

**ARCHITECTS, CERTIFIED INTERIOR DESIGNERS and
LANDSCAPE ARCHITECTS SECTION MEETING**

MINUTES

The Architect, Certified Interior Designer and Landscape Architect Sections of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on December 17, 2015, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Robert A. Boynton (Arch)
R. Corey Clayborne (Arch)
A. Cabell Crowther (LA)
Andrew M. Scherzer (LA)
Christine Snetter (Arch)
Cameron Stiles (CID)

Board member Sheila Wilson was not present for the meeting.

Board staff present for all or part of the meeting was:

Kathleen R. (Kate) Nosbisch, Executive Director
Tonia Harrison, Board Administrator
Amy Goobic, Administrative Assistant

No representative was present from the Office of the Attorney General.

Mr. Crowther, Chair, called the meeting to order at 10:42 a.m.

Call to Order

Mr. Scherzer moved to approve the agenda. Mr. Boynton seconded the motion which was unanimously approved by members: Boynton, Clayborne, Crowther, Scherzer, Snetter and Stiles.

Approval of Agenda

There was no public comment.

Public Comment

Ms. Stiles provided a brief update on the Certified Interior Designers Section.

**Certified Interior
Designer Section
Update and CIDQ
Update**

Ms. Stiles reported on items from the recent Council for Interior Design Qualification (CIDQ) annual meeting in Atlanta. Ms. Stiles informed the section members of the marketing efforts of CIDQ stating that their target audience is students and graduates of design schools, emphasizing the importance of certification.

Ms. Stiles also reported on two programs CIDQ has initiated, the Alternative Application Review Process (AARP) and the Alternative Education Review Process (AERP) The AARP allows applicants an alternative way to

document education qualifications. This program would not meet Virginia regulations for certification. The EARP benefits member boards in that CIDQ reviews non-CIDA accredited education to determine equivalency. Ms. Stiles stated that the Board must determine if acceptable. Ms. Nosbisch suggested discussing at the next section meeting with Ms. Wilson, and that staff will review regulations to ascertain compliance. Mr. Scherzer suggested checking with peers to determine if acceptable.

Ms. Stiles further reported that Thomas Banks was the new CIDQ Executive Director as of December 1.

Mr. Crowther stated there was nothing to report from the Landscape Architect Section.

Discussion was held on the inability to fully participate with CLARB due to the lack of funding for attending meetings. Ms. Nosbisch stated that she will discuss funding options with the agency Director.

Ms. Nosbisch reported that the CLARB Annual meeting will be held in Philadelphia, September 22-24; NCARB Regional Summit is March 10-12, in Savannah, GA; NCARB annual meeting will be June 15-18 in Seattle, WA; and the CIDQ Annual meeting will be in Ft. Lauderdale, in November.

Ms. Stiles, Mr. Scherzer and Mr. Crowther departed the meeting at 10:57 a.m. Ms. Snetter assumed the position of Chair.

The Architect Section recessed until 11:35 a.m.

Ms. Nosbisch reported on several NCARB topics. Discussion was held on the proposed change to the Education Standard, which will modify the standard to align with changes to the National Architectural Accreditation Board (NAAB) 2014 Conditions for Accreditation. NCARB is requesting input by member boards, comments will be received through January 12. Ms. Nosbisch sent a response comment on behalf of the Section stating that they are in agreement with the change.

Discussion was held on the reference to the NCARB Handbook for Interns and Architects 2008-2009 in the Board's regulations. The handbook is updated by NCARB, however the Board's regulations state the specific handbook to be used. Mr. Boynton will suggest a solution to the Regulatory Review committee, that as NCARB eliminates the term "intern" and changes are made to the Intern Development Program (IDP), to change the language in the regulations to reflect NCARB changes.

Section members discussed the proposal by Region 2 to decrease the NCARB certificate fee for member board members. Mr. Boynton stated that it was not the entirety of Region 2, but one jurisdiction.

**Landscape Architect
Section and CLARB
Update**

**Departure of Section
Members and
Recess**

**Architect Section
Update and NCARB
Update**

Ms. Nobsisch informed the Section that as there are several new Member Board Executives (MBE), and there will be MBE training sessions in the new year.

Ms. Nobsisch reported that the Intern Development Program (IDP) Streamlining will become effective in June 2016.

Ms. Nobsisch reported that the University of Kansas has become the 14th accredited university to participate in the NCARB integrated path to architectural licensure program.

Ms. Nobsisch informed the Section that Mississippi State University, Philadelphia University and the University of Florida were all recipients of NCARB Awards.

Discussion was held on the new BEA and BEFA fee structure.

Ms. Nobsisch provided information regarding the AIA Virginia Prize awarded to Virginia architect students.

Discussion was held regarding the addition of a public member to the NCARB Board.

Discussion was held regarding the joint effort of the North Carolina Board and NCARB to produce the history of the NC Board.

There was no other business.

Other Business

Conflict of Interest forms were completed by all members present.

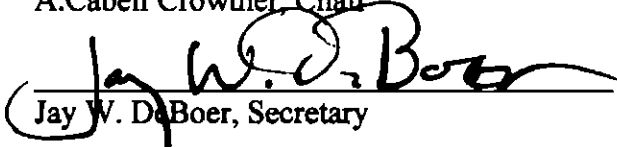
**Conflict of Interest
Forms**

There being no further business, the meeting was adjourned at 12:25 p.m.

Adjourn



A. Cabell Crowther, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Andrew M. Scherzer
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting December 17, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:


I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

12/17/15

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1. Name: Robert A. Boynton
- 2. Title: Board Member
- 3. Agency: Architects Section/APELSCIDLA Board
- 4. Meeting/IFF Date: Section Meeting December 17, 2015

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

~~Signature~~

Signature

Robert A. Boynton

12.17.15

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: A. Cabell Crowther
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting December 17, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:


I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature

~~_____~~
_____ 

Date

12/17/15

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Cameron Stiles
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting December 17, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

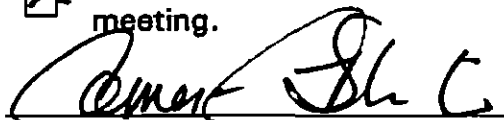
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature


Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Corey Clayborne
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting December 17, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

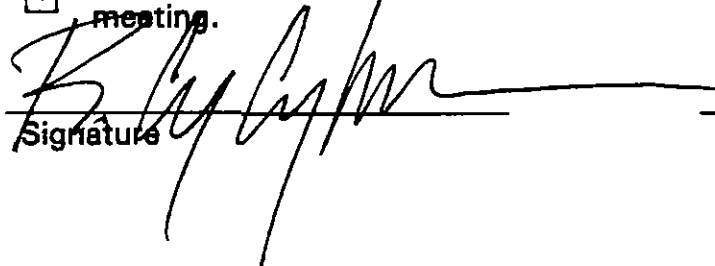
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature  Date 12/17/2015

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Christine Snetter
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting December 17, 2015

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

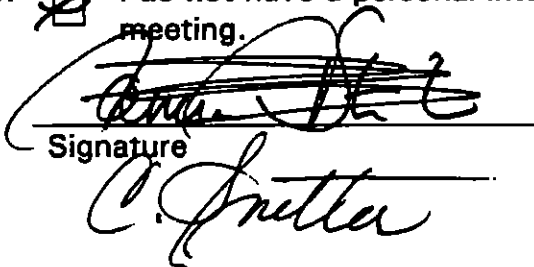
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

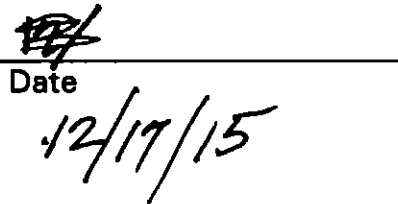
I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature


C. Snetter

Date


12/17/15