

# LANDSCAPE ARCHITECTS SECTION MEETING

## MINUTES

The Landscape Architects Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on May 4, 2010, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Vaughn B. Rinner  
Andrew M. Scherzer

Staff present for all or part of the meeting were:

Jay W. DeBoer, Director  
Mark N. Courtney, Deputy Director of Licensing and Regulation  
Kathleen (Kate) R. Nosbisch, Executive Director  
Marian Brooks, Board Administrator  
Justin Garofalo, Board Administrator  
Amy Goobic, Administrative Assistant

No representative was present from the Office of the Attorney General.

Ms. Rinner, Chair, called the meeting to order at 9:00 a.m.

Call to Order

Mr. Scherzer moved to approve the agenda. Ms. Rinner seconded the motion which was unanimously approved by members: Rinner and Scherzer.

Approval of  
Agenda

**Public Comment Period** – There were no comments made to the Section.

Public Comment

Discussion was held on Landscape Architect licensure, effective July 1, 2010. Ms. Nosbisch reported that all certified Landscape Architects were notified by postcard of the licensure and the new Continuing Education requirements. The section discussed the new stamp for all licensees, and agreed that another postcard mailing should go out reminding the Landscape Architects of the need for a new stamp with “Lic.” in place of the current “Cert.” Ms. Nosbisch will also contact the Virginia chapter of ASLA requesting a burst email be sent reminding licensees of the new stamp requirement.

Landscape  
Architect  
Licensure

Ms. Nosbisch gave a brief report on the CLARB Spring meeting that she attended in February.

CLARB Spring  
Meeting

The Section was provided the DPOR response to VDOT regarding their signing/sealing implementation discussed at the March 23 APELSCIDLA Board meeting. At that meeting, representatives from VDOT asked the Board to review their list of documents that require a PE seal. Discussion was held on the VDOT document, which items the section thought should require a "licensed professional" seal, a PE seal or could be performed by a "qualified, non-licensed professional." Ms. Nobsisch informed the section that she would present their recommendations to the other sections, and the full board will discuss at the June 17, 2010, meeting.

**DPOR E-Mail  
Response to  
VDOT and  
VDOT  
Signing/Sealing  
Implementation**

Ms. Rinner moved to nominate Mr. Scherzer as Section Chair. Mr. Scherzer seconded the motion which was unanimously approved by members: Rinner and Scherzer.

**Election of  
Section Chair**

Section members were provided tentative meeting dates for 2011. The Section members did not have any conflicts with the dates as presented.

**Consideration of  
2011 Meeting  
Dates**

Discussion was held on the CLARB Council Record and the fact that the record does not include the state in which the applicant took the CLARB exam and whether the section would accept the record in lieu of DPOR documentation. The Section agreed that the record would be accepted in cases of comity, as it would alleviate getting transcripts, etc. The DPOR application would contain the state information.

**CLARB Council  
Record**

The Section discussed whether this information should be added to the regulations. Mr. Courtney suggested adding some new language to the application.

The Section members were provided draft copies of the Landscape Architects section of the regulations with recommended changes discussed at the September 2, 2009 meeting. The Section reviewed the licensing section and did not find any further revisions and/or clarifications. Section members also reviewed and discussed the draft regulations of the April 12 meeting of the Regulatory Review Committee. Mr. Scherzer, Regulatory Review Committee representative, will present the section recommendations at the next Committee meeting.

**Regulatory  
Review**

The Section recessed from 11:00 a.m. until 11:20 a.m.

**Recess**

There was no Other Business

Other Business

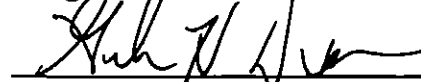
Conflict of Interest forms were completed by all members present.

Conflict of  
Interest Forms

There being no further business, the meeting was adjourned at 11:30 a.m.

Adjourn

  
\_\_\_\_\_  
Vaughn Risner, Chair

  
\_\_\_\_\_  
Gordon N. Dixon, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Vaughn B. Rinner
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting May 4, 2010
5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

5/4/2010  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Andrew M. Scherzer
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting May 4, 2010
5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

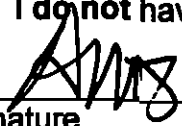
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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

5.4.10  
\_\_\_\_\_  
Date