COMMONWEALTH OF VIRGINIA BOARD OF LOCAL AND REGIONAL JAILS BOARD MEETING AGENDA

September 21, 2022, 12:00 p.m. 6900 Atmore Drive, 3rd Floor Board Room #3056 Richmond, VA 23225

- 1. Call to Order
- 2. Determination of Quorum
- 3. Approval of August 10, 2022 Meeting Minutes
 - a. Motion I move that the Board Approve/Disapprove the August 10, 2022 meeting minutes
- 4. Public Comment Period*
- 5. Presentations: Recognition of Former Board Members
- 6. Enter into Closed Session
 - a. Proposed Motion to include Specific Non-Members to Join in Closed Session:
 - i. <u>Board Member</u>: Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:
 - 1. Names of the individuals to be included:
 - b. Proposed Motion to enter Closed Session
 - i. <u>Board Member:</u> I MOVE that the Board of Local and Regional Jails begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A) (8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.
- 7. Enter Closed Session Turn off microphones
- 8. Enter into Open Session and Certify Discussion was limited to consultation with legal counsel on specific legal matters requiring legal advice.
 - a. Proposed Motion to Enter Open Session (turn microphones on)

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- i. <u>Board Member:</u> I *MOVE* that the Board of Local and Regional Jails reconvene our open session having concluded a closed session consult with legal counsel on specific legal matters requiring legal advice. I *MOVE* that this Board and its individual members certify that during the closed session, the Board limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a Member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.
- 9. Jail Review Committee Report (read by a JRC member)
 - a. Motion to Close Cases where No Violations were found:
 - i. The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:
 - b. Motion to Close Cases where Violations were properly addressed:
 - i. The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation revealed evidence indicating that the facility was out of compliance with Board regulations; however, the Jail Review Committee further finds that corrective actions taken by the jail appropriately addressed the Committee's concern. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure.
- 10. Proposed building projects: Jerry Olson, Board Architect
 - a. Albemarle-Charlottesville Regional Jail addition, reconfiguration, and renovation
 - b. Loudoun County Adult Detention Center addition and renovation
 - c. Franklin County Jail security system upgrade
- 11. Executive Director Report: Ryan McCord
 - a. Recognition of John Rock, Jail Death Investigator
 - b. Annual Reports Submissions
 - c. Legislative Proposals
 - d. Office of Regulatory Management Unified Plan
 - e. SB 581 Fee Study Group Update

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- 12. Proposed By-laws Revision
- 13. Committee Assignments
- 14. Compliance, Certification and Accreditation Actions
 - a. Tawana Ferguson Certifications Report Presentation
 - b. Rappahannock Regional Jail Audit
- 15. Additional Items for Discussion/Board Member Comment
- 16. Adjournment

COMMONWEALTH OF VIRGINIA BOARD OF LOCAL AND REGIONAL JAILS MEETING MINUTES

BOARD MEMBERS PRESENT:

The Honorable Vernie Francis, Chairman
The Honorable Charles Jett, Vice Chairman

Amanda Trent Michael Carrera Tiffany Jenkins Christopher Strom

BOARD STAFF PRESENT:

Ryan C. McCord, Executive Director Tawana Ferguson, Jail Inspector Paul Beaupre, Jail Inspector John Rock, Jail Death Investigator Alison Lautz, Jail Death Investigator

Gerald Olson, Architect

Alexis Simpson, Executive Secretary

Kathleen Beatty, Legal Intern

GUESTS PRESENT:

Tony Bell, Mosely Architects

Andrew McVeigh, Mosely Architects

CALL TO ORDER

Chairman Francis called the meeting to order at 9:30 a.m.

DETERMINATION OF QUORUM

Chairman Francis determined there was a quorum present.

APPROVAL OF JULY BOARD MINUTES

The July 20, 2022 minutes were approved by motion of Sheriff Jett, seconded by Mr. Carrera.

PUBLIC COMMENT PERIOD

No one present to offer comments.

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PRESENTATIONS

Loudoun County Adult Detention Center proposed renovation: Tony Bell and Andrew McVeigh, Mosely Architects

BOARD MEMBER ORIENTATION

Executive Director Ryan McCord and staff of the Board of Local and Regional Jails provided the following information to Board Members in the form of presentations by Board staff:

- General Overview of the Board of Local and Regional Jails
- Laws and Regulations Pertaining to the Board
- Travel Procedures for Board Members
- Overview of Duties and Responsibilities of the Board Executive Director and his staff

There being no further business to discuss before the Board of Local and Regional Jails, upon a *Motion* by Chairman Francis and duly seconded, the meeting was *adjourned*.