

Meeting Minutes
Finance, Audit and Compliance Committee
Board of Game and Inland Fisheries
4000 West Broad Street
Richmond, Virginia 23230

May 17, 2011, 10:00am

Present: Mr. J. Brent Clarke, III Committee Chairman, Mr. Charles Yates, Committee Member and Mr. Curtis Dixon Colgate, Committee Member, Mr. F. Scott Reed and Mr. Leon Turner; **Absent:** Mr. John Montgomery; **Executive Director:** Robert "Bob" W. Duncan; **Chief Operating Officer:** Mr. Matt Koch; **Senior Leadership Team:** Mr. Larry Hart, Mr. Lee Walker, Mr. Tom Gelozin, Mr. David Whitehurst, Dr. Joice Conyers; **Internal Auditor:** Mr. John Allen.

[\(Listen: Welcome and Call to Order\)](#)

The Chairman welcomed everyone and called the meeting to order at 10:00am. The Chairman thanked Mr. Reed and Mr. Turner for their attendance at today and noted for the record that a quorum was present.

Public Comment - Non-Agenda Items: [\(Listen\)](#) The Chairman called for public comment on non-agenda items. Hearing none, the Chairman moved forward with the agenda.

Approval of April 26, 2011 Meeting Minutes: [\(Listen\)](#) The Chairman called for a motion to approve the minutes of the April 26, 2011 meeting minutes. **Mr. Yates made the following motion: Mr. Chairman, I hereby move the minutes fo the meeting be approved as presented. Motion Seconded by Mr. Colgate. Ayes: Colgate, Yates and Clarke.**

Presentation of the FY2012 Budget (Operating and Capital): [\(Listen | View Presentation\)](#) The Chairman called on Mr. Tom Gelozin to present staff's recommendation for the proposed FY2012 Budget (Operating and Capital). A discussion was held by the Committee, Director and Staff. The Committee will present the proposed budget during the June Board Meeting where it is anticipated the Board will take final action. The Chairman thanked Mr. Gelozin for his presentation.

Small Purchase Charge Card Report: [\(Listen\)](#) The Chairman called on Mr. Tom Gelozin to present the Small Purchase Charge Card Report. Mr. Gelozin reported there were no outstanding issues for this period.

Clarifying Amendment to License Fees: [\(Listen | View Presentation\)](#) The Chairman called on Mr. Matt Koch to present the Clarifying Amendment to License Fees. A discussion was held by the Committee, Director and Staff. Staff will present the Clarifying Amendment to License Fees during the June Board Meeting where it is anticipated the Board will adopt this amendment. The Chairman thanked Mr. Koch for his presentation.

Director's Comments: [\(Listen\)](#) The Chairman called on the Director for his comments. The Director reported on the following items from the Wildlife Bureau:

§ 29.1-516.1. *Using tracking dogs to retrieve bears or deer.*

Tracking dogs maintained and controlled on a lead may be used to find a wounded or dead bear or deer statewide during any archery, muzzleloader, or firearm bear or deer hunting season, or within 24 hours of the end of such season, provided that those who are involved in the retrieval effort have permission to hunt on or to access the land being searched and do not have any weapons in their possession.

The Director stated the Bureau of Wildlife Resources will bring this regulation amendment to the Board for adoption during the June Board Meeting.

The Director will be hosting the SEAWFA meeting in Williamsburg this weekend. During this meeting, he will be discussing the Elk Restoration Project with representatives from Kentucky.

The Director will be meeting with Mr. Carl Garrison and members from the Department of Forestry to discuss timber management resources.

The Chairman thanked the Director for his report.

Chairman's Comments: ([Listen](#)) The Chairman stated that he did not have any additional comments.

Additional Business/Comments: ([Listen](#)) The Chairman called for additional comments from the Committee. A discussion was held by the Committee on media feedback from the License Fee Increase, the opportunities provided by the Special Guest Fishing License, and clarification about an internal audit report finding. The Chairman thanked everyone for their comments.

Hearing no additional business/comments from the Committee, the Chairman called for a motion to adjourn.

Adjournment: ([Listen](#)) **The Chairman called on Mr. Yates for a motion to adjourn. Mr. Yates made the following motion: Mr. Chairman, I hereby move the meeting be adjourned. Motion seconded by: Mr. Colgate. Ayes: Yates, Clarke, Colgate.**

Respectfully Submitted,

Beth B. Drewery, Secretary
Board of Game and Inland Fisheries