

LAND SURVEYORS SECTION OF THE BOARD FOR ARCHITECTS,  
PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED INTERIOR  
DESIGNERS AND LANDSCAPE ARCHITECTS MEETING MINUTES

The Land Surveyors Section of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on May 11, 2022 at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

**Land Surveyors**

Doyle Allen  
Vickie Anglin  
Mike Zmuda

Staff present for all or part of the meeting were:

Bonnie Davis, Board Administrator  
Breanne Henshaw, Administrative Coordinator

Kate Nosbisch, Executive Director, was not present with regrets.

Elizabeth Peay, Assistant Attorney General with the Office of the Attorney General, was not present with regrets.

Finding a quorum of the Section present, Mr. Zmuda, Section Chair, called the meeting to order at 12:32 p.m.

**Call to Order**

Mr. Allen added two items to the agenda, which were regarding the Professional Activities and Knowledge Study (PAKS) by NCEES and a discussion of enforcement reporting. Mr. Allen made a motion to approve the agenda as amended. Ms. Anglin seconded the motion which was unanimously approved by: Allen, Anglin, and Zmuda.

**Approval of  
Agenda**

There were no public comments.

**Public  
Comment  
Period**

The Section reviewed Regulation 18VAC10-20-300 through 18VAC10-20-382 in depth. The Section agreed to review the revised regulations at the next APELSCIDLA Regulatory Review Committee.

**Regulations  
18VAC10-20-  
300 through  
18VAC10-20-  
382**

The Section discussed the PAKS survey and indicated the questionnaire should be distributed to regulants, which will include Land Surveyor, Land Surveyor B, and

**PAKS Study**

Land Surveyor Photogrammetrist licensees. This study will assist NCEES ensure the NCEES Principles and Practice (PS) examination will include content related to current practice for the professions. Mr. Allen stated he will send an email with draft language to staff for distribution to regulants.

The Section discussed the enforcement cases that are closed with no violation and would like to have a report at each APELSCIDLA Board meeting, which states the number of cases closed with no violation. The Section's concern being that there are cases closed, which may require a technical review in order to determine if the case should have moved forward.

**Enforcement**

Mr. Zmuda asked about examinations and if there are currently any issues. The Section would like to know what the pass rates are, if there are any problems, and what are the LS state specific exam rates.

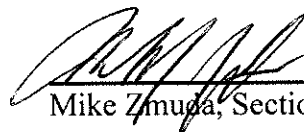
**Other Business**

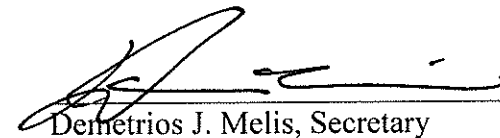
Conflict of Interest forms and Travel Vouchers were completed by all Board members present.

**Conflict of  
Interest Forms /  
Travel  
Vouchers**

There being no further business, the meeting was adjourned at 3:34 p.m.

**Adjourn**

  
\_\_\_\_\_  
Mike Zmuda, Section Chair

  
\_\_\_\_\_  
Demetrios J. Melis, Secretary

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Mike Zmuda  
2. Title: Board Member  
3. Agency: Land Surveyors Section/APELSCIDLA Board  
4. Meeting/IFF Date: APELSCIDLA Board Meeting May 11, 2022

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

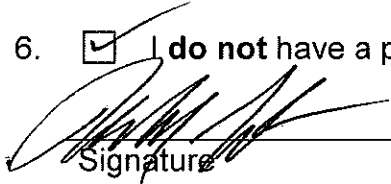
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

  
Signature

5/11/22  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Vickie McEntire Anglin
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting May 11, 2022

5. I have a personal interest in the following transaction:

\_\_\_\_\_

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Land Surveyors

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

V. M. Anglin  
Signature

5/11/22  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

- 1. Name: Doyle B. Allen
- 2. Title: Board Member
- 3. Agency: Land Surveyors Section/APELSCIDLA Board
- 4. Meeting/IFF Date: APELSCIDLA Board Meeting May 11, 2022

5. I have a personal interest in the following transaction:

\_\_\_\_\_

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

Doyle B. Allen  
Signature

5/11/22  
Date