

DRAFT Meeting Minutes

Board of Game and Inland Fisheries
Education, Planning and Outreach Committee
4000 West Broad Street, Board Room
Richmond, Virginia 23230
May 21, 2013
10:00 am

Present: Ms. Lisa Caruso, **Committee Chairwoman**, Mr. Hugh Palmer, **Committee Member**, Mr. Curtis Colgate and Mr. Leon Turner, **Board Members**. **Chief Operating Officer:** Mr. Matt Koch; **Senior Leadership Team:** Mr. Lee Walker, Mr. Tom Gelozin, Mr. David Whitehurst, Colonel "Dee" Watts, Mr. Larry Hart; **Legislative and Policy Manager:** Mr. Ryan Brown.

The Chairwoman called the meeting to order at 10:09 am and noted for the record that a quorum was present for the meeting.

Approval of the February 26, 2013 Meeting Minutes: The Chairwoman called for a motion to approve the minutes of the February 26, 2013 meeting. Mr. Palmer made the following motion: Ms. Chairwoman, I hereby move the minutes of the February 26, 2013 meeting be approved as submitted. Motion Seconded by Ms. Caruso. Ayes: Caruso and Palmer.

The Chairwoman called for Public comments non-agenda items. Hearing none, the Chairwoman moved forward with the agenda.

Board Policy and Committee Charter: Mr. Ryan Brown gave the Annual review of the Board Policies and Committee Charter.

Mr. Palmer made a motion to approve the Annual Review of the Board Policies and Ms. Caruso seconded the motion. Ayes: Caruso and Palmer.

Ms. Caruso made a motion to approve the Annual Review of the Committee Charter with amendments to remove a reference to the "December 2005" version of the Board's Governance Manual. Mr. Palmer seconded the motion. Ayes: Caruso and Palmer.

Ms. Caruso made a second motion to further propose amending the Committee Charter to specify that Board policies will be reviewed every 3 years along with periodic review of the Board's Governance Manual. Mr. Palmer seconded the motion. Ayes: Caruso and Palmer.

The Chairwoman thanked Mr. Brown for his report.

Media Services Report: Mr. Lee Walker presented the 4th quarter Media Services Report.

The Chairwoman thanked Mr. Walker for his report.

Hunter Recruitment and Retention: Mr. Matt Koch updated the committee on Hunter Recruitment and Retention.

The Chairwoman thanked Mr. Koch for his report.

Director's Report: Mr. Matt Koch reported on behalf of the Director.

- There will be a Bass Stocking event in Back Bay on Thursday, May 23, 2013
- The Department will be moving Elk from Kentucky to Virginia this week
- There will be a Finance, Audit, & Compliance Committee meeting at 10:00 am on June 4, 2013
- There will be a Wildlife, Boat, & Law Enforcement Committee meeting at 1:00 pm on June 4, 2013
- The Hercules Boat Landing Dedication will be June 7, 2013 at 11:00 am
- There will be a Board meeting on June 13, 2013 at 9:00 am
- Bass Pro will be holding the Annual Duck Stamp Event on June 28, 2013 at 9:00 am followed by the DGIF Ground breaking of the new Headquarters at 1:00 pm

The Chairwoman thanked Mr. Koch for his report.

Chairwoman's Report:

The Chairwoman thanked everyone for their attendance and presentations at today's meeting.

The Chairwoman called for additional business/comments, hearing none, the Chairwoman stated the next meeting of the Committee would be Tuesday, November 12, 2013 at 2:00 pm.

The meeting was adjourned at 10:38 am.

Respectfully submitted,
/s/ Frances Boswell