



COMMONWEALTH of VIRGINIA

NELSON SMITH
COMMISSIONER

DEPARTMENT OF
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OFFICE OF LICENSING LICENSING REGULATIONS “OVERHAUL” (12VAC 35-48 AND 12VAC35-105)

2023 REGULATORY ADVISORY PANEL

MINUTES

Meeting #2, June 27, 2023

10:00 AM – 2:00 PM

This meeting was conducted entirely electronically.

I. Welcome

Jae Benz, Licensing Director, thanked panel members for agreeing to participate and provide technical assistance on the overhaul of the department’s licensing regulations. Ms. Benz recapped what was covered in the first RAP meeting on June 20, 2023, and what would be covered in this meeting.

She provided background on the “overhaul” project that includes combining the main regulations under chapter 105 with the children’s regulations currently listed under chapter 46, and separating the regulation sections into an administrative general chapter and five service-specific chapters.

She further explained that while the regulatory process does not require the agency to post drafts for formal comment prior to the issuance of the notice of intended regulatory action (NOIRA), the department greatly values stakeholder feedback and wanted to provide additional opportunities to participate in this process.

She reminded all in attendance that there will be three other opportunities for public comment when the action is taken to the state board and moves through the standard adoption process.

II. Review OF AGENDA AND OVERHAUL OVERVIEW

Ms. Benz reminded members the focus for the meeting would be on the draft Home/Noncenter-based Chapter in the morning session and the draft Center-based Chapter in the afternoon.

III. REVIEW: [HOME/NONCENTER-BASED SERVICES – SECOND REVISION](#)

Prioritized Issues

The panel discussed four targeted areas:

- **SECONDARY SCREENING – 12VAC35-108-40**
- **ISP REQUIREMENTS – 12VAC35-108-70**
- **PROGRESS NOTES – 12VAC35-10-90**
- **STAFFING – 12VAC35-108-120**

Following the receipt of assistance on the targeted list, staff received comments on any additional areas.

IV. Break – Lunch

The panel paused its discussion for a 30 minute lunch break.

V. REVIEW: CENTER-BASED SERVICES – SECOND REVISION

Prioritized Issues

The panel discussed four targeted areas:

- **DEFINITIONS – 12VAC35-109-10**
- **SECONDARY SCREENING – 12VAC35-109-40**
- **ASSESSMENT – 12VAC35-109-50**
- **PROGRESS NOTES – 12VAC35-109-90**

Following the receipt of assistance on the targeted list, staff received comments on any additional areas.

VI. Closing Comments and Adjournment

There being no further business, Ms. Benz adjourned the meeting at 1:35 p.m.

NEXT MEETING: JULY 11, 2023

Members or Acting Alternates Present:

Oliver Agee; Melanie Bond-Artis; Adam Babb; Phil Caldwell; Laurie Camp; Trey Cave; Meneika Chandler; Laura Davis; Julie Dwyer-Allen; Jennifer Faison; Melissa Garcia Preston; Wendy Gullion; Jaime Hoyle; Suzanne Klaas; Celia McCauley-Wittl; Shenee McCray; Allison Meyer; Teri Morgan; Laura Reed; Robert Rezendes; Patricia Richardson; Tonette Robertson; Jennifer Sherman; Stephanie Terrell; John Weatherspoon; Nate Woodard.

DBHDS Staff Present:

Jae Benz; Tonya Carr; Veronica Davis; Mackenzie Glassco; Taneika Goldman; Chesna Gore; Madelyn Lent; Dev Nair; Susan Puglisi; Candace Roney; Ruth Anne Walker.

Others Present:

Antonio Aderonmu; Lisa Adkins; Ashley Airington; Charlotte Arbogast; SBakely-SOS; Vbaker; Stephanie Blanchard; LeVar Bowers; B Camp; Court Campbell; Eva-Elizabeth Chisolm; Suzy Christopher; Charmaine Claiborne; DClaiborne; VClaiborne; John Counts; Micah Davis; David ?; Alicia Dillon; Virginia Dingle; Kayla Douglas; Michele Elliott; Heather Fritz; Tiffany Gillespie; AGoodbar; Rebekah Greenfield; Alex Guzman; Cindy Gwinn; Tania Hammock; EHarris; Deanna Hernandez; Alicia Jackson; Jasmine ?; Rashida Jenkins; Brian Jones; Kimberly; BKing; Michelle Lakins; Vanessa Lane; Nicole Lewis; Nancy Lynn; Melanie Mayfield; A McCorkill; Jan Nelson; Deborah Phelps; Cate Powell; LSandridge; Hannah Setzer; Shargreaves; Sheri Sobkowiak; Cassie Staples; StinsonAn; Magnolia Stuart; Cassidy Taylor; Lori Tolley; Michael Triggs; Lynn Turner; uwm44469; Ridge Williamson. Phones: (313) ending in 261; 540) ending in 586.

2023 Regulatory Advisory Panel Membership and Staff

Only one panelist representative serving on a meeting at a time.

TYPE	Region	Agency/Org	Job Title	First Name	Last Name	Alternate/cc:
Association	Statewide	Virginia Association of Community Based Providers	Executive Director	Mindy	Carlin	Cate Powell 6/20; Jennifer Sherman
Association	Statewide	Virginia Association of Community Services Boards	Executive Director	Jennifer	Faison	
Association	Statewide	Virginia Network of Private Providers	Executive Director	Jennifer	Fidura	Meneika Chandler
Association	Statewide	Virginia Association of Community Rehabilitation Programs (vaACCSES)	Executive Director	Karen	Tefelski	
Association - Behavioral Health and Private Hospitals	Statewide	Dominion Hospital	Director of Operations	Melissa	Garcia Preston	
Authorized Representative	5		Family Member/Authorized Representative	Patricia	Richardson	
CSB Executive Director	1	Portsmouth Department of Behavioral Healthcare Services	Director of Behavioral Healthcare Services	Nate	Woodard	
CSB Executive Director	4	Richmond Behavioral Health Authority	Executive Director	John	Lindstrom	Shenee McCray
Professional - Peer	3	On Our Own of Roanoke	Executive Director	Robin	Hubert	Adam Babb
Professional - LMHP	5	Hampton Newport News CSB	LPC, CSAC	James	Strickland	Melanie Bond-Artis
Professional-QI/RM specialist	5	Goochland Powhatan CSB	ADA Coordinator	Allison	Meyer	

TYPE	Region	Agency/Org	Job Title	First Name	Last Name	Alternate/cc:
Service - DD Supportive In-Home	4	Cornerstone Support Services	CEO	Trey	Cave	
Service - Psychosocial rehab	3	Roanoke Resource	Founder	Celia	McCauley-Wittl	
Service - Residential - DD	4	Wall Residences	CEO & President	John	Weatherspoon	
Service - Respite DD	5	Just People		Gail	Hardy-Patterson	
Service - Supervised living	1	Rappahannock Area CSB	Director of Compliance	Stephanie	Terrell	Robert Rezendes
Service - TDT	4	National Counseling Group	Director of Evidence-Based Programs and Risk Management Coordinator	Oliver	Agee	
Service- ASAM Residential	3	Eagles Nest Regeneration	Addiction and Substance Abuse Counselor	Peter	Burgraff	
Service-CM	2	Alexandria CSB	CSB Executive Director	Phil	Caldwell	
Service-Residential	3	Mt. Rogers CSB	Chief Residential Officer	Wendy	Gullion	Sandy Bryant
Service-Day Support	5	Noble Care	Program Administrator	Jacqueline	Myrick	
Service-Quality	3	Mt. Rogers CSB	Chief CQI Officer	Laura	Davis	Sandy Bryant
Service-Group Home	1	Community Residences, Inc.	Senior Clinical Director	Julie	Dwyer-Allen	
Service-MH	1	Northwestern CSB	COO	Mark	Gleason	Mike Elwell
Service-SA	4	District 19 CSB	SUD Director	Sam	Northington	Tonette Robertson

TYPE	Region	Agency/Org	Job Title	First Name	Last Name	Alternate/cc:
Agency Partner-DHP BOC	Statewide	DHP Board of Counseling	Executive Director	Jaime	Hoyle	
Agency Partner-VBPD	Statewide	VBPD	Executive Director	Teri	Morgan	
Agency-Partner-DHP	Statewide	DHP	Senior Policy Analyst	Erin	Barrett	Matthew Novak
Agency-Partner-DMAS	Statewide	DMAS	Behavioral Health Policy Analyst	Ashley	Harrell	Laura Reed, Jason Lowe, Suzanne Klaas
Agency-Partner-DMAS	Statewide	DMAS	Waiver Operations Manager	Jason	Perkins	
DBHDS Staff	Behavioral Health Services Division	DBHDS	Director of Substance Use Services	Candace	Roney	
DBHDS Staff	Senior Leadership	DBHDS	Assistant Commissioner, Division of Provider Management	Dev	Nair	
DBHDS Staff	Office of Licensing	DBHDS	Director of Licensing	Jae	Benz	
DBHDS Staff	Office of Licensing	DBHDS	Legal Operations Manager	Tonya	Carr	
DBHDS Staff	Office of Licensing	DBHDS	Associate Director	Veronica	Davis	
DBHDS Staff	Office of Licensing	DBHDS	Associate Director	Mackenzie	Glassco	
DBHDS Staff	Office of Licensing	DBHDS	Licensing Legal and Regulatory Manager	Chesna	Gore	
DBHDS Staff	Office of Regulatory Affairs	DBHDS	Regulatory and Research Specialist	Susan	Puglisi	
DBHDS Staff	Office of Regulatory Affairs	DBHDS	Director of Regulatory Affairs and State Board Liaison	Ruth Anne	Walker	

