

**COMMONWEALTH OF VIRGINIA  
BOARD OF CORRECTIONS  
CORRECTIONAL SERVICES COMMITTEE MEETING**

Regular Meeting.....July 19, 2017

Location .....6900 Atmore Drive, Richmond, Virginia

Presiding.....Colin O’Dawe, Chairman

Present..... John F. Anderson, Board of Corrections  
Ann Gardner, Board of Corrections  
Phyllis Randall, Board of Corrections  
Rev. Kevin L. Sykes, Board of Corrections  
Bobby Vassar, Board of Corrections  
Jeff Gore, Hefty, Wiley and Gore  
Tim Trent, Blue Ridge Regional Jail Authority  
Josh Salmon, Blue Ridge Regional Jail Authority  
Matt Marsteller, Blue Ridge Regional Jail Authority  
Karen Craig, Southside Regional Jail  
Jamie Pham, Vectre Corporation  
Katy Evans, Richmond Times Dispatch  
Sheba Williams, Member of the Public  
Erma Locust, Department of Corrections  
Bob Casey, Department of Corrections  
James Bruce, Department of Corrections  
Rebecca Hancock, Department of Corrections  
Donna Foster, Department of Corrections

The meeting was called to order at 10:30 a.m. and Mr. O’Dawe presided, welcoming all attendees.

**APPROVAL OF MAY CORRECTIONAL SERVICES COMMITTEE MINUTES**

Chairman O’Dawe presented the May 17, 2017 minutes for review and approval. Changes need to be made to page 2, should read Approve, but reads as Approve/Disapprove in two areas. Also, on page 3, reads Northwestern Regional Jail but should read Henry County Jail.

Upon a **MOTION** by Chairman O’Dawe and duly seconded, the members voted unanimously to **APPROVE** the May 17, 2017 Correctional Services Committee meeting minutes as amended.

COMPLIANCE, CERTIFICATION AND ACCREDITATION – CERTIFICATION  
REPORT: LOCAL/REGIONAL/COMMUNITY FACILITIES

The attending members agreed with the recommendations of the Compliance, Certification and Accreditation Unit to recommend approval to the full Board as follows:

- Eastern Shore Regional Jail (100% Compliance)
- Loudoun County Adult Detention Center (100% Compliance)

Local Facilities (Staffing/Funding and Unannounced Inspections: Local and Regional Jail and Lockups)

- Proposed Board Motion to Grant Suspensions of the 2016 Annual Inspection for the Eastern Shore Regional Jail and Loudoun County Adult Detention Center.

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SOUTHSIDE REGIONAL JAIL

BOARD ACTION REQUIRED

- Proposed Board Motion to Approve to allow the Southside Regional Jail to proceed with its renovation by submitting this project as a Minor Renovation Project.
- Proposed Board Motion to Grant a waiver for the Southside Regional Jail plans to proceed with its renovation without performing a Value Management Analysis.
- Proposed Board Motion to Approve the Southside Regional Jail request for state funding for the improvement and upgrade of the security doors in their facility and funding for reimbursement of up to 50% of the estimated eligible costs.

Other Comments

There being nothing further, the meeting was **ADJOURNED** at 10:56 a.m..