

**Board Meeting
March 18, 2019
Final/Approved minutes**

The Virginia Board of Accountancy met on Monday, March 18, 2019, in Board Room #4 of the Perimeter Center, 9960 Mayland Drive, Henrico, Virginia 23233.

MEMBERS PRESENT: Susan Quaintance Ferguson, CPA, Chair
D. Brian Carson, CPA, CGMA, Vice Chair
Matthew P. Bosher, Esq.
W. Barclay Bradshaw, CPA
William R. Brown, CPA
Stephanie S. Saunders, CPA
Laurie A. Warwick, CPA

LEGAL COUNSEL: Robert Drewry, Assistant Attorney General,
Office of the Attorney General

STAFF PRESENT: Nancy Glynn, CPA, Executive Director
Mary Charity, Deputy Director for Operations
Renai Reinholtz, Deputy Director for Finance and Administration
Amanda E. M. Blount, Enforcement Director
Kelli Anderson, Communications Manager
Patti Hambright, CPE Coordinator and Administrative Assistant

**MEMBERS OF THE
PUBLIC PRESENT:** Kathy Czerwonka, Impactmakers Senior Consultant
Scott Hammer, Impactmakers Client Partner
Emily Walker, CAE, Vice President, Advocacy, Virginia Society of
Certified Public Accountants

CALL TO ORDER

Ms. Ferguson called the meeting to order at 10 a.m.

SECURITY BRIEFING

Ms. Hambright provided the emergency evacuation procedures.

DETERMINATION OF QUORUM

Ms. Ferguson determined there was a quorum present.

**Board Meeting
March 18, 2019
Final/Approved minutes**

APPROVAL OF AGENDA

Upon a motion by Ms. Saunders, and duly seconded, the members voted unanimously to approve the March 18, 2019, agenda as amended, moving the Licensing and Enforcement System Health Check to closed session. The members voting “**AYE**” were Ms. Ferguson, Mr. Boshier, Mr. Bradshaw, Mr. Brown, Ms. Saunders and Ms. Warwick.

APPROVAL OF MINUTES

Upon a motion by Mr. Bradshaw, and duly seconded, the members voted unanimously to approve the February 5, 2019, Board meeting minutes as amended. The members voting “**AYE**” were Ms. Ferguson, Mr. Bradshaw, Mr. Brown, Ms. Saunders, Mr. Boshier and Ms. Warwick.

PUBLIC COMMENT PERIOD

There were no public comments at this time.

ACCEPTANCE OF DRAFT FY2018 FINANCIAL STATEMENTS

Upon a motion by Ms. Warwick, and duly seconded, the members voted unanimously to accept the FY2018 Financial Statements as amended. The members voting “**AYE**” were Ms. Ferguson, Mr. Carson, Mr. Bradshaw, Mr. Brown, Ms. Saunders, Mr. Boshier and Ms. Warwick.

Begin closed meeting

Pursuant to Virginia Code § 2.2-3711(A)(7), I, Brian Carson, move that the Virginia Board of Accountancy convene a closed meeting to consult with the legal counsel and receive briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body relating to a contract between the Virginia Board of Accountancy and MicroPact. The following non-members will be in attendance for the closed meeting to reasonably aid in the consideration of this topic: Nancy Glynn and Robert Drewry. The following non-members will be in attendance for a portion of the closed meeting to reasonably aid in the consideration of this topic: Kathy Czerwonka and Scott Hammer.

End closed meeting

Upon a motion by Mr. Carson, and duly seconded, the Virginia Board of Accountancy has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and WHEREAS, § 2.2-3712.A of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with

**Board Meeting
March 18, 2019
Final/Approved minutes**

Virginia law; NOW THEREFORE, BE IT RESOLVED, that the VBOA hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia laws were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the VBOA.

CALL FOR VOTE:

Susan Quaintance Ferguson, CPA – Aye
D. Brian Carson, CPA, CGMA – Aye
Matthew P. Boshier, Esq. – Aye
W. Barclay Bradshaw, CPA – Aye
William R. Brown, CPA – Aye
Stephanie S. Saunders, CPA – Aye
Laurie A. Warwick, CPA – Aye

VOTE:

Ayes: Seven (7)
Nays: None

ADDITIONAL ITEMS FOR DISCUSSION

Carry over items/potential future topics

- Active – CPE Exempt Status (To be determined)
- Virginia-Specific Ethics Course (2021) (On-going)
- Publication of VBOA disciplinary actions (On-going)
- CPE guidelines (To be determined)
- Trust Fund Reserve Policy (To be determined)
- Required coursework for CPA examination/licensure
- Cannabis laws

Sign Conflict of Interest forms

Sign Travel Expense vouchers

Future meeting dates

- April 30, 2019
- May 21, 2019

**Board Meeting
March 18, 2019
Final/Approved minutes**

ADJOURNMENT

There being no further business before the VBOA, upon a motion by Mr. Carson, and duly seconded, the meeting adjourned by unanimous vote at 1:00 p.m. The members voting “**AYE**” were Ms. Ferguson, Mr. Carson, Mr. Boshier, Mr. Bradshaw, Mr. Brown, Ms. Saunders and Ms. Warwick.

APPROVED:

Susan Quaintance Ferguson, CPA, Chair

COPY TESTE:

Nancy Glynn, CPA, Executive Director