

**Virginia Department of Health
Campground Regulations Workgroup
September 8, 2016**

The creation of a workgroup is the creation of a public body. Workgroup meetings are open to the public, and are subject to the provisions of the Virginia Freedom of Information Act. Meeting summaries are posted on the Virginia Regulatory Townhall website (www.townhall.virginia.gov/). A draft of the minutes must be posted within ten (10) days after the meeting.

The purpose of the workgroup is to assist in the development of proposed revisions to the Campground Regulations. At the end of the workgroup process, staff will draft proposed regulations for submittal to the Board of Health (see flowchart, “Standard Regulatory Process”).

The role of the workgroup is advisory only. The workgroup’s primary responsibility is to collaboratively contribute to the development of proposed revisions in the best interest of the Commonwealth as a whole. The goal is to reach a consensus on how best to address necessary revisions in a manner that will be protective of human health and the environment.

Consensus is defined as a willingness of each member of the workgroup to be able to say that they *can live with the decisions reached and recommendations made and will not actively work against them outside of the process*. This is not to say that everyone will be completely satisfied by the result of the process. It is necessary; however, that each participant comes prepared to negotiate in good faith around complex and sensitive issues.

Also, because the group represents many different interests, all members should expect to compromise in order to accomplish the workgroup’s goal. If the workgroup cannot reach consensus, VDH staff will present the differing opinions to management along with staff recommendations.

As warranted, VDH will provide access for non-workgroup members to make their concerns known to the workgroup during meetings, to ensure full consideration of all issues surrounding the Campground Regulations.

- Please mute or turn-off your cell phones to minimize interruptions.
- Listen with an open mind.
- Speak one at a time; interruptions and side conversations are distracting and disrespectful to the speaker...
- Be concise and try to speak only once on a particular issue, unless you have new or different information to share.
- Simply note your agreement with what someone else has said if you feel that it is important to do so; it is not necessary to repeat it.
- Focus on the issue, not the speaker – personalizing makes it difficult to listen effectively.
- Present options for solutions at the same time you present the problems you see.

Campground Stakeholder Meeting
The Perimeter Center
Conference Room 2
9960 Mayland Drive, 2nd Floor
Henrico, Virginia 23233
September 8, 2016
9:30 am

Agenda

9:30 am Welcome and introductions; guidelines and agenda review

9:45 am Overview of regulatory process, NOIRA goals

10:00 am /Part One: Temporary camping: background, events, challenges and waivers
Discussion of 12VAC5-450-40 & 12VAC5-450-187 (proposed new section)

10:45 am /Part Two: Suggested revisions to service building and sewage sections, allowances for primitive camping
Discussion of 12VAC5-450-90, 100 & 12VAC5-450-183 (proposed new section)

11:30 am /Part Three: Safety
Review and discussion of 12VAC5-450-150 and Emergency Action Plan drafting

12:00 pm /Part Four: Miscellaneous changes
12VAC5-450-50 Inspections
12VAC5-450-80 Water supplies and annual sampling for private well sources
Conformance to Administrative Process Act and 12VAC5-450-40, 60, 190,200

12:30 pm Adjourn