden noted the number of matchmaker licenses rose significantly from 2016 to 2017. Ms. Nosbisch reported staff has educated the public of the requirement of a matchmaker license.

**Application Activity Report**

Ms. Nosbisch stated that due to the number of onsite registrations which occur the day before the event and are very arduous for staff; the fee was increased to deter onsite registrations. Staff has included information on the onsite administrative fees in correspondence to applicants, including promoters and matchmakers. It was noted the event license fee has not been increased in over fifteen years.

**Licensing Fees**

Ms. Nosbisch stated that most of BMAW's income is generated from gate fees. She also reminded the Board that we exist on licensing and gate fees and receive no monies from the General Fund.

**Gate Fee Reports**

Ms. Nosbisch stated the vendor workshop date was provided at last year's workshop to provide attendees advance notice of the date. It was noted registration is already higher than last year. Vendors must attend annual training in order to work events.

**Vendor Workshop**

Mr. D'Attilio reported the Board's next scheduled meeting is October 30, 2019, unless there is a need to meet sooner.

**2019 Meeting Date**

Financial statements were provided to the Board for informational purposes. Mr. DeBoer stated DPOR boards strive for a ten percent above or below the Callahan Act. He noted this Board runs as close to the line as any board at DPOR.

**Financial Statements**

Discussion was held on HB 883, part of the red-tape regulatory reform, which directs Department of Planning and Budget (DPB) to administer a three-year regulatory reduction pilot program aimed at reducing by 25% the regulations and regulatory requirements, as defined in the bill, of the Department of Professional and Occupational Regulation and the Department of Criminal Justice Services by July 1, 2021. Ms. Nosbisch informed the Board a baseline of current regulations was required to be established by October 1, 2018.

**General Assembly Update**

Ms. Nobsisch informed the Board she spoke to the Registrar's office and the Deputy Director of DPOR regarding separating the Board's regulations into three chapters to provide more concise regulations for each sport. The Board agreed by consensus to repeal the current regulations, and the current regulations be separated by the specific profession which will be helpful to the regulants and applicants.

**Regulatory Update**

Ms. Nobsisch opened the floor for nominations for Chair. Mr. D'Attilio moved to nominate Mr. Costello as the Chair. Mr. McCadden seconded the motion. As there were no other nominations from the floor, Ms. Nobsisch closed the nominations. The motion was unanimously approved by: D'Attilio, McCadden, Costello, and McCloud.

**Other Business**

Ms. Nobsisch opened the floor for nominations for Vice Chair. Mr. Costello moved to nominate Mr. McCadden as the Vice Chair. Mr. McCloud seconded the motion. As there were no other nominations from the floor, Ms. Nobsisch closed the nominations. The motion was unanimously approved by: D'Attilio, McCadden, Costello, and McCloud.

The Board recessed from 10:35 a.m. until 10:40 a.m.

**Recess**

Ms. Nobsisch provided a presentation on Board Member Roles and Responsibilities.

**Board Member Roles and Responsibilities**

Conflict of Interest and Travel forms were completed by all board members present.

**Conflict of Interest Forms and Travel Vouchers**

There being no further business, the meeting was adjourned at 11:09 a.m.

**Adjourn**

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Mark D'Attilio, Chair

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Jay W. DeBoer, Secretary

# Public Comment

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# **Licensing Statistics - *forthcoming***

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# **Application Activity Report - *forthcoming***

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# **Gate Fee Reports - *forthcoming***

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# Vendor Workshop Update

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# **Election of Chair & Vice Chair**

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**2020 Meeting Date**

**October 28, 2020**

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# **General Regulatory / Public Participation Guidelines Review**

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# Merit

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# **New Board Member Orientation**

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# Board Future

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Department of Professional and Occupational Regulation  
Statement of Financial Activity

**Professional Boxing, Wrestling, and Martial Arts Advisory Board  
954810**

2018-2020 Biennium

August 2019

	August 2019 Activity	Biennium-to-Date Comparison	
		July 2016 - August 2017	July 2018 - August 2019
Cash/Revenue Balance Brought Forward		0	206,786
Revenues	11,047	234,457	203,446
Cumulative Revenues			410,232
<b>Cost Categories:</b>			
Board Expenditures	18,621	223,781	292,263
Board Administration	0	0	0
Administration of Exams	0	0	0
Enforcement	0	0	0
Legal Services	0	28	12
Information Systems	0	0	0
Facilities and Support Services	0	0	0
Agency Administration	0	0	0
Other / Transfers	0	4,730	0
<b>Total Expenses</b>	<b>18,621</b>	<b>228,539</b>	<b>292,275</b>
Transfer To/(From) Cash Reserves	(7,575)	0	117,957
<b>Ending Cash/Revenue Balance</b>			<b>0</b>

Cash Reserve Beginning Balance	125,531	0	0
Change in Cash Reserve	(7,575)	0	117,957
Ending Cash Reserve Balance	117,957	0	117,957

**Number of Regulants**

Current Month	963
Previous Biennium-to-Date	921

Department of Professional and Occupational Regulation  
 Supporting Statement of Year-to-Date Activity  
 Professional Boxing, Wrestling, and Martial Arts Advisory Board - 954810  
 Fiscal Year 2020

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal YTD Charges	Planned Annual Charges	Current Balance	Projected Charges at 6/30	Projected Variance Favorable (Unfavorable)	
																Amount	%	
<b>Board Expenditures</b>	30,067	18,621	0	0	0	0	0	0	0	0	0	0	48,688	254,913	206,225	292,129	-37,216	-14.6%
Board Administration	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Administration of Exams	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Enforcement	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Legal Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Information Systems	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Facilities / Support Svcs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Agency Administration	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other / Transfers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Charges</b>	<b>30,067</b>	<b>18,621</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48,688</b>	<b>254,913</b>	<b>206,225</b>	<b>292,129</b>	<b>-37,216</b>	<b>-14.6%</b>

## **Other Business**

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# **Conflict of Interest / Travel Vouchers**

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# Adjourn

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