



| Topic/Subject   | Discussion  | Recommendation |
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| I. Call to Order and Introductions                              | Chair Altonen called the meeting to order at 2:01pm. Chair Altonen conducted a roll call of members present. Chair Altonen introduced a new member to the Task Force, Ashley Balcombe. Quorum was not met at this time.   |                |
| II. Review of the Agenda  | Chair Altonen reviewed the agenda with the Task Force participants.   |                |
| III. Public Comment   | No public comment from those in attendance.   |                |
| IV. Committee Review of Model Documents and Approval of Minutes | Brent Rawlings reviewed the adult model documents with the Task Force. No changes were requested to the adult model documents. During this time, quorum was met. A motion to approve the adult model documents was made by Senator Boysko and the motion was seconded by Delegate Delaney. The adult model documents were approved. Brent Rawlings then reviewed the drafted MOU for SV programs. A member of the public suggested adding information on victim's rights and compensation. The Task Force edited the draft with language to reflect this change. A motion to approve the MOU for SV programs was made by Senator Boysko and the motion was seconded by Sara Jennings. The drafted MOU for SV programs was approved. Chair Altonen presented from the September 22, 2023 meeting minutes for members review. A motion to approve the minutes was made by Delegate Delaney and the motion was seconded by Senator Boysko. The minutes were approved. Chair Altonen presented the remaining Task Force deliverables: develop and distribute educational materials, and study and provide recommendations for use of telemedicine. Members of the Task Force suggested sharing information through the Virginia Action Alliance, conduct trainings before signing MOUs, and hosting webinars in partnership with VHHA and OLC. Chair Altonen advised Task Force members to prepare to discuss the remaining deliverable at the next Task Force meeting. |                |
| V. Other Business   | Chair Altonen shared that a Doodle poll would be sent out to determine the next meeting date. Chair Altonen presented the gubernatorial appointment link for new members to apply to the Task Force.  |                |
| VII. Adjourn  | The meeting was adjourned by Chair Altonen at 2:49pm.   |                |