

Draft Meeting Minutes
Finance, Audit, and Compliance Committee
Board of Game and Inland Fisheries
4000 West Broad Street, Board Room
Richmond, Virginia 23230

February 26, 2013
10:00 a.m.

Present: Mr. Curtis Dixon Colgate, **Committee Chairman**, Mr. Ben Davenport, **Committee Member**; Mr. Hugh Palmer, **Board Member**. **Director:** Mr. Robert “Bob” Duncan; **Chief Operation Officer:** Mr. Matt Koch; **Senior Leadership Team:** Mr. Tom Gelozin, Mr. Larry Hart, Colonel Dabney Watts, Mr. Lee Walker, and Mr. David Whitehurst.

The Committee Chairman welcomed everyone and called the meeting to order at 10:06 am. The Chairman noted for the record that a quorum was present. The Chairman also noted he had not received any request for public comment on non-agenda items.

Approval of the December 6, 2012 Meeting Minutes: The Chairman called for a motion to approve the minutes of the December 6, 2012 Finance, Audit, and Compliance Committee Meeting. Mr. Davenport made a motion to adopt the minutes as submitted. Motion seconded by Mr. Colgate. Ayes: Colgate and Davenport.

Planning and Finance Staff Reports: Mr. Tom Gelozin, Mr. Larry Hart, and Ms. Pam Sekulich presented the following items for discussion by the Committee:

FY 2013 – Mid-Year Financial Summary
FY 2013 – Mid-year Capital Project Progress presented by Mr. Larry Hart
Small Purchase Charge Card Report

A discussion was held by the Committee, Director and Staff on these presentations.

The Chairman thanked Staff for their reports.

Internal Auditor Report: Mr. John Allen presented the following item for discussion by the Committee:

Review of the Director’s Office Expenditures

A discussion was held by the Committee, Director, and Staff on this presentation.

The Chairman thanked Mr. Allen for his report.

Board’s Budget Concept Statements: Mr. Colgate discussed some of the Budget Concepts request he had received from the other Board Members that the Committee will share with the Board at its March 21 meeting.

Director's Comments: The Director reported on the following items:

APA Entrance Conference
Legislative Budget Amendments
HQ and Dam Financing
Federal Sequestration
Affordable Healthcare Act
Land Purchase Reimbursement to the Lifetime License Fund
Tribal Shad Hatcheries

The Chairman thanked the Director for his report.

Chairman's Comments:

The Chairman thanked everyone for their attendance and presentations during the meeting. The Chairman announced that he had attended the APA Entrance Conference.

Additional Comments: The Chairman called for any additional comments. Hearing none, the Chairman stated the next meeting would be Tuesday, April 9, 2013 at 10:00 a.m.

The meeting was adjourned at 11:07 am.

Respectfully submitted,
/s/ Frances Boswell