

**COMMONWEALTH OF VIRGINIA  
BOARD OF LOCAL AND REGIONAL JAILS  
LIAISON COMMITTEE MINUTES**

**APPROVED JANUARY 17, 2024**

REGULAR MEETING.....November 15, 2023, 11:30 AM

PRESIDING.....Sheriff Steve Draper, Committee Chairman

PRESENT.....The Honorable Vernie Francis, Board of Local and Regional Jails  
The Honorable Charles Jett, Board of Local and Regional Jails  
Dr. Anita Maybach, Board of Local and Regional Jails  
Roland Sherrod, Board of Local and Regional Jails  
David Hackworth, Board of Local and Regional Jails  
Dr. Cleopatra Booker, Board of Local and Regional Jails  
Michael Carrera, Board of Local and Regional Jails  
Charles Carey, Board of Local and Regional Jails  
Tiffany Jenkins, Board of Local and Regional Jails  
Dr. Amanda Trent, Board of Local and Regional Jails  
Geoff Garner, Executive Director, Board of Local and Regional Jails  
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails  
Alison, Lautz, Jail Death Investigator, Board of Local and Regional Jails  
John Rock, Jail Death Investigator, Board of Local and Regional Jails  
Ashley Gordon, Executive Secretary, Board of Local and Regional Jails  
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails  
Gerald Olson, Architect, Board of Local and Regional Jails  
Jim Parks, Virginia Department of Corrections  
Robyn deSocio, State Compensation Board  
Ayesha Osborne, Board Counsel, Office of the Attorney General  
Major Jim Pritchett, Chesterfield Sheriff’s Office  
Eric Harris, Henry County Jail  
Kelley Reed, Henry County Jail  
Sheriff Wayne Davis, Henry County Jail  
Chris Smith, Western Tidewater Regional Jail  
Steven Clear, SWRJA

Sheriff Steve Draper, Committee Chairman, called the meeting to order and welcomed all attendees.

**Approval of Minutes**

Sheriff Draper called for a motion to approve the September 20, 2023, minutes.

By *Motion* of Mr. Carrera and duly seconded, the September 20, 2023, minutes were approved.

### **Offender Management Services Update**

Mr. Jim Parks shared an update from DOC. He reported that the out of compliance cases are as follows: Males – 565; Females – 166; total – 731. Due to staffing issues.

### **New Business**

BOLRJ Executive Director Geoff Garner shared the following:

- Workgroups are in place for regulatory review of 6VAC15-40. Regulations will be reviewed and suggestions will be made to make adjustments, repeal or to add regulations. Workgroups will submit to the Policy and Regulations Committee for review, and it will be shared with the Board.

### **State Compensation Board Update**

Ms. deSocio provided an update from the State Compensation Board. Salary changes will take effect December 1<sup>st</sup>, giving any one with a salary below \$42k an increase to at least that amount. Entry level employees will be moved up to a new minimum and compression increases will be applied on top of the new salaries. An additional 2% increase will take effect December 1<sup>st</sup> and will be applied after the other increases take place.

There being nothing further, by *motion* duly made and seconded, the meeting was *adjourned*.