

**COMMONWEALTH OF VIRGINIA
BOARD OF CORRECTIONS
LIAISON COMMITTEE MINUTES**

Regular Meeting.....November 14, 2018

Location6900 Atmore Drive, Richmond, Virginia

Presiding.....Timothy Trent, Chairman

Present..... John F. Anderson, Board of Corrections
William T. Dean, Board of Corrections
Vernie W. Francis, Jr., Board of Corrections
Charles Jett, Board of Corrections
Karen Nicely, Board of Corrections
Bobby Vassar, Board of Corrections
Stephen Goff, Board of Corrections
Kemba Jennings, Board of Corrections
Bill Wilson, RSW Regional Jail
Kevin Kight, Chesapeake City Jail
Matt Marstellar, Blue Ridge Regional Jail
Steve Draper, Martinsville Sheriff's Office
Phillip Figura, Office of the Attorney General
Ron Hall, Department of Corrections
James Bruce, Department of Corrections
Rebecca Hancock, Department of Corrections
James Parks, Department of Corrections
Bob Casey, Department of Corrections
Donna Foster, Department of Corrections

The meeting was called to order and Chairman Trent welcomed all attendees.

I. **Committee Chairman**

Chairman Trent called for a motion to approve the September 19, 2018 minutes. Ms. deSocio requested multiple changes to her report on the Funding and Budget issues. The committee opted to defer the approval of the minutes until they were corrected and presented during the January meeting.

II. **Funding and Budget Issues (Ms. Robyn deSocio, State Compensation Board)**

Ms. deSocio did not attend the November meeting.

III. **Prison/Local Jail Population Report and Jail Construction Update – Mr. Bob Casey**

Mr. Casey reported that Chesapeake Correctional Center is complete but correcting punch list items with plans to open by the end of the year. Piedmont Regional Jail is nearing completion with substantial completion expected around the end of the year. Prince William/Manassas Regional Jail's Phase II, 204-bed expansion, is about 61% complete with completion expected around March, 2020. Henry County Jail's demolition is nearing 80% completion. The Value Management Analysis final report was issued on September 28, 2018. Based on the 35% construction documents reviewed, the construction cost is estimated to be \$59.5 million. Potential savings of \$2.5 million were identified in the report. Construction is still anticipated to start in June, 2019 with completion expected around November, 2021.

IV. **Offender Management Service Update - Mr. Jim Parks**

Jim Parks reported the out-of-compliance total was 3,274 with 3,032 being male and 242 being female.

V. **Policy and Initiatives Unit- Dawn Kriigel**

Mr. Bruce reported that the regulatory action of the feminine hygiene bill was signed by the Governor. It will remain available to the public on the Virginia Register for comment and will reach final approval 14 days after that 30-day comment period. Language changed as follows:

“The facility shall provide soap, a toothbrush, and toothpaste or toothpowder to each inmate upon admission to the general population. Feminine hygiene items, including sanitary napkins and tampons, ~~(as defined by facility policy)~~ shall be provided upon ~~reasonable~~ request to each female inmate ~~assigned to the general population~~ without charge. Notwithstanding security considerations, shaving equipment, including a mirror, and haircuts shall be made available, and the hygiene needs of all inmates shall be met.”

VI. **Jail Review Committee**

Board of Correction's Chairman Francis advised that 23 death investigations have been closed. In addition, 15 have been completed but not yet presented to the Board with 2 additional cases ready to review. The Policy Analyst position has been filled by Kemba Jennings.

VII. **Other Business**

None

I. **Other Comments**

There being nothing further, by *Motion* duly made and seconded, the meeting was *Adjourned*.

Please be advised that the recording failed for this and all other meetings held on behalf of the Board of Corrections on November 14, 2018.