

**COMMONWEALTH OF VIRGINIA  
BOARD OF CORRECTIONS  
LIAISON COMMITTEE MINUTES**

Regular Meeting.....July 17, 2019

Location.....6900 Atmore Drive, Richmond, Virginia

Presiding.....Timothy Trent, Chairman

Present..... William T. Dean, Board of Corrections  
John F. Anderson, Jr., Board of Corrections  
Vernie W. Francis, Jr., Board of Corrections  
Karen Nicely, Board of Corrections  
Bobby Vassar, Board of Corrections  
Steve Goff, Board of Corrections  
Kemba Jennings, Board of Corrections  
Joshua Salmon, Blue Ridge Regional Jail  
Jim Pritchett, Chesterfield County Jail  
Lanay Walker, Piedmont Regional Jail  
Gregory Winston, New River Valley Regional Jail  
Dr. Blythe Bowman, VCU Researcher  
Sarah Berday-Sacks, JLARC  
Phillip Figura, Office of the Attorney General  
Jim Bruce, Department of Corrections  
Anne Elmakis, Department of Corrections  
Jim Parks, Department of Corrections  
Bob Casey, Department of Corrections  
Donna Foster, Department of Corrections

The meeting was called to order and Chairman Trent welcomed all attendees.

I. **Committee Chairman**

Chairman Trent called for a motion to approve the May 15, 2019 minutes.

Upon a **MOTION** and duly seconded, the May 15, 2019 minutes were unanimously **APPROVED**.

II. **Funding and Budget Issues (Ms. Robyn deSocio, State Compensation Board)**

Ms. deSocio was unable to attend the meeting, but sent the following update:  
She advised “there is not a lot to report for this month's meeting as we have just completed budgeting for FY20 and are beginning the summer biennial budget

development process for FY20-22 for completion this fall. There is one piece of information that I would like to pass along to the group, and that is to make sure Sheriffs and Superintendents are aware that our 2019 LIDS Conference for LIDS Technicians and backups, which meets the biannual training requirement for LIDS Technicians, will be held on September 17-18, 2019 at the Virginia Crossings Hotel and Conference Center in Glen Allen, Virginia (in the Richmond area). A registration notice will be going out soon via email, and I ask that Sheriffs and Superintendents ensure their LIDS staff are able to attend on these dates to receive important information and updates that the conference will provide.”

III. **Prison/Local Jail Population Report and Jail Construction Update – Mr. Bob Casey**

Mr. Casey reported that Prince William/Manassas Regional Jail (204 bed expansion) is nearing 73% completion. The scope of work increase to buildout the Work Release space will be presented at today’s Board meeting. The schedule has been impacted by weather delays and some design and construction issues. Final completion has been pushed back approximately four months to July 2020. The Henry County 400 bed new jail project is waiting on an updated price for site work. It has been determined that the amount of controlled fill is less than originally thought which will bring down the cost somewhat. This will help determine how many additional cuts will be necessary. If the project moves forward, the anticipated completion date will be pushed back until 2022.

IV. **Offender Management Service Update - Mr. Jim Parks**

Jim Parks reported the total for out-of-compliance inmates is 2,532 of which 2,321 are males and 211 are females.

V. **Board Chairman Vernie Francis, Death Review Process**

Mr. Francis advised that there is a handout reviewing the death review process by the Jail Review Committee and then the Board of Corrections. He noted that there is a delay in final findings and actions taken by the Board as their responsibility even if the facility has addressed findings of the investigation.

VI. **Jail Review Committee**

Steve Goff reported that there are currently 16 open cases, 6 of which are active and 10 are awaiting autopsy reports. To date, 47 cases have been closed and 29 are pending board action.

VII. **Other Business**

Dr. Blythe Bowman was acknowledged by Chairman Trent as a researcher for VCU. She has researched medical and mental health care in correctional facilities and is currently researching restrictive housing, trying to conjoin the Virginia Department of Corrections’ restrictive housing policy with local facilities in a responsible manner.

VIII. **Other Comments**

There being nothing further, by ***Motion*** duly made and seconded, the meeting was ***Adjourned.***

DRAFT