



# COMMONWEALTH of VIRGINIA

## Department of Criminal Justice Services

The Honorable Jackson H. Miller  
Director

Tracy Louise Winn Banks, Esq.  
Chief Deputy Director

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### Criminal Justice Services Board

May 9, 2024

**Patrick Henry Building**  
1111 East Broad Street  
Richmond, VA 23219  
East Reading Room

#### **Members Present**

Senator Lamont Bagby  
Sheriff C. O. Balderson  
Ms. Mary Biggs  
Ms. Ebony Clark (*Virtual*)  
Mr. Tim Coyne for Ms.  
Maria Jankowski  
Chief Maggie DeBoard  
Officer Bennie Evans, Jr.  
Delegate Phil Hernandez  
Sheriff Brian Hieatt  
Mr. Jagdish Katyal  
Judge Joseph Lindsey  
Mr. Edward M. Macon  
LTC Kirk Marlowe for Colonel  
Gary Settle  
D. Bradley Marshall, Esq. (*Virtual*)  
Ms. Renee Maxey

#### **Members Present (Cont'd)**

The Hon. Russell McGuire  
The Hon. Bryan Porter, Vice-Chair  
Mr. Dean Ricks for The Hon.  
Chadwick Dotson  
Delegate Briana Sewell (*Virtual*)  
Superintendent William Smith  
Ms. Theo Stamos for  
The Hon. Jason Miyares  
Mr. James Towey for  
Ms. Amy Floriano  
Ms. Ashley Waddell  
The Hon. Patricia West  
Mr. Anthony Williams

#### **Members Absent**

Chief Craig Branch, Chair  
Sheriff Michael Chapman  
Ms. Robin Deiulio  
The Hon. Sarah Deneke  
Dr. Sessa Joi Moon  
Senator Mark Peake

#### **I. Call to Order**

Vice-Chairman Bryan Porter called the meeting of the Criminal Justice Services Board (CJSB) to order at 11:10 a.m. A quorum of the Board was present.

Ms. Ebony Clark participated through electronic communication pursuant to *Virginia Code* § 2.2-3708.2(A)(1)(b) due to a personal matter – no childcare, from Morrisville, NC.

Delegate Briana Sewell participated through electronic communication pursuant to *Virginia Code § 2.2-3708.2(A)(1)(b)* due to having meetings and not being able to drive to Richmond in time for the Board meeting, from Woodbridge, Virginia.

## **II. Approval of Minutes**

Ms. Mary Biggs made the motion, seconded by Superintendent William Smith, to accept the minutes of the March 14, 2024, meeting of the CJSB. The motion passed unanimously.

## **III. Director's Report**

Mr. Jackson Miller, Director of the Virginia Department of Criminal Justice Services (DCJS) recognized four new non-voting members to the Board:

- Delegate Phil Hernandez, 94<sup>th</sup> District
- Delegate Briana Sewell, 25<sup>th</sup> District
- Senator Lamont Bagby, District 14
- Senator Mark Peake, District 8

Additionally, he introduced Dr. Clay Aschliman, DCJS' Continuous Improvement Manager in the Division of Licensure and Regulatory Services. His role at DCJS includes the system replacement project, development of internal training materials, documenting and standardizing policies and procedures, and data analysis.

### **Office of First Responder Wellness**

- DCJS is launching a Public Service Announcement (PSA) campaign to help prevent law enforcement officer suicides. The PSAs will advertise the law enforcement officer suicide prevention hotline number 1-800-COPLINE and are made available through federal grant funds.

### **Active Attack Program**

- The Active Attack team has conducted 77 courses in FY24 to date, training over 2,100 law enforcement officers and citizens.
- There are currently 80+ courses planned for the remainder of 2024, with 20 more law enforcement classes pending for 2025. Agencies from federal, state, and local law enforcement have reached out to Virginia's Active Attack team to provide training to such organizations as FBI, DEA, NCIS, VSP, DOC, DWR, regional academies, and dozens of local law enforcement agencies.

### **School and Campus Safety Conferences**

- The 2024 Executive Forum directed toward School Board Members, Superintendents, police chiefs, and sheriffs will occur in July, prior to the 2024 School Safety Training Forum in Hampton, VA with an expected attendance of 1,200 participants.

## **Division of Programs and Services**

- The Division of Programs and Services is working on new legislative initiatives that passed during the 2024 legislative session, including protocols for local and regional human trafficking response teams and a study related to prioritizing treatment for incarcerated women who are pregnant and in need of substance abuse treatment.
- They have also convened a work group in response to budget language from September's Special Session establishing a fund for victims of mass violence. This work group will assess gaps in services for victims and options for determining eligibility, among other things, to establish a plan for administering funds that works holistically with the Criminal Injuries Compensation Fund.
- The Division is also hosting a collaborative for grantees of various violence intervention and prevention funding programs on May 14<sup>th</sup> to bring communities together to share best practices and successes. In October, the Division will host a conference focusing on domestic and intimate partner violence.

## **Division of Law Enforcement**

### ***TDO/ECO***

- Last fall DCJS was awarded \$5M, one-time funding, to reimburse local law enforcement agencies for carrying out temporary detention orders and emergency custody orders. These TDO/ECO's are time consuming assignments that take officers away from normal duties and often strain staffing levels especially at smaller agencies. DCJS implemented the program in February.

### **Training for Jailors**

- DCJS has engaged in significant discussions, both internally and with our constituents, regarding the interest in creating a pathway for Department of Corrections (DOC) employees to become certified jailors.

## **IV. Committee Reports**

### **Committee on Training**

The Committee on Training met at 10:00 a.m., May 9, 2024.

Superintendent William Smith gave a report from the COT. Due to Chief Jeffrey Katz (the former Vice-Chair of the COT) retiring from the CJSB, a new Vice-Chair was nominated by the COT. Mr. Bradley Marshall and Ms. Renee Maxey were voted in as Co Vice-Chairs for the COT.

Superintendent Smith made a motion for the Board to recertify the City of Hampton as a Certified Crime Prevention Community. The motion was seconded by Ms. Biggs and unanimously approved.

There is a transitional academy for officers that were employed at four state penitentiaries (that are closing) to transition to Jail Officers of local and regional jails. There was much discussion on this item with a motion made and approved that Director Miller work with the current stakeholders at the regional jails to open that academy to any DOC officers hired before a specific date. Currently the academy is only

available to DCO officers that left one of the facilities that closed. Several sheriffs and jail superintendents asked that this be brought up and that officers who previously left employment from DOC and are now working at local and regional jails, be provided the opportunity to attend that academy. Director Miller has agreed to meet with stakeholders in the near future and discuss that as a further option.

### **Executive Committee**

The Executive Committee met on March 28, 2024.

- The Executive Committee approved 11 Comprehensive Community Corrections Act/Pretrial Services Act Grant (CCCA/PSA) applications totaling \$272,927.

### **The CJSB Executive Committee also heard the decertification appeals of:**

- **Mr. Terrell Fields**, formerly with the Newport News Police Department, and voted to sustain the decertification of Mr. Fields as a law enforcement officer as the evidence presented supported the allegation of a violation of state or federal law and the defendant did not provide good cause to overturn the decertification.
- **Mr. Frank Winston**, formerly with the Manassas Park Police Department, and voted to sustain the decertification of Mr. Winston as there was evidence presented indicating there was a violation of state or federal law; and, in the performance of his duties, Mr. Winston called into question his honesty and integrity.
- **Ms. Isabella Mullen**, formerly with the Fairfax County Police Department, and voted to overturn the decertification of Ms. Mullen for her showing good cause to be reinstated.
- **Mr. Carter Cash**, formerly with the Fauquier County Sheriff's Office, and voted to sustain the decertification of Mr. Cash as the evidence presented indicated he violated state/federal law, and he did not provide good cause to overturn his decertification.
- **Mr. Marcus Schreiber**, formerly with the Appomattox County Sheriff's Office, and voted to sustain the decertification of Mr. Schreiber as the evidence presented, he engaged in activities that compromised his honesty, integrity and credibility.

### **Grants Committee Report**

The Grants Committee met on April 25, 2024, at 11am, and made the following recommendations with the caveat that because the state budget had not been finalized, actions taken by the Grants Committee would be dependent on the timely approval of the FY25-26 state budget:

- Byrne/Justice Assistance Grant Program – Internal DCJS Grants. The Grants Committee approved funding in the amount of \$2,617,045.00 in federal JAG funds for three awards.
- Byrne/Justice Assistance Grant Program – Law Enforcement Equipment. The Grants Committee approved funding in the amount of \$2,939,123.00 in federal JAG funds for 71 awards.
- Byrne/Justice Assistance Grant Program – Public Safety Based Programs. The Grants Committee approved funding in the amount of \$1,110,877.00 in federal JAG funds for 23 awards.
- Prerelease and Post Incarceration Services (PAPIS) Grant Program. The Grants Committee approved funding in the amount of \$3,596,429 in general appropriation funds for nine awards.

- School Resource Officer (SRO) and the School Security Officer (SSO) Grant Programs. The Grants Committee approved funding in the amount of \$22,454,080 in special funds for 207 awards.
- Victims Services Grant Program. The Grants Committee approved funding in the amount of \$2,887,783 in federal VOCA funds for 21 awards.

A motion was made by Ms. Biggs and seconded by Mr. Rusty McGuire to approve these grants as recommended by the Grants Committee. The motion passed unanimously.

*Recusals: Sheriff C. O. Balderson for Byrne/Justice Assistance Grant Program Public Safety-Based Programs for Westmoreland and Prerelease and Post Incarceration Services (PAPIS) Grant Program for Westmoreland, and School Resource Officer Grants for Westmoreland, Ms. Biggs for the Byrne/Justice Assistance Grant Program – LE Equipment for Blacksburg and Montgomery County and the Victims Services Grant Program Grant for the Women’s Resource Center of the New River Valley, Ms. Ebony Clarke for the Victims Services Grant Program, Virginia Anti-Violence Project, Chief Maggie DeBoard for the Byrne/Justice Assistance Grant Program Public Safety-Based Programs for Fairfax and for the Victims Services Grant Program for Fairfax PD, Mr. Anthony Williams for the Byrne/Justice Assistance Grant Program – LE Equipment for Portsmouth SO.*

#### **Nominations and Appointments Subcommittee**

Chairman Ed Macon gave the report from the Nominations and Appointments subcommittee, which met at 9:30am on May 9, 2024, to consider PSSAB Nominees. The following appointments/reappointments were made:

- Reappointment of Ms. Corrine Mastronardi as Private Security Services Business Representative. Beginning July 1, 2024, and ending June 30, 2027.
- Appointment of William Bailey as Locksmith Representative. Beginning July 1, 2024, and ending June 30, 2025.
- Reappointment of Timothy Chrisman as Locksmith Representative. Beginning July 1, 2024, and ending June 30, 2027.
- Reappointment of Robert Lamour as Personal Protection Specialist Representative. Beginning September 1, 2024, and ending August 31, 2027.
- Appointment of James Booker as Electronic Security Business Representative. Beginning September 1, 2024, and ending August 31, 2025.
- Appointment of Hicham Sbihi as Electronic Security Business Representative. Beginning October 1, 2024, and ending September 30, 2025.
- Reappointment of Purvis Beanum as Special Conservator of the Peace Representative. Beginning November 1, 2024, and ending October 31, 2027.
- Appointment of Matthew Henderson as Private Investigator Representative. Beginning July 1, 2024, and ending June 30, 2025.

- Appointment of Mr. Ray Wilder as Private Investigator Representative. Beginning September 1, 2024, and ending August 31, 2025.

Mr. Macon made the motion to accept these nominations to the PSSAB. The motion was seconded by Mr. Marshall and unanimously approved.

#### **Private Security Services Advisory Board (PSSAB)**

Mr. Jagdish Katyal gave the report from the PSSAB, which met on May 1, 2024, at 10:00am. This report included a status report on the replacement licensing system for DCJS' Division of Licensure and Regulatory Services, and a web page being developed specifically for former law enforcement officers who would like to enter the private security field.

#### **VI. Old Business**

There was no old business to discuss.

#### **VII. New Business**

Chairman Branch and Director Miller presented a Certificate of Appreciation to Sharon Gray, Manager of Field Services, who is retiring after 44 years with the Commonwealth of Virginia.

#### **VIII. Public Comment**

Mary Ottinot, R.N., spoke briefly to the Executive Committee.

#### **IX. Next Meeting**

The next Criminal Justice Services Board (CJSB) Meeting will take place on June 13, 2024, at 11:00 a.m.

#### **X. Adjournment**

The meeting adjourned at 12:00 p.m.