

**FINAL Meeting Minutes
Board of Game and Inland Fisheries
Education, Planning and Outreach Committee
4000 West Broad Street, Board Room
Richmond, Virginia 23230
October 17, 2012
10:00 am**

Present: Ms. Lisa Caruso, **Committee Chairwoman**, Mr. Hugh Palmer, **Committee Member**. **Executive Director:** Mr. Robert “Bob” Duncan; **Chief Operating Officer:** Mr. Matt Koch; **Senior Leadership Team:** Mr. Lee Walker, Mr. Tom Gelozin, Mr. David Whitehurst; **Policy and Legislative Manager:** Mr. Ryan Brown.

[\(Listen: Welcome and Call to Order\)](#)

The Chairwoman called the meeting to order at 10:02 am and noted for the record that a quorum was present for the meeting.

[\(Listen: Approval of May 16, 2012 Meeting Minutes\)](#)

The Chairwoman called for a motion to approve the minutes of the May 16, 2012 meeting. Mr. Palmer made the following motion: Ms. Chairwoman, I hereby move the minutes of the May 16, 2012 meeting be approved as submitted. Motion Seconded by Ms. Caruso. Ayes: Caruso and Palmer.

[\(Listen: Public Comments – Non-Agenda Items\)](#)

The Chairwoman called for **Public comments-non agenda items**. Hearing none, the Chairwoman moved forward with the agenda.

Legislative Update: **[\(Listen\)](#)**

Mr. Ryan Brown gave a 2013 Legislative Update:

- Potential agency legislation
- Carryover bills
- Keeping constituents informed

The Chairwoman thanked Mr. Brown for his report.

WMA Policy **[\(Listen\)](#)**

Mr. David Whitehurst presented the Wildlife Management Area Policy Proposal for Approval by the Education, Planning and Outreach Committee.

A discussion was held by the Committee, Director and staff on these presentations.

The Chairwoman called for a motion to adopt the proposal as presented by staff. Mr. Palmer made the following motion: Ms. Chairwoman, I hereby move that the EPO Committee approve the WMA Policy as presented by staff. The motion was seconded by Ms. Caruso. Aye: Caruso and Palmer.

The Chairwoman thanked Mr. Whitehurst for his report.

Media Services Report: ([Listen](#)) Mr. Lee Walker presented the 3rd Quarter Media Services Report.

Director's Report: ([Listen](#))

The Director reported on the following items:

Get Control! Productivity Training
SEAFWA Conference
Legislative Retreat Update

Chairwoman's Remarks: ([Listen](#))

The Chairwoman thanked everyone for their attendance and presentations during the meeting. The Chairwoman congratulated Mr. David Whitehurst on receiving the Watson award he received at the SEAFWA Conference.

([Listen: Additional Business, Next Meeting, and Adjournment](#))

The Chairwoman called for additional business/comments, hearing none, the Chairwoman stated the next meeting of the Committee would be Tuesday, February 26, 2013 at 10:00 am.

The meeting was adjourned at 10:58 am.

Respectfully submitted,
/s/ Frances Boswell