

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
POLICY AND REGULATIONS COMMITTEE MINUTES**

REGULAR MEETING

April 17, 2024

PRESIDING

Dr. Cleopatra Booker, PsyD, Chair

PRESENT

Dr. Cleopatra Booker, PsyD, Chair
Captain Charles Carey, Board of Local and Regional Jails
The Honorable Vernie Francis, Board of Local and Regional Jails
David Hackworth, Board of Local and Regional Jails
Dr. Tiffany Jenkins, Board of Local and Regional Jails
The Honorable Charles Jett, Board of Local and Regional Jails
Dr. Anita Maybach, Board of Local and Regional Jails
Amanda Trent, Board of Local and Regional Jails
Jessica Vermont, Board of Local and Regional Jails
Paul Beaupre, Inspector, Board of Local and Regional Jails
Keisher Brittingham, Inspector, Board of Local and Regional Jails
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails
Alison Lautz, Death Investigator, Board of Local and Regional Jails
Ryan McCord, Director of Administrative Compliance, Department of Corrections
John Rock, Death Investigator, Board of Local and Regional Jails

Call to Order

Dr. Booker, Committee Chair, called the meeting to order, welcomed attendees, and confirmed quorum.

Public Comment

None

Motion by Mr. Hackworth to approve minutes of March 6, 2024, meeting. Second by Dr. Jenkins.
Unanimous approval.

Business

A. 6VAC15-40 Minimum Standards for Jails and Lockups

1. Administration and Management – Mary-Huffard Kegley
The Committee reviewed the Administration and Management workgroup’s recommendations for minimum standards. The Committee requested Board staff to consider grievance procedures and develop language for consideration.

2. Health/Mental Health – Alison Lautz

The Committee reviewed the Health/Mental Health workgroup’s recommendations for minimum standards. The Committee requested Board staff to convene the workgroup for consideration of several issues.

3. Food Services – Paul Beaupre

The Committee agreed with the Food Services workgroup’s recommendations for minimum standards.

B. The Committee supported maintenance of Guidance Documents to provide clarity:

1. Compliance Documentation for Jails effective January 1, 2015 audits.

2. Compliance Documentation for Lockups effective July 1, 2013.

3. BLRJ Policy 30-3 Inmate Deaths:

Mr. McCord shared the Office of the Attorney General’s guidance regarding inmate death investigations. The Board has the authority to investigate inmate deaths if the inmate is in custody in the hospital. The Board does not have the authority to investigate inmate deaths if the inmate is on furlough or compassionate release.

MOTION to adjourn by Mr. Hackworth, second by Dr. Jenkins. Unanimous approval.