

RESOURCE GUIDE COMMITTEE MEETING

MINUTES

The Resource Guide Committee of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects met on July 15, 2008, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

J. Everette Fauber, III, Chair
Lorri B. Finn
Wiley V. Johnson, III
Nancy E. McIntyre
Vaughn B. Rinner

Staff present for all or part of the meeting:

Jay W. DeBoer, Director
Mark N. Courtney, Deputy Director of Licensing and Regulations Division
Kathleen R. Nobsch, Executive Director
Marian H. Brooks, Program Administrator
Michelle Gowen, Administrative Assistant

No representative was present from the Office of the Attorney General.

Mr. Fauber called the meeting to order at 9:00 a.m.

Call to Order

Mr. Johnson moved to approve the agenda. Ms. McIntyre seconded the motion which was unanimously approved by members: Fauber, Finn, Johnson, McIntyre, and Rinner.

Approval of Agenda

Duncan Abernathy of VSAIA stated to the Committee that the resource document was to be brief and also suggested that some of the information contained in the resource document could be changed to links which would re-direct the user to other beneficial documents.

Public Comment Period

The committee members reviewed the requested changes made to the draft Resource Document. After discussion, the committee members made changes in the organization of the draft and suggested changes to the table of contents. Leigh Dicks, Executive Director of VSPE, submitted suggested changes to the draft document for the Committee to review. After review, the committee made additional changes based upon some of the suggestions made by Ms. Dicks. Ms. Rinner moved to submit the resource guide to the APELSCIDLA Board for approval. Ms. Finn

Review & Discussion of Draft Resource Document

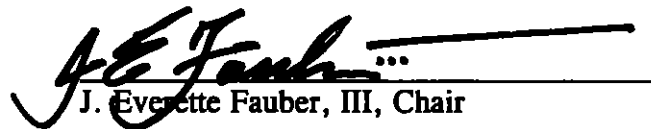
seconded the motion which was unanimously approved by members:
Fauber, Finn, Johnson, McIntyre, and Rinner.

Duncan Abernathy of VSAIA noted that the document should be much
briefer and be made easier for lay people to find the necessary information
they seek.

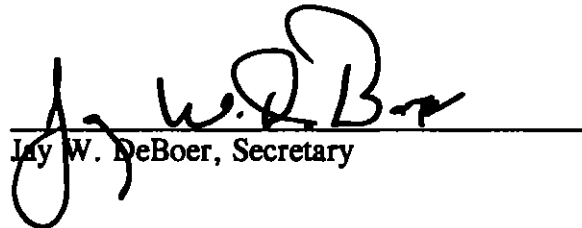
Public Comment
Period

There being no further business, the meeting was adjourned at 10:13 a.m.

Adjourn



J. Everett Fauber, III, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: J. Everette "Ebo" Fauber, III
2. Title: Board Member
3. Agency: Resource Guide Committee
4. Meeting/IFF Date: Committee Meeting July 15, 2008
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

7-15-08

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Wiley V. "Bif" Johnson, III
2. Title: Board Member
3. Agency: Resource Guide Committee
4. Meeting/IFF Date: Committee Meeting July 15, 2008

5. I have a personal interest in the following transaction:

None

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

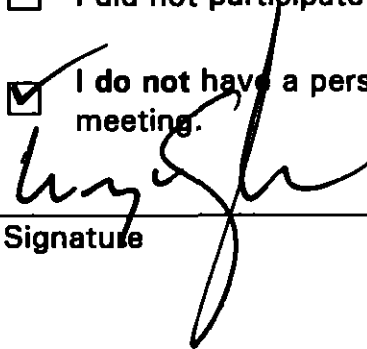
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

7.15.08

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Nancy E. McIntyre
2. Title: Board Member
3. Agency: Resource Guide Committee
4. Meeting/IFF Date: Committee Meeting July 15, 2008

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

LAND SURVEYORS & PROFESSIONAL ENGRS

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Nancy E. McIntyre
Signature

7/15/08
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Vaughn B. Rinner
2. Title: Board Member
3. Agency: Resource Guide Committee
4. Meeting/IFF Date: Committee Meeting July 15, 2008

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

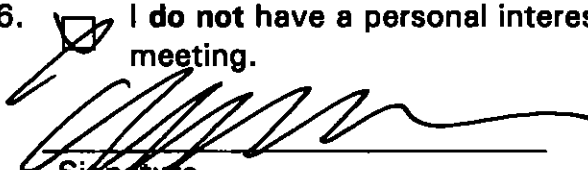
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

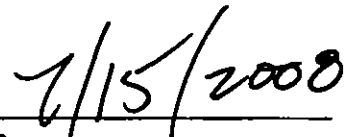
or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature



Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Lorri B. Finn
2. Title: Board Member
3. Agency: Resource Guide Committee Meeting
4. Meeting/IFF Date: Committee Meeting July 15, 2008

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

7-15-08
Date