

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT  
MEETING  
November 14, 2012  
Roanoke, Virginia**

Members Present

Mr. Ron Boothe  
Mr. Anthony Clatterbuck  
Ms. Susan Dewey  
Ms. Elaine Gall  
Mr. Jim Hyland  
Mr. Robert Kaplan  
Mr. Jim Petrine  
Mr. Steve Semones  
Mr. Rick Witt

Members Absent

Mr. John Ainslie  
Mr. J. P. Carr  
Mr. Bill Darden  
Mr. Roger McLellon  
Mr. Tito Muñoz

Call to Order	Mr. Anthony Clatterbuck, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.
Roll Call	Mr. Bill Ernst of the Department's Policy Office called the roll. Mr. Ernst reported that a quorum was present for the meeting.
Public Comment	There was no one requesting to speak, the public comment session was closed.
Approval of Minutes	A motion was made to approve the minutes of the September 17, 2012 meeting of the Board. The motion was seconded and unanimously passed.
Welcome & Overview of the Governors Housing Conference	Mr. Bill Shelton welcomed Board members to the 2012 Governor's Housing Conference and provided a brief review of the conference format and featured events. Mr. Basil Gooden provided additional information about digital access to conference information. Ms. Susan Dewey highlighted conference activities undertaken in conjunction with the 40 <sup>th</sup> anniversary of the Virginia Housing Development Authority.
Virginia Housing Trust Fund	Mr. Bill Shelton provided an overview of the Virginia Housing Trust Fund as set forth in the appropriations act for the fiscal year beginning July 1, 2013 (FY 2014). On November 1, 2012, as required by the budget, and following review by the Office of the Governor, the Department submitted to the Senate Finance Committee and the House Appropriations Committee its plan for allocating the Fund.  Mr. Shelton noted the key provisions of the Trust Fund, including

eligible uses and the types of organizations eligible for funding. Mr. Shelton identified the principles that would guide the selection of specific projects for funding through an application process scheduled to begin in Spring 2013.

Members of the Board briefly discussed the program eligibility requirements and their implementation.

#### Homeless Initiatives

Ms. Shea Hollifield, Deputy Director for the Division of Housing, reported on recent developments associated with the redesign of homelessness programs administered by the Department. Ms. Hollifield indicated that a number of significant changes were taking place during FY 2013, shifting the emphasis and orientation of key programs as well as their funding resources toward the prevention of homelessness and the rapid re-housing of those who become homeless. The Department anticipates that it will maintain its focus on rapid re-housing, while continuing to work with homeless service providers on best practices and evidence-based approaches. Ms. Hollifield also noted that the Department was moving toward funding on a regional basis through an application process by Continuum-of-Care areas across the state.

In response to questions from members of the Board, Ms. Hollifield provided additional detail on the concepts involved in and the background for the rapid re-housing and homeless prevention strategies and their effectiveness in reducing the overall level of homelessness in Virginia.

#### VHDA Report

Ms. Susan Dewey, Executive Director of the Virginia Housing Development Authority (VHDA), reported on recent activities of the Authority including the success of its annual benefit golf tournament in raising substantial funds for shelter providers.

Ms. Dewey also reported on the latest activities of the Foreclosure Task Force. The Task Force is continuing to meet on a quarterly basis, maintaining its surveillance of the impact of foreclosure on communities as well as the individual homeowners affected. The Task Force was continuing to maintain its web site, containing information and links to foreclosure related resources.

#### VFSB Report

Ms. Elaine Gall reported on the activities of the Virginia Fire Services Board (VFSB). The VFSB had not met since the last meeting of the Board of Housing and Community Development

(BHCD); however, the VFSB would next meet on November 30, 2012. Ms. Gall noted that the Code Committee of the VFSB had met on October 1, 2012, and would meet again on December 5, 2012. The VFSB was reviewing various proposals for possible submission to the BHCD as part of the process for considering code changes.

Report of the Director

Mr. Shelton reported on the agency's participation in a new regulatory reform initiative that might result in the repeal of a number of obsolete or no longer necessary regulations or program guidelines.

Mr. Shelton also provided an update on the Department's continuing participation with Health and Human Resources (HHR) agencies in developing a housing plan for persons with disabilities. The plan is being developed in response to the terms of the state's settlement with the federal Department of Justice respecting the appropriate placement of persons with intellectual disabilities in accordance with the principles of the *Olmstead* decision.

Ms. Cindy Davis, State Building Codes Director, provided an update on activities related to the code change process. Two of four work groups have been meeting regularly.

Unfinished Business

None

New Business

Mr. Clatterbuck, Chairman of the Codes and Standards Committee, reported that he had received a communication from the Northern Virginia Regional Commission supporting the adoption of the 2012 International Energy Conservation Code (IECC) as part of the Uniform Statewide Building Code (USBC). The letter and accompanying resolution were referred to the Codes and Standards Committee.

Board Matters

None

Future Meetings

The next meeting of the Board will be held on Wednesday, **January 28, 2013**, at the Virginia Housing Center in Glen Allen, Virginia. A Codes and Standards Committee meeting will be held in Richmond on **December 20, 2012**.

Adjournment

Upon motion duly made and seconded, the meeting was adjourned.

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