

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT**  
**HOUSING and COMMUNITY DEVELOPMENT COMMITTEE**  
**10:00 A.M., April 2, 2018**  
**Glen Allen, Virginia**

Members Present

Mr. John Ainslie  
Mr. John Patrick "J.P." Carr  
Ms. Susan Dewey  
Ms. Helen Hardiman  
Ms. Abigail Johnson  
Mr. Shekar Narasimhan  
Mr. Earl Reynolds  
Mr. Steve Semones  
Mr. Tommy Shields

Members Absent

Call to Order

Mr. Steve Semones, Co-Chairman of the Housing and Community Development Committee, called the meeting of the Committee to order.

Roll Call

The roll was called by Mr. Kyle Flanders of the Department of Housing and Community Development's (DHCD) Policy Office. Mr. Flanders reported that a quorum was present.

Approval of Minutes

A motion was made to approve the minutes of the July 17, 2017, meeting of the Committee. The motion was properly seconded and passed unanimously.

Enterprise Zone Periodic Review

Mr. Flanders gave an overview of the periodic review process. He noted that to conclude the review the Board must act to amend, repeal, or retain the regulations. Mr. Jeff Sadler, Associate Director of Community Revitalization in the Community Development Office of DHCD stated there was a public comment period held in January and February. During the public comment period four comments were received. Mr. Sadler noted that the comments submitted were either not directly related to the regulations or the changes requested could not likely be achieved through regulatory changes.

Mr. Shekar Narasimhan questioned how DHCD solicited feedback. Staff noted that the review is required to be published on Town Hall and was also posted on the agency website. The

review was also mentioned at how-to-apply workshops held around the state and emailed directly to Enterprise Zone Program Administrators.

A motion was made to retain the Enterprise Zone regulations; the motion was properly seconded and passed unanimously.

#### Consolidated Plan

Mr. Erik Johnston, Director of DHCD, started by noting that the FY2019 Federal budget was approved and every program in the consolidated plan received an increase in funding; most notably a potential 45% increase in the HOME Investment Partnerships Program. Final program budgets have yet to be released by the U.S. Department of Housing and Urban Development (HUD). Ms. Pam Kestner, Deputy Director of Housing of DHCD, provided an update to the status of the development of the five year consolidated plan. Currently, staff is receiving public comment through April 14 after having held a public hearing in March. After feedback is received, staff will compile the information for a draft report to be presented at the May Board meeting for approval. The final plan will be submitted to HUD. Ms. Kestner also presented a summary of changes to include the addition of the Housing Policy Advisory Council (HPAC) study to support the consolidated plan.

#### Industrial Revitalization Fund/Private Activity Bond

Mr. Flanders noted that in addition to regulations the Board also oversees program guidelines. Mr. Flanders stated that staff held their first stakeholder input session on Private Activity Bond guidelines. Staff will incorporate input received into the guidelines and will present back to the Board in July after a second stakeholder input session.

Mr. Sadler presented on the Industrial Revitalization Fund (IRF) guidelines. Staff has held two input sessions and proposed a change that would allow grants/loans to be made to a locality or development authority; currently such grants/loans must be underwritten by Virginia Community Capital.

Mr. Earl Reynolds questioned if the IRF guidelines could address the 30% commercial space requirement in a different manner. Ms. Susan Dewey also added that staff should discuss IRF and

the Virginia Housing Development Authority's (VHDA) mixed use/mixed income housing program and if they are working well together. Mr. Johnston added that staff would follow up to see if the 30% requirement was stipulated by code.

Unfinished Business

There was no unfinished business to be discussed.

New Business

There was no new business to be discussed.

Committee Matters

There were no Committee matters to be discussed.

Adjournment

Upon a motion duly made and seconded, the committee meeting was adjourned.